



CITY COUNCIL MEETING

March 18, 2025

City Council Chamber

6:30 p.m.

AGENDA

CITY OF WINDOM, MN

444 Ninth Street, P. O. Box 38

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes – March 4, 2025
 - Library Board – March 11, 2025
 - Park & Recreation Commission – March 12, 2025
 - Planning Commission – March 11, 2025
 - HRA – March 12, 2025
 - Telecom Commission – February 10, 2025
 - Utility Commission – February 27, 2025
- Regular Bills

2. Department Heads

3. Homeland Security and Emergency Management – Award Presentations

- Hilary Mathis – Outstanding Commitment to Community Recovery
- Tiffany Lamb – Outstanding Community Partnership

4. Public Comment

- Mike Lohre – Vaccine Injuries and Treatments

5. Community Center Projects

- Vestibule Addition
- Sound System

6. Planning Commission Recommendations

- Conditional Use Permit – Short-Term Rental Property – 2372 Douglas Street

7. First Reading – Ordinance No. 200, 2nd Series – Cannabis & Hemp Businesses

8. Joint Powers Agreement – County and City – Regulation of Cannabis

9. Call for a Public Hearing – Residential Tax Abatement – 1663 17th Street

10. Park & Recreation Commission Recommendations – Island Park Windom

- Dog Park Relocation
- Cabin Removal

11. Memorandum of Understanding – Windom Ambulance Service & MN West Community & Technical College

12. 2024 Annual Report

13. New Business

14. Old Business

15. Council Comments

16. Adjourn

**Regular Council Meeting
City Hall, Council Chamber
March 4, 2025
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Hilary Mathis

2. Roll Call:

Council Present: Hilary Mathis, Dennis Esplan, Jenny Quade, James Nelson and Jayesun Sherman

Council Absent: Scott Benson

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jason Sykora, Electric General Manager; Tiffany Lamb, EDA Director; Jon Ketzenberg, Streets & Parks Superintendent and Kristen Porath, Ambulance Director

3. Pledge of Allegiance

4. Agenda:

- Minutes
 - Council Minutes – February 18, 2025
 - Community Center Commission – February 10, 2025
 - Planning Commission – February 11, 2025
- Exempt Gaming Permit – BARC (April 15, 2025 – Rescheduled from February 18, 2025)
- Regular Bills

Motion by Esplan second by Quade approving the Consent Agenda. Motion carried 4 – 0.

5. Department Heads:

Jason Sykora, Electric General Manager, said that the utility will be doing a planned outage on March 16th from 2:00 am to 4:00 am for the purposes of emergency testing for the new generators and coordination of operations with the existing units. He has notified about 90 businesses and has advertisements and announcements set up with the local media.

6. Public Comment:

Mathis said that Mike Lohre emailed that he is unable to be at the meeting due to the blizzard warning and would like to be placed on the next Council agenda.

7. Resolution of Appreciation – Mary Holmen:

Council Member Quade introduced the Resolution No. 2025-11, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO MARY HOLMEN FOR HONORABLE AND DEVOTED PUBLIC SERVICE TO THE CITY OF WINDOM, MINNESOTA” and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Sherman, Esplan, Nelson and Quade. Nay: None. Absent: Benson. Abstain: None. Resolution passed 4 – 0.

8. Citywide Clean-up Event:

Nasby said that the memorandum in the Council packet provides an overview of the Spring clean-up. Staff has talked to the County about mattress collection and the discounted tipping fees. Hometown

Sanitation can do the pick-up again and provide the drop off site dumpsters. The only date that is open with Hometown is May 17th. Up to 10 large items would be picked up on the curb and smaller items can be brought by residents to the drop off site from 7:00 am until 12:00 noon at Tegel's Park. The City previously had provided a subsidy for mattress\box spring tags of \$7 for two tags per household. If the Council is in agreement the program will operate the same way as last year. Also, Cottonwood County has recycling events in April and October for appliances and electronics.

Nelson asked how it went last year and if there were still piles of stuff left on the curb. Nasby said that 2024 went better than when the change was made in 2023. Hometown reported less items being placed on the curb and households following the rules.

Mathis and Nelson said getting information out to residents is key.

Motion by Quade second by Sherman to approve the May 17th date for the Citywide clean-up and to continue the \$7 subsidy for mattresses for two tags per household. Motion carried 4 – 0.

9. Engineering Services Agreements:

Nasby said that the 2025 taxiway project at the Windom Airport is starting with the approval of the engineering services agreement. This project will be paid through FAA grants, state funds and local match that has been budgeted.

Motion by Quade second by Sherman to approve the SEH Engineering task order for the Windom Airport Taxiway Project. Motion carried 4 – 0.

Jon Ketzenberg, Streets & Parks Superintendent, said the City Council approved a feasibility study for the 2025 Street Project at the last meeting. The next item in this process is to approve a task order for the preliminary engineering work with DGR Engineering.

Motion by Quade second by Sherman to approve the DGR Engineering task order for the 2025 Street Project. Motion carried 4 – 0.

10. MN DOT Radar Speed Sign Agreement:

Ketzenberg said that the City and MN DOT have been working on getting four radar speed signs placed along Highway 60\71. The City is purchasing three signs and MN DOT is paying for one of them. MN DOT will install the signs, but the City would be responsible for maintenance on all four signs. The agreement between the City and MN DOT shows the responsibilities of both parties. The City's signs have been ordered and we anticipate a 3–5-week delivery timeframe.

Motion by Esplan second by Nelson to approve the Radar Speed Sign Agreement between the City and MN DOT. Motion carried 4 – 0.

11. Contractor Payment and Change Order – Generation Plant #13:

Jason Sykora, Electric General Manager, said that the plant is nearly completed and some final work is underway. The pay request from Wilcon Construction for \$8,657.00 has been recommended for payment by the engineers and Utility Commission. This was for the addition of an air cooler due to pipes getting too hot. The department did some of the work, saving \$13,000 from the original quote.

Motion by Nelson second by Quade to approve pay request #13 from Wilcon Construction in the amount of \$8,657.00. Motion carried 4 – 0.

12. Mayor Appointments:

Mathis said she is recommending Heidi Hill for the HRA Board to fill the unexpired term of Joel

Preliminary

LaCanne until December 31, 2027. She is also recommending the appointment of Antonio Cerda Juarez to the Parks & Recreation Commission to fill the unexpired term of Mitchell Chmielewski which ends on December 31, 2025. Last, she is recommending that Bruce Toninato be appointed to the Tree Commission to replace a term ending on December 31, 2025.

Motion by Sherman second by Quade to approve the Mayor's appointments as presented.

Motion carried 4 – 0.

13. New Business:

None.

14. Old Business:

None.

15. Council Comments:

Sherman thanked Mary Holmen for her years of service to the community.

Quade noted schools are closed tomorrow (March 5) due to weather. The Farm & Home Show is March 8th at the school and the Community Center has an indoor garage sale on March 8th too.

Mathis encouraged everyone to be safe with the weather. She thanked Mary Holmen for her service.

16. Adjournment:

Mayor Mathis adjourned the meeting by unanimous consent at 6:59 p.m.

Hilary Mathis, Mayor

Attest: _____
Steve Nasby, City Administrator

Windom Library Board Meeting

Tuesday, March 11, 2025

5:05 PM

Call to order – Called to order at 5:03 PM by Steve Fresk.

Roll Call –

Present – Steve Fresk, Anita Winkel, Wade Pfeiffer, Fran Swenson, Chris Wolf

Absent – Kari Scheitel, John Duscher

Library Staff present – Kari Hanson

City Council present – Dennis Esplan

*All board members took an oath of affirmation to discharge faithfully the duties of the office to the best of their judgment and ability. The oath of affirmation will be taken by all new members at their first meeting after being appointed by the Mayor.

Agenda – Motion by A. Winkel to approve the agenda & second by W. Pfeiffer. Motion carried.

Financial Report – February data not available.

Librarians Report –

- An author event was recently held in cooperation with the Windom Area Middle School. Matt Eicheldinger, a former middle school teacher and author visited on March 6, 2025. He has written 2 juvenile fiction books and 1 adult non-fiction book. Matt was very engaging and involved with the 5th & 6th grade students. He had a way of putting humor and funny elements into his story telling. The library had received a grant through Prairielands Library Exchange, and Legacy Funds through Plum Creek, along with \$600 from the school to pay for his visit. Was a fabulous event. Fun to see students come to the library after school to check out his books.
- Adult Winter Reading Program is going well, there are only 3 weeks left. There are 110 people who signed up and are participating, a wonderful number of adults taking part!
- Patty Wetterling and Joy Baker will be at the Cottonwood County Historical Society at 1:00 PM on Wednesday, April 23 to speak about their book, “Dear Jacob”.
- Plum Creek Library System purchased a new van for delivery. They are in the process of outfitting it with shelves, etc. There has been a minor interruption in delivery but should be back to normal in the next few weeks.

Motion to approve the librarian’s report by F. Swenson & second by A. Winkel. Motion carried.

Old Business – Review & updated the Library Closing Policy. Kari went over the 2016 Emergency Closing Policy and then updated with (1) Tornado Warning & (2) Building Equipment Failures information. Discussion was held regarding changes/additions to the policy.

Motion to approve Closing Policy by F. Swenson and second by A. Winkel. Motion carried.

New Business –

- A. 2024 State Report – Completed and submitted to the State.
- B. Driver’s Permit Testing – as of June 30, 2025, the “blue card” given to a student after completing the classroom instruction will be discontinued. The student will now

- receive an E-card upon completion. Third party test sites, like the library, will not be provided with an E-card reader. Therefore, the library will no longer be permitted to proctor the permit test. Not having the option of third-party test sites will cause a backlog in testing for these students. Discussion was held regarding the importance of families and students contacting our state representatives regarding this matter.
- C. Two candidates have been selected by the library interview committee to fill the on-call position. The committee discussed and approved recommending two people to give the library staff more options to fill the need for a substitute. Recommendations will be made to the city council for approval.

Motion to approve new business by S. Fresk and second by C. Wolf. Motion carried.

Adjourn – Meeting adjourned by Steve Fresk at 5:32 PM

Next Library Board meeting is Tuesday, April 8th, 2025

Inclement Weather/Emergency Closing

The Windom Public Library is committed to providing the highest level of customer service at all times and every effort is made to maintain regular hours for the public. However, we recognize that, on occasion, inclement weather or other conditions may require that the library be closed during regularly scheduled hours. The primary factor of any decision regarding library closure will be made with the safety of staff and patrons in mind.

The library will be closed only when weather conditions deteriorate to the point where traveling is hazardous, when vital equipment in the building fails (for example, furnace malfunction, no water in the building, no electricity, etc.) or when there is a general emergency in the City of Windom.

The decision to close the library will be based upon:

- Current weather conditions and forecasts,
- Road closures,
- Availability of staff to open and operate the library,
- Situation imminent to public safety,
- Condition of the building's equipment, and/or
- Requests for closure by local or state agencies.

The decision to close will be made by the Windom Library Board President along with the Library Director or designee. KDOM Radio shall be notified by the Director or employee in charge and, if possible, appropriate signs indicating the library is closed should be displayed. Closing will also be posted on any social media platforms the library uses.

Temporary Closures

On occasion, the library may need to close temporarily due to a weather-related or other emergency. The Library Director, or designee, will make that determination, using the following guidelines:

Section 1. Tornado Warning

Referencing either the Weather Radio announcement or the City's storm sirens, Library staff will announce to patrons that there is an imminent severe weather warning and that the library will be closing temporarily. All patrons inside the library at the time of the siren will be required to go to the bathroom/hallway located at the center of the library away from any windows. Following the all-clear signal, library staff will assess any damage and/or injuries and determine whether the building can be reopened.

Section 2. Building Equipment Failures

The Library Director, or designee, will determine the nature of the failure (water, power, heat/air conditioning, etc.) and the length it is estimated to be repaired. Upon reviewing all available information, the Windom Library Board President along with the Library Director or designee will determine if the building should be closed, either temporarily or for the remainder of the day's open hours.

Windom Park & Recreation Commission

Agenda for Wednesday, March 12th, 2025

City Hall Council Chambers

Roll Call:

Present: Autumn Hauge, Jackie Jurgens, Scott Benson, Jenny Quade, Darcy Jones, Jess Smith, Antonio Cerda

City Staff: Jon Ketzenberg, Tim Hogan

Public: Hilary Mathis, Joanne Kaiser

Absent: Joann Ray, Pam Hogan

Call the Meeting to Order at 5:30 p.m. Meeting was called to order at 5:31pm

1. **Motion to Approve or amend agenda:** Tim Hogan asked to amend the agenda to add oath of office to new business. Motion to approve the amended agenda was made by Darcy Jones and Seconded by Autumn Hauge. Motion carried.
2. Approve Minutes from February 12th, 2025: A motion to approve the minutes from February 12th was made by Hauge and Seconded by Jones.
3. **Recreation Director report:**
 - a) Pool Update:
 - i. Inspection: Hogan noted that we still have not received the inspection report and hope to have it soon. When we get the report and send it to FEMA we will have a better understanding of what the future looks like for the pool. Hogan also said that due to the damage to the pool and mechanical components the pool will not be open in 2025.
 - ii. Swimming Lessons: Hogan also said that he is exploring options for swimming lessons in nearby cities that have pools and what options we may have to help get that information to our residents so kids can continue to take swimming lessons. Hogan said at this time he doesn't know what those options will look like but as soon as he can get information from other communities, he will share what that will look like.
 - b) Arena
 - i. Ice Season: Hogan said the ice season is just wrapping up and they had a great year at the Arena. Hogan also noted about some projects that the hockey association worked on this past year including the renovation of an old locker room as well as a remodel in the community room. Hogan also noted that they are working on grants and funds for a new sound system.
 - ii. Horse Shows: Hogan finished with an update on the upcoming horse shows and said that there are shows booked and weekends are filling up so it should be a busy summer for horse shows.
4. **Park Superintendent Report:**
 - a) Island Park Post Flood: Jon Ketzenberg updated the commission on the levy in Island Park. He said at the planning and zoning meeting they are looking for a conditional use permit. At that meeting there was discussion about the dog park and what would happen to it when the levy goes in. Jon wanted input from the commission on what options they would like to see for the dog park. Based on the mapping from the engineer there were a couple options to discuss. Jon said there is enough room to move it closer to the playground to the south of

the levy and possibly depending on what happens to the pool to eventually move it up to where the pool currently sits right now if the pool is removed. Discussion was held about the options and the main focus was that the dog park must be put back up in island park as soon as possible after construction of the levy. A motion was made by Jess Smith to agree to a conditional use permit to construct the levy in Island Park and that the dog park will be put back in a location in Island Park. A second was made by Jackie Jurgens. Motion carried.

- b) Parks update: Jon also updated the commission that the new shelter for Island Park is ready to go and they will just have to wait until the levy is completed. Scott Benson added that along with the projects in Island Park that the little cabin down there is in bad shape and looks to be falling apart. Discussion was had and previously discussed that this was brought up in the past and that there is no historical connection with the cabin and that it was simply moved to Island Park from Jackson County because the owner of the cabin no longer wanted it. A recommendation was made by Jones to remove the cabin due to safety concerns and was seconded by Smith. Motion carried. Ketzenberg also mentioned that they are awaiting an answer for a grant that they applied for the replacement of Kastle Kingdom.

5. Old Business: None

6. New Business: Oath of Office for Commission members. All commission members present were sworn in into the Park and Rec Commission.

7. Commission Comments: None

8. Adjourn meeting. Meeting was adjourned at 6:27pm by unanimous consent.

9. Next Meeting April 9th @ 5:30 in the City Council Chambers

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
MARCH 11, 2025**

1. Call to Order: The meeting was called to order by Chairman Mattson at 7:00 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Brett Mattson, Jared Baloun (by Zoom), Carol Hartman, Matt Miller, and Tom Tegels.

Absent: Ben Byam, Lorri Cole, and Brandon Pletcher.

Also Present: B&Z Staff: Zoning Admin. Matt Fast and Admin. Asst. Mary Hensen; City Council Liaison Jayesun Sherman; City Administrator Steve Nasby, Building Official Consultant Andy Spielman, Mayor Hilary Mathis, Streets/Parks Supt. Jon Ketzenberg, Dan Van Schepen (Engineer with DGR Engineering), Dean Kretsch and Kathleen Kretsch (Applicants for CUP).

Public Present: Darris Snelling, Loren Liepold, Ronda Porath, Joanne Kaiser, and Bob Messer.

3. Approval of Minutes: February 11, 2025:

Motion by Commissioner Hartman, seconded by Commissioner Miller, to approve the Planning Commission Minutes for the Meeting held on February 11, 2025, as sent. Vote by roll call: Ayes: Commissioners Miller, Hartman, Mattson, Tegels, and Baloun. Nay: None; Absent: Commissioners Byam, Cole, and Pletcher. Motion carried 5-0.

4. Public Hearings

A. Zoning Application – Conditional Use Permit – Short-Term Rental Property
Applicants: Dean & Kathleen Kretsch – 2372 Douglas Street

Chairman Mattson introduced the agenda item. Zoning Admin. Fast provided the background concerning the zoning application. Dean and Kathleen Kretsch of 2372 Douglas Street filed a conditional use permit application for a short-term rental property. Pursuant to the City Code, short-term rental properties require a conditional use permit (CUP) and are allowed within any residential district. The Applicants' property is a single-family home located in an "R-1 Single-Family Residential" District.

Subsection 152.355(B) includes conditions for approval of the application and operation of the short-term rental property. These conditions include inspection and licensing of the property by the Minnesota Department of Health. The dwelling unit shall comply with Building and Fire Codes, City ordinances, and state and federal laws and regulations. City Code provides that property has two off-street parking spaces and adequate lighting between the house and the parking area is required. No other external lighting is allowed. An address number shall be posted on the house, but no other signage is allowed. An agent shall be designated as the party responsible while the dwelling unit is being rented and will be able to respond to issues 24 hours a day. The agent can be the property owners. The agent/property owners shall provide the City with written notice of their contact numbers. The property owners will be posting information in the dwelling that provides the name and contact information for the agent, emergency contacts, the street address of the dwelling, a list of rental rules for the dwelling unit, and a floor plan showing fire exits and escape routes. The City Code further provides for remedies in case of violations.

Zoning Admin. Fast reported that notice of the public hearing was published in the Citizen on February 26th. Copies of the notice were sent to the property owners within 350 feet of the Applicants' property. Zoning Admin. Fast advised that the only comments from the public received by the Building & Zoning Office were received from a neighboring property owner. Her questions were basically regarding whether there was an ordinance concerning short-term rental properties and not directly concerning this property or the proposed short-term rental at the Applicants' property.

Chairman Mattson asked the Applicants if they had any comments. Kathleen Kretsch advised that their plan is to operate the Airbnb in the basement of their home. She recapped the history of their decision to operate an Airbnb after her retirement in early 2025. She has reviewed the City's ordinance and believes that they meet all of the terms of the ordinance. She related that she is aware that the City Council will meet next week to review the application and then she will need to contact Minnesota Department of Health to inspect the space. If it passes, they would move forward with rental of the space.

In response to questions from the Planning Commission, Kathleen Kretsch advised that they are planning to be at the home when it is being used as a short-term rental. When they are gone from the home on trips, it will be closed. One of them will be present at the property any time it is rented. They only plan to accept two guests at a time. She has reviewed the City's ordinance in depth and they plan to follow the ordinance. They have prepared written "house rules" for the property as required by City ordinance and also by the regulations of Airbnb. She indicated that no one in their neighborhood should be inconvenienced by the short-term rentals of their property. She advised that the renters cannot have additional guests without the consent of the hosts (property owners). The maximum length of stay per rental would be 14 consecutive days as provided in the City's ordinance.

Chairman Mattson opened the public hearing at 7:10 p.m. There were no comments from the public present at the meeting. Chairman Mattson closed the public hearing at 7:12 p.m.

Chairman Mattson referred to Zoning Admin. Fast for the reading of the findings of fact contained in City Code for the approval of conditional use permit applications. Zoning Admin. Fast also read the recommended conditions for the approval which contain City Code provisions.

Chairman Mattson asked Commissioner Baloun (who was participating by Zoom) if he had any questions. He responded that he did not.

Commissioner Hartman said that it appears the Applicants have done their homework and complied with the City's ordinance on short-term rental properties.

Motion by Commissioner Hartman, seconded by Commissioner Miller, to recommend City Council approval of the application, submitted by Dean Kretsch and Kathleen Kretsch, requesting a conditional use permit to operate a short-term rental property in their home pursuant to City Code.

**The property is located at 2372 Douglas Street in Windom and is described as Lot 3, Block 2 of Horkey's Subdivision to the City of Windom, Cottonwood County, Minnesota.
(Parcel No. 25-357-0100.)**

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Findings of Fact for Conditional Use Permit:

- (1) As stated in the narrative herein.**
- (2) The proposed use is not in conflict with the City's comprehensive plan.**
- (3) The proposed use is not in conflict with the stated intent of the zoning district (R-1) in which it is to be located.**
- (4) The proposed use will not unreasonably harm the public health, safety and welfare, create a nuisance, or create unreasonable congestion injurious to nearby properties.**
- (5) The proposed use does not interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties.**

(6) The proposed use will not interfere with the provision of a reasonable economic benefit to the community.

(7) The provisions for interrelationship between the proposed development and contiguous and non-contiguous adjacent properties will not adversely affect pedestrian and vehicular movement and will not adversely affect the buffering of the service facilities and parking areas.

Vote by roll call: Ayes: Commissioners Miller, Hartman, Mattson, and Baloun. Nay: None; Abstain: Commissioner Tegels (*relative of Applicant*); Absent: Commissioners Byam, Cole, and Pletcher. Motion carried 4-0-1. Follow-up consensus by all the Commissioners who voted on the motion that the following conditions were included in the recommendation for approval of this application:

- 1. The dwelling unit shall be inspected and licensed by the Minnesota Department of Health and shall comply with Building and Fire Codes, City ordinances, and state and federal laws and regulations.**
- 2. The property owners shall comply with the parking, lighting, and signage requirements and the posting of required information set forth in City Code Section 152.355.**
- 3. An agent, who may be the owner(s), shall be designated as the party responsible while the dwelling unit is being rented and will be able to respond to issues 24 hours a day. Contact information for the agent(s) shall be provided to the City.**

Chairman Mattson advised that this recommendation will go to the City Council next Tuesday for final decision on the conditional use permit application.

**B. Zoning Application – Conditional Use Permit – Addition of Fill
Applicant: City of Windom – Island Park – Proposed Permanent Berm**

Chairman Mattson introduced the agenda item. Zoning Admin. Fast provided the background concerning the zoning application. The City of Windom is the Applicant and is requesting a conditional use permit to add more than 1,000 cubic yards of fill to Island Park. City Code requires a CUP for addition of this amount of fill in a flood fringe area. The fill will be used to construct a permanent berm in the northern side of Island Park. The purpose of the berm is to help mitigate future flooding of the area outside the park and highways adjoining the park.

The public hearing notice was published in the February 26th edition of the Citizen. Copies of the public hearing notice were mailed to the property owners within 350 feet of Island Park. Copies of the notice and concept plan were forwarded to the DNR for review as required by City Code. Garry Bennett, DNR Floodplain Hydrologist, highlighted provisions in City Code concerning the Shoreland District and Flood Fringe District that the City should consider in reviewing this application. Copies of the notice, concept plan, and SEH's hydraulic analysis were forwarded to MnDOT for review. Samuel Parker, Planning Director for District 7, responded that "MnDOT has reviewed the hydraulics of the proposed berm and does not have any concerns". Andy Spielman is in attendance as the City's Consulting Building Official and is also familiar with the floodplain requirements in City Code. Dan VanSchepen, Engineer with DGR Engineering, prepared the concept plan and is in attendance to answer questions concerning the engineering of the proposed berm.

Dan Van Schepen, DGR Engineering, distributed copies of the Concept Plan to the Commissioners (and they had also received digital copies with their packets). He described the proposed placement of the permanent berm which would tie into Highway 62 near the East side of the bridge (south of Sixth Street), cross over the park road, cut through the dog park, and continue on the north side of the pool over to Highway 60/71. Fill would be added to the highway ditch in that location. The elevation of the berm would be 1354 which is the 100-year storm elevation for the river at the bridge. This is the highest elevation of water in the park. The berm would have a flat top. The berm would help reduce water that is ponding in the park from getting into adjacent properties in that area. Currently they are planning for three culvert crossings to allow for rain water on adjacent properties to pass through the culverts into the park. The culverts will be designed for a minimum 10-year storm. There will be manholes by the culverts and sliding gates to prevent backflow into those properties. When the sliding gates need to be closed because of flooding in the park, the City will be able to put pumps into these manholes and pump accumulating water from these properties over the berm into the

park. There would be a culvert in the berm portion located in the Highway ditch including a gate valve to stop water and backflow. This would also allow the City to use a pump in that area to pump water over the berm. The berm will be built in the flood fringe area and not in the floodway. The berm will not meet U.S. Army Corps. of Engineers' standards as there will be no core trench below the berm. The berm will be constructed of lean fill and designed to the standards of similar berms in the area. The top of the berm will be 10 feet in width and the bottom of the berm will be approximately 60 feet wide. There will be 5 to 1 slopes on both sides of the berm to allow for mowing. The park road will go from the entrance up and over the berm at a maximum of 5 percent slope which is considered an ADA-compliant slope. The slope on the park road will be 5 percent on both sides. There will be some removal of trees in the park as shown by the "Xs" on the plan.

Chairman Mattson said that the Application was not in the packet. Admin. Asst. Hensen said that it was omitted by mistake and read the contents of the Application into the record.

Chairman Mattson said that on the Concept Plan, it appears that some of the berm is on someone else's property. Eng. Van Schepen responded that the City will purchase an easement for grading which will allow the City to maintain the berm in that area. The property on which the easement would be located will still be in the property owner's name.

Consultant Spielman advised that the Planning Commission can approve the conditional use permit for the fill without having the easement in place. The Engineer will be revising the design and would need to obtain any required easements. Verifying that these easements have been obtained and recorded would be part of the review process before the permit for the project is issued.

Chairman Mattson asked what would happen if the City was not able to purchase the property for an easement. The area is in the parking lot of the former Education Minnesota building. Eng. Van Schepen responded that the plan would need to be revised to relocate the proposed berm all onto the park property. However, this is the best path for the berm to avoid going through the pool parking area, etc. There was a question as to whether the property owner had been contacted concerning the berm and a potential easement across its property. City Admin. Nasby advised that the City was waiting on the approval of the CUP.

Chairman Mattson asked if the pumps in the manholes would be permanent pumps. Eng. Van Schepen responded that City Staff would bring the pumps and use them in the manholes only when needed.

In response to a question as to whether the elevation of 1354 was the same elevation as the berm behind (west of) 4th Avenue. Eng. Van Schepen responded that the berm in that location was 1354.73. It's higher in that area going upstream.

Eng. Van Schepen said that the elevation in the grassed areas of the berm may be raised slightly and the elevation of the berm on the park road would remain at 1354. If the flood was over 1354, then the water could overtop the berm in the location of the park road instead of over the grassed areas of the berm.

In response to a question, Eng. Van Schepen said that to design to USACE requirements would require a 3 foot higher elevation (1357 superiority). He advised that the City was not pursuing Concept 2 as that would be a much longer and much higher berm. The cost estimates for that project are at least \$4.5M because that property is in the floodway and would require a design approved by the U.S. Army Corps. of Engineers.

Commissioner Hartman asked whether additional rainfall exasperated the flooding. Consultant Spielman responded that the berm is to be constructed 100% for river flooding and not rainfall. The surface water in a 10-year rain event will still drain to the park. Simultaneous flooding from the river and rainfall would cause the need for the gates at the culverts to be closed and water would be pumped out of the manholes by culverts and over the berm. The berm would be in place for river flooding and the culverts are there for surface water.

Commissioner Hartman asked about the status of the pool, mentioned the trees that would be removed, asked whether the park would still be maintained in that area as a grassy area and was concerned about the berm going through the dog park. She felt that with a berm of that height, it would be difficult to see the park. Eng. Van Schepen responded that the location of Concept 1 was chosen to, as much as possible, not encroach on the park.

Chairman Mattson informed the public of the guidelines for public hearings and opened the public hearing at 7:43 p.m.

Joanne Kaiser of 457 15th Street stated that she is attending on behalf of Cottonwood County Animal Rescue concerning the effect of the construction of the berm on the dog park. She had questions concerning the fence because the berm will be approximately 5 feet high and as to whether the City would remove the fence and replace it later. Eng. Van Schepen responded that the location of the dog park might change. Mrs. Kaiser brought up a concern regarding some dog owners who come to the park and have difficulty walking. She was worried that their dog might go over the berm and the owner would not be able to go over the berm to retrieve the dog. Supt. Ketzenberg responded that there will be room to move the dog park further south in the park. The Park & Recreation Commission will be discussing the location of the dog park in the event that the installation of the berm is approved.

Loren Liepold of 410 First Street stated that his property is across the river by the park. He has light concern about not constructing the berm to the Corps. of Engineers' standards concerning the trench. He recalled an account of an incident in Grand Forks, North Dakota, he had heard when a dike was constructed that was not approved the U.S. Army Corps. of Engineers. The person recounting the story advised that he watched as a National Guardsman sunk down into the berm. Mr. Liepold said that he was overall comfortable with the proposed berm but it is not a panacea, we would have to watch it carefully. Secondly, Concept 2 would create a ring around the entire park. He lives across the river and has experienced bad erosion to the banks. He said that 4' to 5' of the topping of the bank was covered. He said that his neighbor, Darris Snelling, had water in his back yard. His question was whether the berm will focus the river and speed up the river as it comes through there. He was hoping that the City is not thinking of doing Concept 2. He would urge caution going forward.

Commissioner Tegels asked Mr. Liepold, whether in the Grand Forks' situation, the water was actually flowing by the dike and seepage coming through the dike. Mr. Liepold said that the water there was flowing by the dike. He said that now in Grand Forks it has become a greenway like what they did in Sioux City. It was mentioned that Windom's berm will not be located by the river.

Ronda Porath, owner of the Sun Bowl Property, asked if the berm will cause more issues in flooding on her property. She said that her property is not in a flood zone now, but asked if the river will come up higher and cause flooding on her property. Eng. Van Schepen responded that the berm will not cause flooding downstream or upstream based on the SEH study.

Consultant Spielman responded that the City contracted with SEH to conduct an analysis of the effects of the proposed berm (Concept 1). He advised that SEH's report indicated that there would be zero impact on flood elevation or level of the river. The berm will not add or remove any properties from the flood plain. Concept 2 would have been in the floodway.

Darris Snelling of 380 First Street asked if this (berm) is going to help Loren and me or push water onto our properties. Eng. Van Schepen responded that the berm would not help or hurt their properties. The berm will not change the water on their properties.

Mr. Snelling said that six feet of the bank by his property went into the river. He contacted DNR but they never got back to him.

In response to a question about the pumps, Eng. Van Schepen said that the City will use 2-3 inch trash pumps or similar pumps to pull in water from the "house side" of the berm and pump the water over the berm into the park.

Bob Messer of 265 Sixth Street asked whether the groundwater will be raised up by putting the berm in there. Eng. Van Schepen responded that the groundwater will be as high any time with or without the berm. The berm should not affect groundwater.

Eng. Van Schepen advised that the flood zone will stay the same as it is now. The pumps will be able to divert pooling water (emerging water) as fast as it did before the berm.

Chairman Mattson asked Zoning Admin. Fast if he received any other comments from the public. Zoning Admin. Fast reported that the only inquiries the B&Z Office has received were from Bob Messer and Darris Snelling who are both present at tonight's meeting.

There being no further comments from the public, Chairman Mattson closed the public hearing at 8:02 p.m. and referred the matter to the Planning Commission for discussion.

Commissioner Baloun asked if there were any other options explored besides the berm, such as a flood gate at the park entrance. Eng. Van Schepen responded no other options were explored. If a flood gate was installed, it would need to be connected to a berm. The construction of a berm is the most cost effective method. Any other structure, such as a concrete wall, would be more expensive and more obstructive of the view. The City just considered two concepts. Concept 2 would require more study and would have more effects on the other side of the river (the banks adjacent to Snelling's and Liepold's properties).

Commissioner Hartman said she thought the Commission needed some answers regarding the pool as to whether it was going to be rebuilt or moved elsewhere. She felt that the Commission needed answers to questions concerning placement of some of the features in the park before making a decision.

Commissioner Tegels asked if the berm comes into play regarding the pool. Eng. Van Schepen responded that the berm will be adjacent but outside the pool footprint. The current proposed alignment of the berm would have no effect on the pool or use of the pool.

City Admin. Nasby advised that if there was a substantial redesign of the berm, the plan would come back before the Planning Commission for review. The City is waiting for the Burbach study to determine the damage to the pool. The study is not back yet. The berm does not touch the pool footprint at all.

Commissioner Mattson inquired what was the elevation of the 2024 flood. Consultant Spielman responded that the flood elevation was close to the 100-year flood elevation around town. It is reported as 1353.8 in the FEMA floodplain map at the park bridge and the top of the proposed berm is 1354.

Commissioner Hartman requested an evaluation for the rest of the park regarding the swimming pool, shelter house, baseball field, dog park, etc. and an overall plan and fit the berm in as the plan goes forward. City Admin. Nasby responded that the plan is to use the park as it is. The baseball field will stay as it is. The status of the pool is yet to be determined as to whether it will be renovated, operated as it sits, or moved because of flood damage, and whether there would be any available funds from FEMA to relocate the pool. However, the report on that study has not been received by the City at this time.

Chairman Mattson expressed his concerns that the City was proceeding before knowing the answers to some of these questions. He felt that there should be more time taken to see if there are better alternatives and less disruptive options even if they might be more expensive.

City Admin. Nasby responded that after the flood in 2024, the City Council asked that concepts be researched concerning a berm or berms in Island Park. The City Council approved the hiring of SEH to conduct a hydraulic study and DGR Engineering to prepare design concepts. The Park & Recreation Commission previously talked about the location of the dog park and will be talking about that matter again.

Eng. Van Schepen advised that the grassy slope in the dog park would be 5 to 1 which is not considered ADA accessible. He explained that a 5 to 1 slope is like a highway road ditch on newer roads. The older county roads had a 3 to 1 slope and that is a steep, not ADA slope. It is steeper and more difficult to mow. A 5 to 1 slope goes down 1 foot over the distance of five feet. The berm would also not be ADA accessible because it is a grass surface. ADA surfaces are flatter paved surfaces.

Commissioner Hartman said that she realizes we need to have a plan and start somewhere.

Chairman Mattson advised that the Planning Commission will need to take action. The CUP Application is under the 60-day rule and the clock started with the acceptance of the filing of the application on February 25, 2025. If the City does not act within 60 days, the application will be automatically approved. He stated that he believes the Planning Commission has three options: (1) to recommend approval of the conditional use permit, (2) to recommend that the application is denied, or (3) to table a recommendation until the next meeting to allow time for more information to be gathered and placement of features in the park to be determined. He verified that a CUP was good for a year to begin construction.

City Admin. Nasby advised that the Planning Commission's recommendation would have to go to City Council. He stated that even if the CUP is approved, there are many pieces that need to come together such as the results of the election on the School's levy question covering their plan for an athletic complex, etc.; the City Council would need to determine funding options, etc.

In response to a question, Consultant Spielman said that if the CUP is approved, that allows a one-year time period and then when the permit for the project is issued, that includes a 180-day period.

Consultant Spielman reported that SEH's hydraulic study stated the berm would have zero impact on the flood plain. The purpose of the berm is not to mitigate the floodplain or remove or include any properties in the floodplain.

Consultant Spielman advised that Zoning Admin. Fast and he had reviewed provisions in the Shoreland District because some of the property where the berm will be placed is located in the Shoreland District. Provisions in the City Code for the Shoreland District cover erosion and sediment control and require that the design includes engineering to address those issues.

Consultant Spielman said that most of the questions referenced in Garry Bennett's (DNR) response were addressed by SEH's report and were or will be addressed in DGR's final design. However there was one comment in Mr. Bennett's e-mail suggesting that "the minimum National Flood Insurance Program (NFIP) standards also apply to this project, of which applicable standards state all floodplain development must be designed and adequately anchored to prevent flotation, collapse, or lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy". Consultant Spielman's question dealt with Mr. Bennett's comments regarding collapse or lateral movement and whether the language from NFIP standards that Mr. Bennett referenced would apply to the berm or only to structures in the floodplain. Eng. Van Schepen advised that he would need to research that question.

Consultant Spielman asked if there was a difference between the U.S. Army Corps. of Engineers' standards and NFIP standards. Eng. Van Schepen responded that U.S. Army Corps. of Engineers' standards would specify a 10-foot wide by 4-foot deep trench under the base. Existing soil would be removed and replaced with lean clay fill to ensure less chance for water flow to erode the berm. A soils report would be required to determine whether the existing sub-grade soil would allow conveyance of water or affect stability of the berm. The proposed design of the berm is similar to a berm constructed north of 6th Street. The material that is proposed for the berm is clean lean clay that would be compacted to not allow water to pass through the berm. Eng. Van Schepen said there is no running water (such as the river) by the berm. If water sat long enough by the berm, it could potentially work its way under the berm through the in-situ soils. However, there is no information as to how long the water would need to sit in that area. Soil tests would be necessary to provide that information.

Commissioner Mattson asked if the answer to that question would change the design concept. Eng. Van Schepen responded that all it would change in the design would be below grade. However, there would be a significant additional cost for addition of a trench to the project.

Consultant Spielman advised the Commissioners that he and Zoning Admin. Fast read through the Code. The concept design has not been finalized yet. The culverts will be designed to the 10-year

flood standard and the culvert cross-sections will be included in the final design.

Commissioner Baloun questioned whether if the proposed berm is not taking anyone's property out of the floodplain, what are we saving. Eng. Van Schepen responded that the purpose of the berm is to divert water back into the park and not into neighborhoods. Also, instead of sandbagging in an emergency situation, the berm would allow City Staff to focus on emergency situations in other areas of the City. The berm will help in more flooding events. If there is a flood that is classified over the 100-year flood elevation, it is possible that the flood waters could overtop the berm.

Commissioner Mattson asked if the berm was to fail, would conditions be worse than if it wasn't there. Eng. Van Schepen's answer was no.

Commissioner Tegels said that the flooding went up 4th Avenue, east on 7th Avenue, and onto the Highway. Would the berm protect all businesses along Highway 60? Eng. Van Schepen responded that even with this berm, there could be water back up on the highway. In that event, City Staff would need to close Highway 60 and sandbag it. There are future improvements proposed for Highway 60. During the planning process for those improvements, the City can talk with MnDOT about potential improvements to First Avenue and Highway 60 to avert future flooding in those areas.

Commissioner Mattson asked for any further comments. Admin. Hensen read the required findings of fact from the Floodplain Ordinance that relate to this type of project:

1. All fill must be properly compacted and the slopes must be properly protected by the use of riprap, vegetative cover or other acceptable method.
2. The placement of more than 1,000 cubic yards of fill must comply with an approved erosion/sedimentation control plan.

(a) The plan must clearly specify methods to be used to stabilize the fill on site for a flood event at a minimum of the base flood event.

(b) The plan must be prepared and certified by a registered professional engineer or other qualified individual acceptable to the Building and Zoning Office.

The consensus was that the expected heights, velocity, duration, rate of rise and sediment transport of the flood waters expected at the site may not be applicable as the berm is not by the river.

In response to questions, Consultant Spielman advised that DNR has approved the City's floodplain ordinance and allows the City to administer the ordinance. He and Zoning Admin. Fast reviewed the standards in the Floodplain Ordinance and believe that the proposed project meets those standards. The permitting for this type of project is done at the City level. The City would review those standards after the completion of the final design and during the permitting process.

Motion by Commissioner Mattson, seconded by Commissioner Baloun, to table the Planning Commission's recommendation on the CUP application for placement of fill in Island Park until the next Planning Commission Meeting based on the facts that the Commissioners do not have clarification as to whether the NFIP requirement (referenced in the discussion) applies only to structures or to the proposed berm, the status of the dog park needs to be clarified, and there should be communication with the landowner of the property where an easement would be required for this project.

In further discussion, Commissioner Miller asked if the recommendation needed to be tabled or if the Planning Commissioners could add conditions to their recommendation. Consensus was to vote on the motion and then propose another motion if necessary.

Vote by roll call: Ayes: Commissioners Hartman, Mattson, and Baloun. Nays: Commissioners Miller and Tegels; Absent: Commissioners Byam, Cole, and Pletcher. Motion carried 3-2.

The next Planning Commission Meeting is scheduled for April 8th. Eng. Van Schepen confirmed that the requested information would be ready for that meeting and he could be in attendance at that meeting. Supt. Ketzenberg advised that the Park and Recreation Commission would be meeting tomorrow and could discuss the location of the dog park and layout of the park if the berm is approved.

C. Proposed New City Code Sections 120.01 – 120.20 – Cannabis and Hemp Businesses:

Chairman Mattson introduced the agenda item. Zoning Admin. Fast provided the background concerning these proposed new code sections. The Windom City Council determined that Cottonwood County should take the lead on the registration of cannabis businesses, compliance inspections, and enforcement. The County Commissioners agreed that Cottonwood County would accept this role. The County Commissioners have reviewed their draft Ordinance No. 43 and are moving forward on their adoption process. City Attorney Ron Schramel recommended that the City adopt a brief ordinance designating City zoning districts where these businesses can operate.

Minnesota Statutes Section 342.13 provides that “a local unit of government may adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses. A local unit of government may prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field”.

In December 2024 and February 2025, the Planning Commission reviewed drafts of proposed new code sections for the City. During the review, numerous questions were raised by Commissioners. Since that time, B&Z Staff reviewed the Office of Cannabis Management’s Guide for Local Governments and information from LMC, the Association of Minnesota Counties, the Minnesota Public Health Law Center, several Minnesota cities, a city in Colorado and portions of an ordinance from a city in California. The Park & Recreation Commission reviewed the proposed subsections concerning Temporary Cannabis Events and approved those by consensus. The Commission also approved the designation of Mayflower Park as the only site for such events. City Attorney Ron Schramel has reviewed the proposed Ordinance and had no recommended changes. A public hearing was scheduled for this meeting concerning these proposed new City Code Sections.

Chairman Mattson opened the public hearing at 9:06 p.m. There being no comments from anyone present for the public hearing, Chairman Mattson closed the public hearing at 9:07 p.m. and referred the matter to the Planning Commission for discussion and asked for any other comments. Chairman Mattson asked Commissioner Baloun if he had anything else to add to these sections. Commissioner Baloun responded no, not at this time.

Motion by Commissioner Hartman, seconded by Commissioner Miller, to recommend that the City Council hold the required two readings for the proposed new City Code Sections 120.01 through 120.20, entitled “Cannabis and Hemp Businesses”, and approve the new Code Sections.

Vote by roll call: Ayes: Commissioners Miller, Hartman, Mattson, Tegels, and Baloun. Nays: None; Absent: Commissioners Byam, Cole, and Pletcher. Motion carried 5-0.

5. Other Business/Reports: Admin. Asst. Hensen advised that the Building & Zoning Office has now received the requested site plans from the Applicant for the three proposed billboards. The site plans have been forwarded to the Department Heads for review. These applications for conditional use permits should come before the Planning Commission at its next meeting on April 8th.
6. Unfinished Business: None.
7. New Business: None.

8. Planning Commission Comments, Concerns, Suggestions: None.
9. Adjourn: The meeting was adjourned by unanimous consent at 9:10 p.m.

Attest: _____

Matthew Fast, Zoning Administrator

Brett Mattson, Chairman

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

March 12, 2025 at 8:30 a.m.

A regular meeting of the Board of Directors was held on March 12, 2025 at the Riverview Apartments. Board Members present: Tony Scott, Linda Jaakola, Nick Kulseth, Jean Fast (via phone), and Heidi Hill. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:35 a.m.

The Consent Agenda approved which included minutes from the February meeting, the Agenda, Balance Report and Bills Report. (Jaakola/Fast)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director welcomed the new Board Commissioner, Heidi Hill.
2. The Executive Director reported that the new check signers have been added to the bank accounts and Joel LaCanne has been removed.
3. The Executive Director gave an update on the HS Window Project. Our Architect and Tri-State are still working on the change order.
4. The Executive Director reported that the water filtration system for the Riverview boilers has been installed. There is more that needs to be done to them and the boiler company will return next week. In addition, she reported that we will be reviewing an estimate to replace zone valves and balancing valves throughout the building. This expense will be covered by CFP.

New Business consists of:

1. The Executive Director reported that Lease and ACOP updates as presented last month have been updated.
2. The Executive Director reported that the Windom maintenance staff along with the Jackson maintenance staff will be completing inspections on 100% of our property, March 17-20, as required annually.
3. The Executive Director reported that the kitchen floor at Hillside has been updated.
4. The Executive Director reported that new income limits are not yet posted by HUD but are going into effect on April 1st.
5. The Executive Director reported that Brother's Fire completed out Annual Inspection at both Riverview and Hillside.
6. The Executive Director reported that there was a water leak at Riverview. The check valve in the south stairwell froze and burst. Brother's Fire has ordered the new part for \$3,865.00. They will be on site March 18-19 to install the new valve. This has been turned into insurance.
7. The Executive Director reported that she has sent the flyer to Quick Print.
8. The Executive Director reported that all staff will be attending the Working Together Conference in Brooklyn Center, on April 10th. We plan to head to the Cities on April 9th after the board meeting as training starts at 8:00 am.
9. The Executive Director reviewed the March Overview.

Upcoming Board Meetings are scheduled for April 9th (HS) and May 14th (RV) at 8:30 am.

With no further business, the meeting was adjourned at 9:02 a.m. (Jaakola/Hill)

Tony Scott, Chairman

Linda Loewen, Executive Director

TELECOMMUNICATIONS COMMISSION MEETING
City of Windom Council Chambers February 10th, 2025

I. Call Meeting to Order. The meeting was called to order by Pres. Abraham at 6:01 PM

II. Roll Call:

President:	Dirk Abraham	City Staff:	Steve Nasby
V President:	Josh Peterson	City Staff:	Jeff Dahna
Secretary:	<i>vacant</i>	Council Liaison:	Jayesun Sherman
Commissioner:	Tim Hiley	Council Liaison:	Dennis Esplan
Commissioner:	Jake Voth <i>Absent</i>	Others Present:	Hillary Mathis-Mayor
Commissioner:	Kegan Hofferbert	Others Present:	Jason Kruger

III. Approval of Minutes from January 13th, 2025 meeting.

Motion by commissioner Hofferbert, to approve minutes from the January 13st, 2025 meeting.
Seconded by commissioner Hiley. Motion approved 4 to 0.

IV. Project Updates: Dahna updated commissioners on the various projects.

- Migrations –Staff is working on the North side of town Customer Serving Area (CSA) subscribers to E7-2. New subscribers are migrated if applicable. Migration is at 85% complete.
- Outside Plant – Techs have been working outside as they can with the low temperatures. Techs working on Customer Serving Areas (CSA) cabinet to groom the fiber optic splitters and service feeds to free up additional fiber optic splitters to be bench checked, cleaned and inspected.
- Network – NOC tech working on the Icewarp email server upgrades and bugs. Network VMware upgrades, Metaswitch upgrades and additional Perimeta upgrades have been required.

V. Manager's Report: Dahna reports:

- Cable TV Headend – Maintaining as necessary.
- Southern Fiber Net (SFN) having weekly meetings to turnout and test the video systems and user interface. Innovative Systems is modifying the API patch to properly format with the SFN system. Once the billing system and SFN system operate properly, the SFN rep says we can start building subscriber accounts (friendlies) on the back end. SFN is going to be going live with their Gen 2 and want us to wait until March timeframe to have the streaming system working from the SMBS feeds.
- NOC room air handler has had some repairs done. Now the bearings went out for a third time on the blower. HVAC tech recommending replacing the blower assembly (shaft is marred up and turbine blades are bent out of round) at cost of around \$3,600.
- .-GM has been working on the FCC Broadband Data Collection filing report and Calix system firmware updates. Also working on the new NANPA system for the NRUF 502 report.

VI. New Business: Jason Kruger, Oddson Underground addressed the commission with a consideration.

- Telecom GM, select commissioners and City Administrator will meet at a future date with Mr. Kruger.
- Major League Baseball (MLB) has a new Twins TV channel. MLB wants the channel in the Expanded Basic channel lineup at a significant rate fee for each sub in Exp Bsc. GM will try to negotiate for a better rate and report back to the commission.

VII. Old Business:

IX. Set Next Telecom meeting:

March 17th, 2025 at 6:00 pm in the City Council Chambers or City Hall.

X. Adjourn: Meeting adjourned by unanimous consent at 6:29 pm.

Dirk Abraham, Telecom Commission President

XXXX, Telecom Commission Secretary

Attest: _____
Jeff Dahna, Telecom General Manager

UTILITY COMMISSION MINUTES
Council Chambers
February 23, 2025

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 A.M.

Members Present: Utility Commission Chairperson: Mike Schwalbach
 Members Present: Tom Riordan and Glen Francis (via Zoom)
 Members Absent: None
 City Council Liaison: Scott Benson (Absent)
 City Staff Present: Jason Sykora, Electric Superintendent; Eric Ward, Water Foreman; Leesa Arndt, Finance Assistant; and Tayler Lehmann, Utility Billing/Analyst
 Mayor: Hilary Mathis
 Others: Darci Jones and Amy Leopold of the Windom Chamber of Commerce

APPROVE MINUTES

Motion by Riordan, second by Francis to approve the January 24, 2025 Minutes. Motion carried 3 – 0.

Chamber of Commerce

Jones and Leopold introduced themselves. Jones gave an update on the Windom Chamber of Commerce happenings that include:

- Update on advertising
- Reaching out to prospective businesses
- Using press and social media to promote
- Farm and Home Show on March 8th
- Bingo night will be held March 21st
- Riverfest is June 9th-15th
- Hot dog night will be in July
- Flag Promotion to become the “City of 10,000 Flags”

Jones wanted to say thank you for the Christmas light support. Schwalbach and Riordan thanked the Chamber for what they have been doing for the City of Windom. Schwalbach asked if the Windom Chamber of Commerce had any additional requests. No additional requests were made by Jones or Leopold.

ELECTRIC ITEMS

Generation Plant Project – Proposal #13

Sykora explained the original proposal request and the revision. The original would be \$23,281 and the proposal would be \$8,657. The modified option allows the Electric Department Staff to complete the installation of the dryer. Sykora noted some additional material costs would be approximately \$1,500 in material (one 3-phase switch) and \$2,000 in labor costs.

Motion by Riordan, second by Francis to Approve the Revised Generation Plant Project – Proposal #13 in the amount of \$8,657. Motion carried 3 – 0.

Switch Gear Quotes

Sykora stated that the South Windom feed needs new switch gear. Sykora is working with MNDOT to get the needed permits. Sykora is requesting the Resco quote as it allows parts to be replaced “in-field”.

Sykora will order two switches due to lead time; one for South Windom and one for the budgeted capital item for 2026.

Citywide Outage

Sykora informed the Commission of a planned outage on March 16th. The outage is scheduled from 2:00 AM-4:00 AM. Sykora has talked in person to a majority of the businesses already. Businesses that have generation and need power, plan on running their generators. The outage will be advertised by using the newspaper, radio and a bill notification. Sykora is checking if automated phone calls will be used as in previous outages.

Commission DER Report

Star Energy completed their report. The City of Windom has only one connection. Sykora informed about the solar production and the city buy-back percentage. The customer has purchased 40,969 kWh (electric heat user), and produced an estimated 24,940 kWh with solar. Sykora added that a new potential solar customer wanted to permit for solar on their house. They were directed to the NOVA power portal webpage. Sykora stated no open orders are in the queue from NOVA.

Distributed Energy 2025 Rate Schedule

Sykora presented the 2025 Distributed Rate Schedule. The proposed buyback rate that any distributed generation solar customer would be paid back is \$0.0795 per kWh.

Motion by Francis second by Riordan to approve the Distributed Energy Report and the Distributed Energy Rate Schedule. Motion carried 3 – 0.

Other

Sykora informed that the breaker testing went well. Feeder 7 had a bad vacuum bottle that needs to be replaced. The issue was caught before extensive damage could occur. A quote from Revolt to get a vacuum bottle spare is \$13,750. Commission consensus was to purchase the vacuum bottle breaker and a spare.

Sykora stated that all 5 generators were running simultaneously and operating, producing 8.4 MW. Schwalbach was wondering about ventilation, noting heat concerns in the summer months. Sykora said that all intakes in the old plant are running on more air-in than air-out. Additional exhaust fans could be needed. Schwalbach asked if there was an order that the generators were started. Sykora answered the newest generators will be fired first, based on capacity needs.

The City of Mountain Lake inquired if Windom could cover their load if needed. Sykora mentioned that Windom could if we would receive the capacity credits, and Mountain Lake would need to cover all costs for the service.

Sykora said the older generators are eligible for a 5-year extended warranty (totaling a 30-year warranty). The cost is \$23,000 per engine. This is more beneficial when looking at the comparison to the League of Minnesota Cities Insurance rates.

WATER/WASTEWATER ITEMS

Truck Bids

Ward reviewed the two truck quotes received to replace Unit 61. One quote is from Higley and the other from Roseville. The Higley bid is the best option. The Higley truck is a year older, however, it is local and the truck from Roseville is 3 months build-out. Staff is recommending the Higley quote. Ward said additional costs for a drawer-style utility box will be incurred.

Motion by Riordan second by Francis to approve the purchase from Higley Ford in the amount of \$52,550. Motion carried 3 – 0.

Well Updates

Well #8 is completed by Thein Well. Wiring was redone by Ron's electric. The well ran for half a day until a failure occurred. The failure was due to a starter failure. Ron's electric received the part and will replace it when time permits. Cost is yet to be determined.

Well #4 had a failure due to the gasket being blown. It is now back in service.

Other Water/Wastewater Items

There have been water freeze ups due to the cold temperatures. Frost levels have been checked by looking into a few manholes. It is hard to tell the accuracy of the frost level, due to the higher temps lately. There are 16 customers that have trickling water lines.

Ward stated an additional customer had the meter base freeze in their residence and had a large leak that staff helped resolve.

Regular Bills

Motion by Francis second by Riordan to approve the Regular bills as presented. Motion carried 3 – 0.

Old Business

None.

New Business

None.

The next Commission meeting was scheduled for March 27, 2025 at 10:00 a.m. in the Council Chambers.

Adjourn

Schwalbach adjourned the meeting by unanimous consent at 11:00 am.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator



Windom, MN

Expense Approval Report

By Fund

Payment Dates 3/1/2025 - 3/14/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
US BANK	FEB 25 US BANK	03/12/2025	Quarterly Purchasing Rebate	100-36200	-338.48
					-338.48
Activity: 41110 - Mayor & Council					
SCHRAMMEL LAW OFFICE	2/4/2025-2/5/2025	03/04/2025	MAYOR/COUNCIL/P&Z/ LEGAL...	100-41110-304	195.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-41110-326	27.39
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	100-41110-350	133.20
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	100-41110-350	289.75
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	100-41110-350	90.00
CITIZEN PUBLISHING CO	3/22/2025	03/06/2025	CITY HALL/DUES	100-41110-433	60.00
Activity 41110 - Mayor & Council Total:					795.34
Activity: 41310 - Administration					
NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	100-41310-133	120.00
US BANK	FEB 25 US BANK	03/12/2025	Amazon	100-41310-200	34.36
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	INSERTS	100-41310-200	16.57
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	100-41310-200	25.03
WEX Health Inc	0002122638-IN	03/10/2025	CITY OFFICE-OTHER OPERATI...	100-41310-217	154.50
A & B BUSINESS	IN1240367	03/05/2025	MAINTENANCE CONTRACT	100-41310-217	325.02
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	100-41310-301	1,944.50
NORTHERN CONSULTING ACT...	WIN-2025-02	03/10/2025	OPEB ACTUARIAL CONSULTING	100-41310-301	183.33
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-41310-321	62.35
SECR REV FUND/CITY OF WDM	MARCH 10 2025	03/11/2025	POLICE/EDA/CITY OFFICE/PET...	100-41310-322	19.70
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-41310-326	281.55
US BANK	FEB 25 US BANK	03/12/2025	zoom meeting	100-41310-326	17.09
US BANK	FEB 25 US BANK	03/12/2025	Moneysoft inc	100-41310-444	259.00
US BANK	FEB 25 US BANK	03/12/2025	GlobalSign	100-41310-444	25.81
CITY OF WINDOM	2/28/2025	02/28/2025	CITY HALL/ MISC	100-41310-480	200.00
Activity 41310 - Administration Total:					3,668.81
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	100-41910-133	24.00
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	100-41910-200	25.03
SCHRAMMEL LAW OFFICE	2/4/2025-2/5/2025	03/04/2025	MAYOR/COUNCIL/P&Z/ LEGAL...	100-41910-304	345.00
US BANK	FEB 25 US BANK	03/12/2025	MN Dept of Labor License Fees	100-41910-308	50.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-41910-321	53.78
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	100-41910-321	41.39
Activity 41910 - Building & Zoning Total:					539.20
Activity: 41940 - City Hall					
US BANK	FEB 25 US BANK	03/12/2025	Amazon	100-41940-211	40.49
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-41940-381	629.61
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-41940-382	66.02
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	100-41940-383	1,169.93
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	100-41940-384	124.98
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-41940-385	149.16
CRISTINA MAZARIEGOS	FEB 19 - FEB 28	03/12/2025	CITY HALL-LIBRARY-CLEANING	100-41940-406	375.00
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	City Hall maint grounds	100-41940-406	204.29
Activity 41940 - City Hall Total:					2,759.48
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	100-42120-133	160.00
INDOFF, INC	3781785	03/05/2025	POLICE/SUPPLIES	100-42120-200	64.90
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	100-42120-200	25.03
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	100-42120-212	-9.40
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	100-42120-212	631.08
KWIK TRIP INC & SUBSIDIARIES	FEB 25	03/10/2025	POLICE - MOTOR FUEL	100-42120-212	64.72

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TALOS DYNAMICS LLC	1833	03/11/2025	POLICE/UNIFORMS	100-42120-218	1,009.91
STREICHER'S, INC	I1746366	03/11/2025	POLICE/UNIFORMS	100-42120-218	1,636.88
JACKSON COUNTY	2025-1	02/28/2025	POLICE/LEGAL FEES	100-42120-304	13,980.00
LEAGUE OF MN CITIES	424609	03/11/2025	POLICE/TRAINING & REGISTR...	100-42120-308	810.00
AT & T MOBILITY	287293102788X03032025	03/12/2025	POLICE/TELEPHONE	100-42120-321	1,390.46
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-42120-321	31.97
SECR REV FUND/CITY OF WDM	MARCH 10 2025	03/11/2025	POLICE/EDA/CITY OFFICE/PET...	100-42120-322	107.05
ALPHA WIRELESS - MANKATO...	29102	03/11/2025	POLICE/RADIO UNITS	100-42120-323	120.00
M. J. DONOVAN ENTERPRISES,...	162345	03/05/2025	POLICE/PRINTING	100-42120-350	694.93
AMAZON CAPITAL SERVICES, I...	161T-W7HV-H7P4	03/05/2025	POLICE/MAINTENANCE - OFFI...	100-42120-404	538.50
PAUL MARSH	033730	03/11/2025	POLICE/MAINTENANCE - VEHI...	100-42120-405	65.30
Activity 42120 - Crime Control Total:					21,321.33

Activity: 42220 - Fire Fighting

US BANK	FEB 25 US BANK	03/12/2025	Amazon	100-42220-200	40.70
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	100-42220-212	361.98
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Fire	100-42220-215	61.88
US BANK	FEB 25 US BANK	03/12/2025	Heiman Fire Equip- Hydrant/S...	100-42220-215	122.95
US BANK	FEB 25 US BANK	03/12/2025	Amazon	100-42220-215	51.98
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Fire operating supplies	100-42220-215	24.97
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Fire operating supplies	100-42220-215	11.97
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	100-42220-217	105.00
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Fire materials	100-42220-217	3.58
GALLS, LLC	030585797	03/10/2025	FIRE DEPT/ UNIFORMS	100-42220-218	118.69
US BANK	FEB 25 US BANK	03/12/2025	Galls	100-42220-218	19.29
COTTONWOOD CO SOLID WA...	FEB 2025	03/06/2025	FIRE/ELECTRIC/DISPOSAL	100-42220-308	17.77
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-42220-321	42.89
US BANK	FEB 25 US BANK	03/12/2025	Active 911	100-42220-325	504.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-42220-381	368.92
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-42220-382	16.67
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	100-42220-383	1,099.60
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	100-42220-384	50.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-42220-385	39.99
MUNICIPAL EMERGENCY SERV...	IN2204453	03/05/2025	FIRE/MAINTENANCE - OFFICE	100-42220-404	3,385.90
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Fire Maint.	100-42220-404	4.14
PAUL MARSH	033686	02/28/2025	FIRE/VEHICLE MAINT	100-42220-405	1,209.20
PAUL MARSH	033760	03/11/2025	FIRE DEPT/MAINTENANCE - V...	100-42220-405	703.13
O'REILLY AUTOMOTIVE, INC	4425-428909	03/12/2025	FIRE DEPT/MAINTENANCE - V...	100-42220-405	16.99
US BANK	FEB 25 US BANK	03/12/2025	Amazon	100-42220-405	39.99
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Fire materials	100-42220-405	3.68
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Fire Maint.	100-42220-406	188.69
US BANK	FEB 25 US BANK	03/12/2025	MN State Fire Chief	100-42220-433	280.00
Activity 42220 - Fire Fighting Total:					8,894.55

Activity: 42500 - Civil Defense

ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-42500-381	34.33
Activity 42500 - Civil Defense Total:					34.33

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	2110-2	03/06/2025	ANIMAL/CITY POUND/SERVIC...	100-42700-300	20.84
Activity 42700 - Animal Control Total:					20.84

Activity: 43100 - Streets

NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	100-43100-133	80.00
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	100-43100-200	25.03
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	100-43100-212	1,248.56
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	100-43100-212	-18.59
MN MUNICIPAL UTILITIES ASS...	65866	03/06/2025	SAFTEY MANAGEMENT	100-43100-217	175.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-43100-217	70.00
US BANK	FEB 25 US BANK	03/12/2025	Amazon	100-43100-217	79.03
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	100-43100-217	19.42
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-43100-321	20.55
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	100-43100-321	42.23

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ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-43100-381	1,952.42
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-43100-381	267.92
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-43100-382	21.35
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	100-43100-383	1,051.78
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	100-43100-384	126.98
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-43100-385	47.57
WINDOM FARM SERVICE	2/28/2025	03/10/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	1,237.17
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Street	100-43100-404	98.97
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Street	100-43100-404	83.88
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Street	100-43100-404	29.99
Activity 43100 - Streets Total:					6,659.26

Activity: 45120 - Recreation

QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	100-45120-200	25.03
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	100-45120-217	18.75
Activity 45120 - Recreation Total:					43.78

Activity: 45202 - Park Areas

NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	100-45202-133	16.00
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	100-45202-200	25.03
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	100-45202-212	73.07
MN MUNICIPAL UTILITIES ASS...	65866	03/06/2025	SAFTEY MANAGEMENT	100-45202-217	35.00
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Parks	100-45202-241	39.99
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Street maint structure	100-45202-241	19.99
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Street maint structure	100-45202-241	26.99
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	100-45202-381	534.32
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	100-45202-384	96.97
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	100-45202-384	74.99
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	100-45202-384	24.98
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	100-45202-384	117.23
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Street supplies	100-45202-402	17.98
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Parks	100-45202-406	106.98
Activity 45202 - Park Areas Total:					1,476.19

Fund 100 - GENERAL Total: 45,874.63**Fund: 211 - LIBRARY****Activity: 45501 - Library**

NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	211-45501-133	16.00
US BANK	FEB 25 US BANK	03/12/2025	amazon	211-45501-200	32.31
US BANK	FEB 25 US BANK	03/12/2025	Ace	211-45501-211	72.84
US BANK	FEB 25 US BANK	03/12/2025	Amazon - Supplies	211-45501-211	26.70
US BANK	FEB 25 US BANK	03/12/2025	Amazon	211-45501-217	-90.00
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	211-45501-217	170.85
NANCY SAJBAN	2/26/2025	03/10/2025	LIBRARY/TRAINING & REGIST...	211-45501-308	28.00
KARI HANSON	3/4/2025	03/10/2025	LIBRARY/TRAINING & REGIST...	211-45501-308	97.02
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	211-45501-321	164.63
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	211-45501-326	70.00
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	211-45501-350	371.60
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	211-45501-381	262.88
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	211-45501-382	60.65
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	211-45501-383	774.50
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	211-45501-385	108.96
VESTIS GROUP, INC	2560355773	02/28/2025	LIBRARY/MAINTENANCE - ST...	211-45501-402	44.65
CRISTINA MAZARIEGOS	FEB 19 - FEB 28	03/12/2025	CITY HALL-LIBRARY-CLEANING	211-45501-402	375.00
US BANK	FEB 25 US BANK	03/12/2025	Wave jk	211-45501-402	40.00
MT LAKE PUBLIC LIBRARY	001 2/28/2025	03/05/2025	LIBRARY/DUE	211-45501-433	94.50
US BANK	FEB 25 US BANK	03/12/2025	Readers Digest	211-45501-433	44.98
US BANK	FEB 25 US BANK	03/12/2025	House Beautiful	211-45501-433	34.97
INGRAM INDUSTRIES	FEB 2025	03/04/2025	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	1,017.91
US BANK	FEB 25 US BANK	03/12/2025	Amazon	211-45501-435	19.95
US BANK	FEB 25 US BANK	03/12/2025	Amazon	211-45501-435	19.96

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US BANK	FEB 25 US BANK	03/12/2025	Amazon	211-45501-435	97.11
US BANK	FEB 25 US BANK	03/12/2025	Amazon	211-45501-435	122.92
US BANK	FEB 25 US BANK	03/12/2025	Amazon	211-45501-435	38.00
US BANK	FEB 25 US BANK	03/12/2025	Southern Living	211-45501-435	42.95
US BANK	FEB 25 US BANK	03/12/2025	Amazon	211-45501-435	129.64
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	211-45501-480	668.42
Activity 45501 - Library Total:					4,957.90
Fund 211 - LIBRARY Total:					4,957.90

Fund: 225 - AIRPORT**Activity: 45127 - Airport**

RED ROCK RURAL WATER	FEB 25	03/04/2025	AIRPORT/SUPPLIES	225-45127-200	32.72
SOUTH CENTRAL ELECTRIC	1/1-1/31	02/28/2025	AIRPORT/EDA/WATER	225-45127-381	492.00
SOUTH CENTRAL ELECTRIC	1/1-1/31	02/28/2025	AIRPORT/EDA/WATER	225-45127-381	468.78
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Airport	225-45127-406	31.99
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	225-45127-480	668.42
Activity 45127 - Airport Total:					1,693.91

Activity: 49950 - Capital Outlay

SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Airport	225-49950-500	1,220.00
Activity 49950 - Capital Outlay Total:					1,220.00
Fund 225 - AIRPORT Total:					2,913.91

Fund: 230 - POOL**Activity: 45124 - Pool**

ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	230-45124-217	133.33
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	230-45124-217	18.75
US BANK	FEB 25 US BANK	03/12/2025	miana membership	230-45124-308	250.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	230-45124-381	35.00
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	230-45124-383	48.09
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	230-45124-385	54.16
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	230-45124-480	668.42
Activity 45124 - Pool Total:					1,207.75
Fund 230 - POOL Total:					1,207.75

Fund: 235 - AMBULANCE

MN DEPT OF HUMAN SERVICES	2/28/2025	02/28/2025	AMBULANCE SUPPLEMENTAL ...	235-33436	2,702.00
JENNIFER ENNENGA KARSCHN...	3/10/2025	03/11/2025	AMBO/REFUND PAYMENT	235-34205	2,227.50
					4,929.50

Activity: 42153 - Ambulance

NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	235-42153-133	16.00
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	235-42153-200	25.04
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	235-42153-212	1,972.87
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	235-42153-212	-29.37
ESPENSON GROUP LLC	1675	03/04/2025	AMBO/OTHER OPERATING SU...	235-42153-217	280.00
AMAZON CAPITAL SERVICES, I...	1TCX-NNDQ-1Q1W	03/12/2025	AMBO/OTHER OPERATING SU...	235-42153-217	43.42
WINDOM AREA HEALTH	734-0024-12-2024-01	12/31/2024	AMBO/OTHER OPERATING SU...	235-42153-217	89.70
US BANK	FEB 25 US BANK	03/12/2025	aed superstore	235-42153-217	219.00
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	235-42153-217	15.00
LINDE GAS & EQUIPMENT INC.	48397024	03/11/2025	AMBO/OTHER MERCHANDISE	235-42153-261	1,065.34
SCHRAMMEL LAW OFFICE	2/19/2025	03/04/2025	AMBO/LEGAL FEES	235-42153-304	180.00
JUSTIN HARRINGTON	2/22/2025	03/04/2025	AMBO/MEALS/TRAINING	235-42153-308	25.00
WINDOM AREA HEALTH	734-0024-02-2025-01	03/11/2025	AMBO/NURSING	235-42153-312	2,032.00
AT & T MOBILITY	287304392280X03032025	03/12/2025	AMBO/TELEPHONE	235-42153-321	344.04
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	235-42153-321	28.59
EXPERT BILLING LLC	5028	03/12/2025	AMBO/DATA PROCESSING	235-42153-326	2,668.00
AMBER SVOBODA	2/19/2025	03/04/2025	AMBO/MEALS	235-42153-334	8.61
JUSTIN HARRINGTON	2/22/2025	03/04/2025	AMBO/MEALS/TRAINING	235-42153-334	16.97
JODI JOHNSON	2/23/2025	03/04/2025	AMBO/MEALS	235-42153-334	11.53
KRISTEN PORATH	2/25-2/26	03/04/2025	AMBO/MEALS	235-42153-334	27.40
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	235-42153-381	245.95
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	235-42153-382	11.11

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MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	235-42153-383	733.07
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	235-42153-384	49.99
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	235-42153-385	26.66
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	ambulance maint grounds	235-42153-406	188.68
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	235-42153-480	668.42
Activity 42153 - Ambulance Total:					10,963.02
Fund 235 - AMBULANCE Total:					15,892.52

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	250-46520-133	24.00
US BANK	FEB 25 US BANK	03/12/2025	Adobe	250-46520-200	21.36
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	250-46520-200	25.03
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	250-46520-301	3,604.02
US BANK	FEB 25 US BANK	03/12/2025	Ehlers	250-46520-308	250.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	250-46520-321	53.78
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	250-46520-321	41.39
SECR REV FUND/CITY OF WDM	MARCH 10 2025	03/11/2025	POLICE/EDA/CITY OFFICE/PET...	250-46520-322	1.01
US BANK	FEB 25 US BANK	03/12/2025	Double Tree	250-46520-334	123.99
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	250-46520-340	90.00
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	250-46520-350	827.05
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	250-46520-381	60.60
FEDERATED RURAL ELECTRIC	FEB 2025	03/12/2025	EDA/WATER/ELECTRIC UTILITY	250-46520-381	36.00
Activity 46520 - EDA Total:					5,158.23
Fund 250 - EDA GENERAL Total:					5,158.23

Fund: 254 - NORTH IND PARK

Activity: 46520 - EDA

SOUTH CENTRAL ELECTRIC	1/1-1/31	02/28/2025	AIRPORT/EDA/WATER	254-46520-381	175.82
Activity 46520 - EDA Total:					175.82
Fund 254 - NORTH IND PARK Total:					175.82

Fund: 401 - GENERAL CAPITAL PROJECTS

Activity: 49950 - Capital Outlay

AXON ENTERPRISE, INC	INUS302688	12/01/2024	POLICE/ CAPITAL OUTLAY	401-49950-501	57,534.68
AXON ENTERPRISE, INC	INUS311772	03/06/2025	POLICE/CAPITAL OUTLAY	401-49950-501	43,617.60
AXON ENTERPRISE, INC	INUS325775	03/06/2025	POLICE/CAPITAL OUTLAY	401-49950-501	63,444.00
Activity 49950 - Capital Outlay Total:					164,596.28
Fund 401 - GENERAL CAPITAL PROJECTS Total:					164,596.28

Fund: 601 - WATER

HIGLEY FORD	F98985	03/05/2025	WATER/MOTOR VEHICLE	601-16440	37,247.31
					37,247.31

Activity: 49400 - Water

NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	601-49400-133	48.00
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	601-49400-200	25.04
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	601-49400-212	268.67
MN MUNICIPAL UTILITIES ASS...	65866	03/06/2025	SAFTEY MANAGEMENT	601-49400-217	70.00
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Water	601-49400-217	79.99
RED ROCK RURAL WATER	FEB 2025	03/04/2025	WATER/OTHER OPERATING S...	601-49400-217	38.95
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	601-49400-217	80.49
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	601-49400-301	1,944.50
NORTHERN CONSULTING ACT...	WIN-2025-02	03/10/2025	OPEB ACTUARIAL CONSULTING	601-49400-301	183.33
MN VALLEY TESTING	1295812	03/10/2025	WATER/LAB TESTING	601-49400-310	77.50
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	601-49400-321	51.44
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	601-49400-321	40.01
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	601-49400-321	51.39
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	POSTAGE	601-49400-322	272.46
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	601-49400-326	70.00
INNOVATIVE SYSTEMS LLC	INV-23549	03/05/2025	BILLING SYSTEM SOFTWARE &...	601-49400-326	1,060.75
INNOVATIVE SYSTEMS LLC	INV-23549	03/05/2025	BILLING SYSTEM SOFTWARE &...	601-49400-326	517.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	PROCESSING	601-49400-326	158.24
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	601-49400-381	3,855.82
FEDERATED RURAL ELECTRIC	FEB 2025	03/12/2025	EDA/WATER/ELECTRIC UTILITY	601-49400-381	68.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	601-49400-382	20.39
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	601-49400-383	586.07
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	601-49400-383	26.20
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	601-49400-384	131.99
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	601-49400-385	44.38
MN VALLEY TESTING	1293986	03/11/2025	WATER-LANDFILL	601-49400-386	1,580.00
STANTEC CONSULTING SERVI...	2352927	03/10/2025	WATER/LANDFILL	601-49400-386	5,092.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	601-49400-386	35.00
WINDOM AUTO VALUE	34310596	02/28/2025	WATER/MAINTENANCE - OFFI...	601-49400-404	43.47
WINDOM AUTO VALUE	34310643	02/28/2025	WATER/MAINTENANCE - OFFI...	601-49400-404	493.98
US BANK	FEB 25 US BANK	03/12/2025	BlackHawk	601-49400-404	223.84
WINDOM AUTO VALUE	34310722	02/28/2025	WATER/ VEHICLE MAINT	601-49400-405	7.99
METRON FARNIER, LLC	100011125	03/10/2025	WATER/MAINTENANCE - DIST...	601-49400-408	2,583.87
WINDOM FARM SERVICE	2/28/2025	03/10/2025	WATER/MAINTENANCE - DIST...	601-49400-408	6.11
GOPHER STATE ONE CALL	5020852	03/05/2025	WATER/MAINTENANCE - DIST...	601-49400-408	18.90
Activity 49400 - Water Total:					19,856.27

Activity: 49950 - Capital Outlay					
THEIN WELL CO.	9334	03/10/2025	WATER/CAPITAL OUTLAY	601-49950-500	30,696.35
Activity 49950 - Capital Outlay Total:					30,696.35
Fund 601 - WATER Total:					87,799.93

Fund: 602 - SEWER

Activity: 49450 - Sewer					
NCBERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	602-49450-133	32.00
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	602-49450-200	25.03
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	602-49450-212	385.33
MN MUNICIPAL UTILITIES ASS...	65866	03/06/2025	SAFTEY MANAGEMENT	602-49450-217	105.00
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Sewer	602-49450-217	15.98
A & B BUSINESS	IN1240367	03/05/2025	MAINTENANCE CONTRACT	602-49450-217	89.54
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Sewer	602-49450-241	279.00
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	602-49450-301	1,944.50
NORTHERN CONSULTING ACT...	WIN-2025-02	03/10/2025	OPEB ACTUARIAL CONSULTING	602-49450-301	183.33
MN VALLEY TESTING	1293912	02/28/2025	SEWER/ LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1293961	02/28/2025	SEWER/LAB TESTING	602-49450-310	155.20
MN VALLEY TESTING	1294615	02/28/2025	SEWER/LAB TESTING	602-49450-310	110.40
MN VALLEY TESTING	1294709	02/28/2025	SEWER/ LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1294759	02/28/2025	SEWER/ LAB TESTING	602-49450-310	155.20
MN VALLEY TESTING	1295234	03/05/2025	SEWER/ LAB TESTING	602-49450-310	110.40
MN VALLEY TESTING	1295632	03/10/2025	SEWER LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1295676	03/10/2025	SEWER/ LAB TESTING	602-49450-310	155.20
RMB ENVIRONMENTAL LABO...	E000513	03/04/2025	SEWER/LAB TESTING	602-49450-310	1,540.00
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Sewer	602-49450-310	6.76
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	602-49450-321	176.74
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	602-49450-321	40.01
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	602-49450-321	40.01
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	602-49450-321	41.39
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	POSTAGE	602-49450-322	272.44
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	602-49450-326	70.00
INNOVATIVE SYSTEMS LLC	INV-23549	03/05/2025	BILLING SYSTEM SOFTWARE &...	602-49450-326	1,060.75
INNOVATIVE SYSTEMS LLC	INV-23549	03/05/2025	BILLING SYSTEM SOFTWARE &...	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	PROCESSING	602-49450-326	158.24
SOUTH CENTRAL ELECTRIC	1/1-1/31	02/28/2025	AIRPORT/EDA/WATER	602-49450-381	192.02
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	602-49450-381	10,451.89
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	602-49450-382	144.59
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	602-49450-383	137.71
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	602-49450-383	3,891.31
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	602-49450-383	21.54

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	602-49450-383	20.15
				Activity 49450 - Sewer Total:	23,282.76
				Fund 602 - SEWER Total:	23,282.76

Fund: 604 - ELECTRIC

J. H. LARSON	S103336211.001	02/28/2025	ELECTRIC INVENTORY	604-14200	902.80
ELECTRIC FUND	# 1022	03/11/2025	ELECTRIC-CIP	604-16480	273.61
DGR ENGINEERING	00273807	02/28/2025	ELECTRIC/GENERATION BUILD...	604-16480	6,934.00
JOHN HENRY FOSTER MINNE...	10737238-00	03/06/2025	ELECTRIC/CIP	604-16480	446.76
US BANK	FEB 25 US BANK	03/12/2025	Autimation Direct	604-16480	232.99
ECHO GROUP INC.	S011069163.002	03/04/2025	ELECTRIC/CIP	604-16480	58.50
ECHO GROUP INC.	S011069352.001	02/28/2025	ELECTRIC/ GENERATION BUILD..	604-16480	450.00
ASYA WATKINS	12/17/2025	03/12/2025	ELECTRIC PREPAYMENT REFU...	604-22000	293.12
JOSE FRANCISCO SEGURA AR...	3/4/2025	03/04/2025	ELECTRIC PREPAYMENT REFU...	604-22000	300.00
CECILIA M LOPEZ MORALES	3/4/2025	03/04/2025	ELECTRIC PREPAYMENT REFU...	604-22000	300.00
VERONICA GONZALEZ DEL PR...	3/4/2025	03/04/2025	ELECTRIC PREPAYMENT REFU...	604-22000	300.00
					10,491.78

Activity: 49550 - Electric

NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	604-49550-133	88.00
AMAZON CAPITAL SERVICES, I...	1TVV-DX31-646K	02/28/2025	ELECTRIC/SUPPLIES	604-49550-200	259.99
CITIZEN PUBLISHING CO	2025-2026	02/28/2025	ELECTRIC/SUPPLIES	604-49550-200	94.00
INDOFF, INC	3783120	03/06/2025	ELECTRIC/SUPPLIES	604-49550-200	40.99
US BANK	FEB 25 US BANK	03/12/2025	Walmart	604-49550-200	321.47
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	604-49550-200	25.04
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric office supplies	604-49550-200	77.98
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	604-49550-212	353.17
LOCATORS & SUPPLIES, INC	0319114-IN	02/28/2025	ELECTRIC/SUPPLIES	604-49550-217	381.38
FLAGSHOOTER, INC.	250204008	03/04/2025	ELECTRIC/OTHER OPERATING ...	604-49550-217	164.86
MN MUNICIPAL UTILITIES ASS...	65866	03/06/2025	SAFTEY MANAGEMENT	604-49550-217	175.00
BORDER STATES	929974954	03/11/2025	ELECTRIC/OPERATING SUPPLI...	604-49550-217	116.80
AMARIL UNIFORM COMPANY	IV274206	02/28/2025	ELECTRIC/ UNIFORMS	604-49550-218	566.48
AMARIL UNIFORM COMPANY	IV274226	02/28/2025	ELECTRIC UNIFORMS	604-49550-218	2,847.75
GDF ENTERPRISES, INC	25376	03/06/2025	ELECTRIC/SMALL TOOLS	604-49550-241	1,603.13
RUNNINGS SUPPLY, INC	FEB 2025	03/04/2025	Electric	604-49550-241	253.98
US BANK	FEB 25 US BANK	03/12/2025	Walmart	604-49550-241	569.63
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	electric Small Tools	604-49550-241	40.99
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	electric Small Tools	604-49550-241	34.58
CMP - CENTRAL MUNICIPAL P...	7888	03/11/2025	ELECTRIC/ENERGY/TRANSMISS..	604-49550-263	48,067.66
CMP - CENTRAL MUNICIPAL P...	7888	03/11/2025	ELECTRIC/ENERGY/TRANSMISS..	604-49550-263	137,981.93
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	604-49550-301	1,944.50
NORTHERN CONSULTING ACT...	WIN-2025-02	03/10/2025	OPEB ACTUARIAL CONSULTING	604-49550-301	183.33
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	604-49550-321	51.51
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	604-49550-321	40.01
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	604-49550-321	40.01
US BANK	FEB 25 US BANK	03/12/2025	USPS	604-49550-322	10.72
US BANK	FEB 25 US BANK	03/12/2025	USPS	604-49550-322	10.45
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	POSTAGE	604-49550-322	272.46
OZ GROUP INC	5073176-030125	03/06/2025	ELECTRIC/DISPATCHING	604-49550-325	62.82
LEAGUE OF MN CITIES	425094	03/11/2025	ELECTRIC/DATA PROCESSING	604-49550-326	89.73
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	604-49550-326	90.00
INNOVATIVE SYSTEMS LLC	INV-23549	03/05/2025	BILLING SYSTEM SOFTWARE	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-23549	03/05/2025	BILLING SYSTEM SOFTWARE &...	604-49550-326	2,115.15
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	PROCESSING	604-49550-326	158.24
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	604-49550-340	835.80
TRAVELERS	2/26/2025	03/11/2025	ELECTRIC/INSURANCE	604-49550-362	134,454.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	604-49550-381	164.01
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	604-49550-382	47.24
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	604-49550-383	868.85
COTTONWOOD CO SOLID WA...	FEB 2025	03/06/2025	FIRE/ELECTRIC/DISPOSAL	604-49550-384	36.95
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	604-49550-384	127.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	604-49550-385	100.43
US BANK	FEB 25 US BANK	03/12/2025	Diamond Vogel	604-49550-402	142.96
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint structure	604-49550-402	20.93
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint structure	604-49550-402	10.36
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint office	604-49550-402	105.86
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint structure	604-49550-402	30.84
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint structure	604-49550-402	52.91
WINDOM FARM SERVICE	197846	03/11/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	42.26
CARQUEST - SMITH AUTO SUP...40		03/06/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	31.21
O'REILLY AUTOMOTIVE, INC	4425-428305	03/06/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	83.22
CARQUEST - SMITH AUTO SUP...46		03/06/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	49.84
CARQUEST - SMITH AUTO SUP...58		03/06/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	18.69
GDF ENTERPRISES, INC	A28006	03/06/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	373.26
GDF ENTERPRISES, INC	A28007	03/06/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	509.30
MATTHEW L MASTERS	JAN- FEB 2025	03/11/2025	ELECTRIC-MAINTENANCE - G...	604-49550-406	175.00
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint structure	604-49550-406	32.98
ELECTRIC FUND	# 1018	03/04/2025	ELECTRIC/MAINTENANCE - DI...	604-49550-408	370.21
ELECTRIC FUND	# 1021	03/06/2025	ELECTRIC/MAINTENANCE - DI...	604-49550-408	38.07
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint structure	604-49550-408	8.98
ELECTRIC FUND	# 1019	03/04/2025	ELECTRIC/ MAINTENANCE - UT...	604-49550-409	0.56
ELECTRIC FUND	# 1020	03/06/2025	ELECTRIC/MAINT UTILITIES	604-49550-409	2.64
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric small tools	604-49550-409	13.26
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint utility	604-49550-409	5.94
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint utility	604-49550-409	21.11
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint utility	604-49550-409	44.15
MN DEPT OF LABOR & INDUS...	ABR0349057X	03/04/2025	ELECTRIC/MAINTENANCE - G...	604-49550-410	30.00
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Electric maint utility	604-49550-410	17.17
MN DEPT OF COMMERCE	1000053153	03/11/2025	ELECTRIC/DUES/CONSERVATI...	604-49550-433	473.35
MN DEPT OF COMMERCE	1000053153	03/11/2025	ELECTRIC/DUES/CONSERVATI...	604-49550-450	803.69
CMP - CENTRAL MUNICIPAL P...	7888	03/11/2025	ELECTRIC/ENERGY/TRANSMISS...	604-49550-450	3,599.92
Activity 49550 - Electric Total:					343,912.68
Fund 604 - ELECTRIC Total:					354,404.46

Fund: 609 - LIQUOR STORE

Activity: 49751 - Liquor Store

NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	609-49751-133	48.00
US BANK	FEB 25 US BANK	03/12/2025	Amazon	609-49751-200	14.81
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	609-49751-200	25.04
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Liquor Supplies	609-49751-200	9.99
VESTIS GROUP, INC	2560355775	03/04/2025	LIQUOR STORE/SUPPLIES	609-49751-211	72.79
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Liquor maint	609-49751-211	22.58
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	609-49751-217	32.82
AH HERMEL COMPANY	1057864	02/28/2025	LIQUOR STORE/LIQUOR/SOFT...	609-49751-251	3.72
BREAKTHRU BEVERAGE MN W...	120245674	03/04/2025	LIQUOR STORE/LIQUOR	609-49751-251	4,537.20
DOLL DISTRIBUTING, LLC	1628533-1	03/12/2025	LIQUOR STORE/ LIQUOR-BEER	609-49751-251	80.10
DOLL DISTRIBUTING, LLC	1709184	02/26/2025	LIQUOR STORE/LIQUOR	609-49751-251	-40.50
SOUTHERN GLAZER'S OF MN	2594220	03/04/2025	LIQUOR STORE/ LIQUOR/FREI...	609-49751-251	4,344.84
SOUTHERN GLAZER'S OF MN	2596802	03/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	582.31
JOHNSON BROS.	2736400	03/04/2025	LIQUOR STORE/LIQUOR/ FREI...	609-49751-251	3,811.53
JOHNSON BROS.	2741085	03/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	801.72
BEVERAGE WHOLESALERS	369902	03/04/2025	LIQUOR STORE/LIQUOR/BEER	609-49751-251	147.00
BEVERAGE WHOLESALERS	371101	03/10/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-251	1,265.20
BEVERAGE WHOLESALERS	371503	03/10/2025	LIQUOR STORE/LIQUOR	609-49751-251	378.00
SOUTHERN GLAZER'S OF MN	5123391	03/10/2025	LIQUOR STORE/ LIQUOR/ FRE...	609-49751-251	566.72
PHILLIPS WINE & SPIRITS	6935339	03/04/2025	LIQUOR STORE/LIQUOR/ FREI...	609-49751-251	3,129.17
DOLL DISTRIBUTING, LLC	7173163	03/10/2025	LIQUOR STORE/ LIQUOR BEER	609-49751-251	-15.92
DOLL DISTRIBUTING, LLC	921008	03/10/2025	LIQUOR STORE/ LIQUOR/BEER...	609-49751-251	185.20
BREAKTHRU BEVERAGE MINN...	120244429	03/04/2025	LIQUOR STORE/BEER	609-49751-252	258.50
DOLL DISTRIBUTING, LLC	1628533-1	03/12/2025	LIQUOR STORE/ LIQUOR-BEER	609-49751-252	84.08
DOLL DISTRIBUTING, LLC	1657683-1	03/12/2025	LIQUOR STORE- BEER-CREDIT	609-49751-252	-30.00
DOLL DISTRIBUTING, LLC	1709184	02/26/2025	LIQUOR STORE/BEER	609-49751-252	4,082.83

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DOLL DISTRIBUTING, LLC	1713160	03/10/2025	LIQUOR STORE/ BEER	609-49751-252	149.00
BEVERAGE WHOLESALERS	369901	03/04/2025	LIQUOR STORE/BEER	609-49751-252	121.60
BEVERAGE WHOLESALERS	369902	03/04/2025	LIQUOR STORE/LIQUOR/BEER	609-49751-252	2,613.80
BEVERAGE WHOLESALERS	371101	03/10/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-252	12,292.35
ARTISAN BEER COMPANY	3749361	03/04/2025	LIQUOR STORE/BEER	609-49751-252	101.55
ARTISAN BEER COMPANY	3750952	03/10/2025	LIQUOR STORE/BEER	609-49751-252	124.65
DOLL DISTRIBUTING, LLC	7173163	03/10/2025	LIQUOR STORE/ LIQUOR BEER	609-49751-252	-19.25
DOLL DISTRIBUTING, LLC	921008	03/10/2025	LIQUOR STORE/ LIQUOR/BEER...	609-49751-252	7,252.70
BREAKTHRU BEVERAGE MN W...	120245674	03/04/2025	LIQUOR STORE/WINE	609-49751-253	480.00
JOHNSON BROS.	125416	03/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	-111.96
SOUTHERN GLAZER'S OF MN	2594221	03/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	742.32
JOHNSON BROS.	2736401	03/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	256.00
JOHNSON BROS.	2741086	03/10/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	520.00
ROUND LAKE VINEYARDS & W...	4410	03/10/2025	LIQUOR STORE/WINE	609-49751-253	375.00
SOUTHERN GLAZER'S OF MN	5123392	03/10/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	59.84
PHILLIPS WINE & SPIRITS	6935340	03/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	178.00
AH HERMEL COMPANY	1057864	02/28/2025	LIQUOR STORE/LIQUOR/SOFT...	609-49751-254	65.13
BREAKTHRU BEVERAGE MN W...	120245674	03/04/2025	LIQUOR STORE/SOFT DRINK	609-49751-254	30.11
RED BULL DISTRIBUTION CO, I...	5015615942	03/10/2025	LIQUOR STORE/ MIXES	609-49751-254	162.11
ATLANTIC COCA-COLA	5057375	03/10/2025	LIQUOR STORE/MIXERS	609-49751-254	270.00
PHILLIPS WINE & SPIRITS	6935341	03/04/2025	LIQUOR STORE/THC	609-49751-258	280.00
DOLL DISTRIBUTING, LLC	1709184	02/26/2025	LIQUOR STORE/NON-ALCHOLIC	609-49751-259	173.75
BEVERAGE WHOLESALERS	371101	03/10/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-259	29.95
DOLL DISTRIBUTING, LLC	921008	03/10/2025	LIQUOR STORE/ LIQUOR/BEER...	609-49751-259	151.80
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	609-49751-301	1,944.50
NORTHERN CONSULTING ACT...	WIN-2025-02	03/10/2025	OPEB ACTUARIAL CONSULTING	609-49751-301	183.33
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	609-49751-321	226.78
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	609-49751-326	121.30
AH HERMEL COMPANY	1057864	02/28/2025	LIQUOR STORE/LIQUOR/SOFT...	609-49751-333	8.95
BREAKTHRU BEVERAGE MN W...	120245674	03/04/2025	LIQUOR STORE/FREIGHT	609-49751-333	68.92
JOHNSON BROS.	125416	03/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	-2.37
DOLL DISTRIBUTING, LLC	1709184	02/26/2025	LIQUOR STORE/FREIGHT	609-49751-333	7.00
SOUTHERN GLAZER'S OF MN	2594220	03/04/2025	LIQUOR STORE/ LIQUOR/FREI...	609-49751-333	71.96
SOUTHERN GLAZER'S OF MN	2594221	03/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	27.67
SOUTHERN GLAZER'S OF MN	2596802	03/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	9.09
JOHNSON BROS.	2736400	03/04/2025	LIQUOR STORE/LIQUOR/ FREI...	609-49751-333	83.59
JOHNSON BROS.	2736401	03/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	10.15
JOHNSON BROS.	2741085	03/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	11.51
JOHNSON BROS.	2741086	03/10/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	16.24
SOUTHERN GLAZER'S OF MN	5123391	03/10/2025	LIQUOR STORE/ LIQUOR/ FRE...	609-49751-333	8.20
SOUTHERN GLAZER'S OF MN	5123392	03/10/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	2.05
PHILLIPS WINE & SPIRITS	6935339	03/04/2025	LIQUOR STORE/LIQUOR/ FREI...	609-49751-333	42.97
PHILLIPS WINE & SPIRITS	6935340	03/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	6.09
DOLL DISTRIBUTING, LLC	921008	03/10/2025	LIQUOR STORE/ LIQUOR/BEER...	609-49751-333	7.00
CITIZEN PUBLISHING CO	2/28/2025	03/10/2025	LIQUOR STORE/ADVERTISME...	609-49751-340	1,204.00
NEXT STEP BROADCASTING INC	25020358	03/10/2025	LIQUOR STORE/ ADVERTISING	609-49751-340	51.00
NEXT STEP BROADCASTING INC	25020359	03/10/2025	LIQUOR STORE/ADVERTISING	609-49751-340	258.26
NEXT STEP BROADCASTING INC	25020360	03/10/2025	LIQUOR STORE/ ADVERTISING	609-49751-340	153.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	609-49751-381	110.55
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	609-49751-382	22.24
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	609-49751-383	294.34
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	609-49751-384	210.98
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	609-49751-385	45.94
LUCAN COMMUNITY TV INC	2064	03/10/2025	LIQUOR STORE/MAINTENANC...	609-49751-402	15.00
US BANK	FEB 25 US BANK	03/12/2025	City Hive	609-49751-433	51.95
Activity 49751 - Liquor Store Total:					55,968.37
Fund 609 - LIQUOR STORE Total:					55,968.37
Fund: 614 - TELECOM					
POWER & TEL	8054215-00	03/06/2025	TELECOM/MACHINERY	614-16400	1,509.68
US BANK	FEB 25 US BANK	03/12/2025	Ebay	614-16400	568.41

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US BANK	FEB 25 US BANK	03/12/2025	Ebay	614-16400	562.70
INTERNAL REVENUE SERVICE	FEB 25 FINAL	03/10/2025	TELECOM/Excise Tax Payable	614-20201	230.30
INTERNAL REVENUE SERVICE	MARCH 2025	03/10/2025	TELECOM/Excise Tax Payable	614-20201	500.00
					3,371.09
Activity: 49870 - Telecom					
NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	614-49870-133	80.00
US BANK	FEB 25 US BANK	03/12/2025	Personalized Paper	614-49870-200	109.01
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	614-49870-200	25.04
WEX BANK	FEB 2025	03/06/2025	FUEL CHARGES	614-49870-212	249.58
MN MUNICIPAL UTILITIES ASS...	65866	03/06/2025	SAFETY MANAGEMENT	614-49870-217	140.00
US BANK	FEB 25 US BANK	03/12/2025	Open VPN	614-49870-217	840.00
A & B BUSINESS	IN1240367	03/05/2025	MAINTENCE CONTRACT	614-49870-217	55.17
ANDREW WARD CONSULTING...	INV-241026	12/31/2024	TELECOM/UTILITY SYSTEM	614-49870-227	7,200.00
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Telecom utility system	614-49870-227	34.99
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Telecom utility system	614-49870-227	4.59
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Telecom Small Tools	614-49870-241	32.97
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	614-49870-301	1,944.50
NORTHERN CONSULTING ACT...	WIN-2025-02	03/10/2025	OPEB ACTUARIAL CONSULTING	614-49870-301	183.33
SCHRAMMEL LAW OFFICE	2/10/2025-2/19/2025	03/04/2025	TELECOM/LEGAL FEES	614-49870-304	690.00
BLOOSTON, MORDKOFKY, DI...	6236	03/06/2025	TELECOM/LEGAL FEES	614-49870-304	300.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	614-49870-321	212.59
CENTURY LINK	FEB 2025	02/16/2025	TELECOM/831-1075	614-49870-321	94.64
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	614-49870-321	51.39
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	614-49870-321	51.39
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	614-49870-321	51.39
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	614-49870-321	41.39
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	614-49870-321	51.39
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	POSTAGE	614-49870-322	272.46
INNOVATIVE SYSTEMS LLC	INV-23549	03/05/2025	BILLING SYSTEM SOFTWARE &...	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-23549	03/05/2025	BILLING SYSTEM SOFTWARE &...	614-49870-326	2,115.15
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	PROCESSING	614-49870-326	158.24
NEXT STEP BROADCASTING INC	25020439	03/06/2025	TELECOM/ADVERTISING	614-49870-340	75.99
NEXT STEP BROADCASTING INC	25020440	03/06/2025	TELECOM/ADVERTISING	614-49870-340	75.99
INNOVATIVE SYSTEMS LLC	INV-23724	03/06/2025	INSERTS	614-49870-350	384.77
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	614-49870-381	2,943.51
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	614-49870-382	21.59
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	614-49870-383	229.40
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	614-49870-384	115.98
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	614-49870-385	43.93
ELITE MECHANICAL SYSTEMS ...	30508	03/06/2025	TELECOM/MAINTENANCE - O...	614-49870-404	353.27
DISPLAY SYSTEMS INTERNATI...	217147	03/06/2025	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
SILVERBACK COMMUNICATIO...	21849	03/06/2025	TELECOM/SUBSCRIBER FEES	614-49870-442	560.77
ARVIG ENTERPRISES, INC	349555	03/06/2025	TELECOM/SUBSCRIBER FEES	614-49870-442	295.50
ADARA TECHNOLOGIES INC	AP100223CW-61	03/06/2025	TELECOM/SUBSCRIBER FEES	614-49870-442	11,025.00
US BANK	FEB 25 US BANK	03/12/2025	Ebay	614-49870-442	136.58
UNIVERSAL SERVICE ADMIN CO	27M87551	03/10/2025	TELECOM/INTER GOVT FEES	614-49870-443	2,123.83
CONSOLIDATED CALL CENTER ...	26775	03/06/2025	TELECOM/SWITCH FEES	614-49870-445	104.50
FIBER MINNESOTA LLC	3122	03/11/2025	TELECOM/SWITCH FEES	614-49870-445	600.00
1623 FARNAM LLC	00010825	03/06/2025	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
ZAYO GROUP, LLC	2025030027696	03/06/2025	TELECOM/INTERNET EXPENSE	614-49870-447	3,900.00
IP NETWORKS INC	20258445	03/06/2025	TELECOM/INTERNET EXPENSE	614-49870-447	5,570.00
MANKATO NETWORKS, LLC	390388	03/06/2025	TELECOM/INTERNET EXPENSE	614-49870-447	1,293.88
HURRICANE ELECTRIC LLC	98535953-IN	03/06/2025	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
US BANK	FEB 25 US BANK	03/12/2025	Dream Host Web Hosting	614-49870-447	139.00
GOLDEN WEST TECH & INT SO...	250200053	03/06/2025	TELECOM/ON CALL SUPPORT	614-49870-448	209.41
SWWC - SOUTHWEST WEST C...	78037-2	02/28/2025	TELECOM/ON CALL SUPPORT	614-49870-448	950.00
SWWC - SOUTHWEST WEST C...	78437	03/06/2025	TELECOM/ON CALL SUPPORT	614-49870-448	950.00
ONVOY, LLC dba INTELIGENT	534530	03/06/2025	TELECOM/CALL COMPLETION	614-49870-451	10,646.75

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ONVOY, LLC dba INTELIQUENT	534593	03/06/2025	TELECOM/CALL COMPLETION	614-49870-451	312.67
				Activity 49870 - Telecom Total:	63,584.97
				Fund 614 - TELECOM Total:	66,956.06

Fund: 615 - ARENA**Activity: 49850 - Arena**

NCBERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	615-49850-133	16.00
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	615-49850-200	25.03
JCL SOLUTIONS - JANITORS CL...	2000065	03/12/2025	ARENA/SUPPLIES	615-49850-211	553.52
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Arena materials	615-49850-215	134.95
A & B BUSINESS	IN1240367	03/05/2025	MAINTENANCE CONTRACT	615-49850-217	37.50
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	615-49850-301	668.42
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	615-49850-321	127.28
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	615-49850-321	41.39
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	615-49850-321	46.64
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	615-49850-326	433.00
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	615-49850-340	590.00
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	615-49850-381	6,596.08
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	615-49850-382	267.28
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	615-49850-383	2,870.79
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	615-49850-384	192.98
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	615-49850-385	121.37
ELECTRIC FUND	# 1017	03/12/2025	ARENA/MAINTENANCE - STR...	615-49850-402	30.83
ELITE MECHANICAL SYSTEMS ...	29217	03/12/2025	ARENA/MAINTENANCE - STR...	615-49850-402	807.86
				Activity 49850 - Arena Total:	13,560.92
				Fund 615 - ARENA Total:	13,560.92

Fund: 617 - M/P CENTER**Activity: 49860 - M/P Center**

NCBERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	617-49860-133	48.00
QUADIENT LEASING USA, INC	Q1747071	03/04/2025	LEASE PAYMENT	617-49860-200	25.04
VESTIS GROUP, INC	2560355768	02/28/2025	WCC/SUPPLIES	617-49860-211	24.94
US BANK	FEB 25 US BANK	03/12/2025	Amazon	617-49860-211	125.47
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Community Center	617-49860-211	54.12
US BANK	FEB 25 US BANK	03/12/2025	Staples	617-49860-217	315.01
A & B BUSINESS	IN1240367	03/05/2025	MAINTENANCE CONTRACT	617-49860-217	100.00
US BANK	FEB 25 US BANK	03/12/2025	HyVee	617-49860-254	38.36
US BANK	FEB 25 US BANK	03/12/2025	HyVee	617-49860-254	27.23
US BANK	FEB 25 US BANK	03/12/2025	Hy-Vee	617-49860-254	8.99
US BANK	FEB 25 US BANK	03/12/2025	sams club	617-49860-259	94.10
US BANK	FEB 25 US BANK	03/12/2025	sams club	617-49860-261	186.91
US BANK	FEB 25 US BANK	03/12/2025	Hyvee	617-49860-261	16.82
US BANK	FEB 25 US BANK	03/12/2025	Hy-Vee	617-49860-261	2.97
CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	617-49860-301	668.42
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	617-49860-321	60.39
VERIZON WIRELESS	FEB 2025	03/06/2025	FEB 2025 TELEPHONE	617-49860-321	41.39
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	617-49860-326	403.33
NEXT STEP BROADCASTING INC	25020435	03/10/2025	WCC/ ADVERTISING	617-49860-340	30.60
NEXT STEP BROADCASTING INC	25020436	03/10/2025	WCC/ ADVERTISING	617-49860-340	30.60
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	617-49860-340	582.50
CITIZEN PUBLISHING CO	FEB 2025	03/11/2025	ADVERTISING & PRINTING	617-49860-340	1,009.40
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	617-49860-381	1,032.50
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	617-49860-382	47.45
MN ENERGY RESOURCES	5373045700	03/06/2025	GAS UTILITY	617-49860-383	1,845.88
HOMETOWN SANITATION SE...	FEB 2025	02/28/2025	DISPOSAL	617-49860-384	288.96
ELECTRIC FUND	CITY UTILITIES MARCH 2025	03/11/2025	MONTHLY UTILITY	617-49860-385	110.84
US BANK	FEB 25 US BANK	03/12/2025	O'Reilly	617-49860-404	188.13
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Community Center	617-49860-406	33.94
SCHWALBACH HARDWARE	SCHWALBACH FEB 25	03/12/2025	Community Center	617-49860-406	13.18

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US BANK	FEB 25 US BANK	03/12/2025	Zola	617-49860-433	45.00
Activity 49860 - M/P Center Total:					7,500.47
Fund 617 - M/P CENTER Total:					7,500.47

Fund: 651 - RIVERLBUFF TOWNHOMES

Activity: 46520 - EDA

CLIFTON-LARSON-ALLEN, LLP	L251077021	02/28/2025	AUDIT SERVICE	651-46520-480	668.46
Activity 46520 - EDA Total:					668.46
Fund 651 - RIVERLBUFF TOWNHOMES Total:					668.46

Fund: 700 - PAYROLL

Internal Revenue Service-Payr...	INV0002568	03/07/2025	Federal Tax Withholding	700-21701	13,304.58
MN Department of Revenue - ...	INV0002569	03/07/2025	State Withholding	700-21702	6,577.66
Internal Revenue Service-Payr...	INV0002568	03/07/2025	Social Security	700-21703	15,093.98
MN Pera	INV0002566	03/07/2025	PERA	700-21704	791.30
MN Pera	INV0002566	03/07/2025	PERA	700-21704	17,364.73
MN Pera	INV0002566	03/07/2025	PERA	700-21704	10,533.92
MN State Deferred	INV0002567	03/07/2025	Deferred Roth	700-21705	902.00
MN State Deferred	INV0002567	03/07/2025	Deferred Compensation	700-21705	3,904.00
NECA IBEW FAMILY MEDICAL ...	APRIL 2025	03/10/2025	HEALTH INSURANCE	700-21706	44,471.33
SW/WC SERVICE COOPERATIVE	MARCH 2025	02/28/2025	HEALTH INSURANCE	700-21706	37,603.30
LAW ENFORCEMENT LABOR S...	MARCH 2025	03/10/2025	POLICE- UNION DUES	700-21708	584.00
Internal Revenue Service-Payr...	INV0002568	03/07/2025	Medicare Withholding	700-21711	4,494.74
NCPERS MINNESOTA	APRIL 2025	03/10/2025	INSURANCE 844600	700-21718	16.00
WEX Health Inc	INV0002565	03/07/2025	HSA Employee Contribution	700-21723	961.14
					156,602.68
Fund 700 - PAYROLL Total:					156,602.68
Grand Total:					1,007,521.15

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	45,874.63
211 - LIBRARY	4,957.90
225 - AIRPORT	2,913.91
230 - POOL	1,207.75
235 - AMBULANCE	15,892.52
250 - EDA GENERAL	5,158.23
254 - NORTH IND PARK	175.82
401 - GENERAL CAPITAL PROJECTS	164,596.28
601 - WATER	87,799.93
602 - SEWER	23,282.76
604 - ELECTRIC	354,404.46
609 - LIQUOR STORE	55,968.37
614 - TELECOM	66,956.06
615 - ARENA	13,560.92
617 - M/P CENTER	7,500.47
651 - RIVERLBUFF TOWNHOMES	668.46
700 - PAYROLL	156,602.68
Grand Total:	1,007,521.15

Account Summary

Account Number	Account Name	Payment Amount
100-36200	Other Income	-338.48
100-41110-304	Legal Fees	195.00
100-41110-326	Data Processing	27.39
100-41110-350	Printing & Design	512.95
100-41110-433	Dues & Subscriptions	60.00
100-41310-133	Employer Paid Insurance...	120.00
100-41310-200	Office Supplies	75.96
100-41310-217	Other Operating Supplies	479.52
100-41310-301	Auditing & Consulting Se...	2,127.83
100-41310-321	Telephone	62.35
100-41310-322	Postage	19.70
100-41310-326	Data Processing	298.64
100-41310-444	License Fees	284.81
100-41310-480	Other Miscellaneous	200.00
100-41910-133	Employer Paid Insurance...	24.00
100-41910-200	Office Supplies	25.03
100-41910-304	Legal Fees	345.00
100-41910-308	Training & Registrations	50.00
100-41910-321	Telephone	95.17
100-41940-211	Cleaning Supplies	40.49
100-41940-381	Electric Utility	629.61
100-41940-382	Water Utility	66.02
100-41940-383	Gas Utility	1,169.93
100-41940-384	Refuse Disposal	124.98
100-41940-385	Sewer Utility	149.16
100-41940-406	Repairs & Maint - Groun...	579.29
100-42120-133	Employer Paid Insurance...	160.00
100-42120-200	Office Supplies	89.93
100-42120-212	Motor Fuels	686.40
100-42120-218	Uniforms	2,646.79
100-42120-304	Legal Fees	13,980.00
100-42120-308	Training & Registrations	810.00
100-42120-321	Telephone	1,422.43
100-42120-322	Postage	107.05
100-42120-323	Radio Units	120.00
100-42120-350	Printing & Design	694.93

Account Summary

Account Number	Account Name	Payment Amount
100-42120-404	Repairs & Maint - M&E	538.50
100-42120-405	Repairs & Maint - Vehicle	65.30
100-42220-200	Office Supplies	40.70
100-42220-212	Motor Fuels	361.98
100-42220-215	Materials & Equipment	273.75
100-42220-217	Other Operating Supplies	108.58
100-42220-218	Uniforms	137.98
100-42220-308	Training & Registrations	17.77
100-42220-321	Telephone	42.89
100-42220-325	Dispatching	504.00
100-42220-381	Electric Utility	368.92
100-42220-382	Water Utility	16.67
100-42220-383	Gas Utility	1,099.60
100-42220-384	Refuse Disposal	50.00
100-42220-385	Sewer Utility	39.99
100-42220-404	Repairs & Maint - M&E	3,390.04
100-42220-405	Repairs & Maint - Vehicle	1,972.99
100-42220-406	Repairs & Maint - Groun...	188.69
100-42220-433	Dues & Subscriptions	280.00
100-42500-381	Electric Utility	34.33
100-42700-300	Charges for Services	20.84
100-43100-133	Employer Paid Insurance...	80.00
100-43100-200	Office Supplies	25.03
100-43100-212	Motor Fuels	1,229.97
100-43100-217	Other Operating Supplies	343.45
100-43100-321	Telephone	62.78
100-43100-381	Electric Utility	2,220.34
100-43100-382	Water Utility	21.35
100-43100-383	Gas Utility	1,051.78
100-43100-384	Refuse Disposal	126.98
100-43100-385	Sewer Utility	47.57
100-43100-404	Repairs & Maint - M&E	1,450.01
100-45120-200	Office Supplies	25.03
100-45120-217	Other Operating Supplies	18.75
100-45202-133	Employer Paid Insurance...	16.00
100-45202-200	Office Supplies	25.03
100-45202-212	Motor Fuels	73.07
100-45202-217	Other Operating Supplies	35.00
100-45202-241	Small Tools	86.97
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	534.32
100-45202-384	Refuse Disposal	314.17
100-45202-402	Repairs & Maint - Struct...	17.98
100-45202-406	Repairs & Maint - Groun...	106.98
211-45501-133	Employer Paid Insurance...	16.00
211-45501-200	Office Supplies	32.31
211-45501-211	Cleaning Supplies	99.54
211-45501-217	Other Operating Supplies	80.85
211-45501-308	Training & Registrations	125.02
211-45501-321	Telephone	164.63
211-45501-326	Data Processing	70.00
211-45501-350	Printing & Design	371.60
211-45501-381	Electric Utility	262.88
211-45501-382	Water Utility	60.65
211-45501-383	Gas Utility	774.50
211-45501-385	Sewer Utility	108.96
211-45501-402	Repairs & Maint - Struct...	459.65
211-45501-433	Dues & Subscriptions	174.45

Account Summary

Account Number	Account Name	Payment Amount
211-45501-435	Books and Pamphlets	1,488.44
211-45501-480	Other Miscellaneous	668.42
225-45127-200	Office Supplies	32.72
225-45127-381	Electric Utility	960.78
225-45127-406	Repairs & Maint - Groun...	31.99
225-45127-480	Other Miscellaneous	668.42
225-49950-500	Capital Outlay	1,220.00
230-45124-217	Other Operating Supplies	152.08
230-45124-308	Training & Registrations	250.00
230-45124-381	Electric Utility	35.00
230-45124-383	Gas Utility	48.09
230-45124-385	Sewer Utility	54.16
230-45124-480	Other Miscellaneous	668.42
235-33436	Reimbursements	2,702.00
235-34205	Ambulance Revenues - U...	2,227.50
235-42153-133	Employer Paid Insurance...	16.00
235-42153-200	Office Supplies	25.04
235-42153-212	Motor Fuels	1,943.50
235-42153-217	Other Operating Supplies	647.12
235-42153-261	Other Merchandise-Med...	1,065.34
235-42153-304	Legal Fees	180.00
235-42153-308	Training & Registrations	25.00
235-42153-312	Nursing	2,032.00
235-42153-321	Telephone	372.63
235-42153-326	Data Processing	2,668.00
235-42153-334	Meals/Lodging	64.51
235-42153-381	Electric Utility	245.95
235-42153-382	Water Utility	11.11
235-42153-383	Gas Utility	733.07
235-42153-384	Refuse Disposal	49.99
235-42153-385	Sewer Utility	26.66
235-42153-406	Repairs & Maint - Groun...	188.68
235-42153-480	Other Miscellaneous	668.42
250-46520-133	Employer Paid Insurance...	24.00
250-46520-200	Office Supplies	46.39
250-46520-301	Auditing & Consulting Se...	3,604.02
250-46520-308	Training & Registrations	250.00
250-46520-321	Telephone	95.17
250-46520-322	Postage	1.01
250-46520-334	Meals/Lodging	123.99
250-46520-340	Advertising & Promotions	90.00
250-46520-350	Printing & Design	827.05
250-46520-381	Electric Utility	96.60
254-46520-381	Electric Utility	175.82
401-49950-501	Capital Outlay - Police	164,596.28
601-16440	Motor Vehicles	37,247.31
601-49400-133	Employer Paid Insurance...	48.00
601-49400-200	Office Supplies	25.04
601-49400-212	Motor Fuels	268.67
601-49400-217	Other Operating Supplies	269.43
601-49400-301	Auditing & Consulting Se...	2,127.83
601-49400-310	Lab Testing	77.50
601-49400-321	Telephone	142.84
601-49400-322	Postage	272.46
601-49400-326	Data Processing	1,806.49
601-49400-381	Electric Utility	3,923.82
601-49400-382	Water Utility	20.39
601-49400-383	Gas Utility	612.27

Account Summary

Account Number	Account Name	Payment Amount
601-49400-384	Refuse Disposal	131.99
601-49400-385	Sewer Utility	44.38
601-49400-386	Landfill	6,707.00
601-49400-404	Repairs & Maint - M&E	761.29
601-49400-405	Repairs & Maint - Vehicle	7.99
601-49400-408	Repairs & Maint - Distrib...	2,608.88
601-49950-500	Capital Outlay	30,696.35
602-49450-133	Employer Paid Insurance...	32.00
602-49450-200	Office Supplies	25.03
602-49450-212	Motor Fuels	385.33
602-49450-217	Other Operating Supplies	210.52
602-49450-241	Small Tools	279.00
602-49450-301	Auditing & Consulting Se...	2,127.83
602-49450-310	Lab Testing	2,986.76
602-49450-321	Telephone	298.15
602-49450-322	Postage	272.44
602-49450-326	Data Processing	1,806.49
602-49450-381	Electric Utility	10,643.91
602-49450-382	Water Utility	144.59
602-49450-383	Gas Utility	4,070.71
604-14200	Inventory	902.80
604-16480	CIP-Const in Progress	8,395.86
604-22000	Prepayments	1,193.12
604-49550-133	Employer Paid Insurance...	88.00
604-49550-200	Office Supplies	819.47
604-49550-212	Motor Fuels	353.17
604-49550-217	Other Operating Supplies	838.04
604-49550-218	Uniforms	3,414.23
604-49550-241	Small Tools	2,502.31
604-49550-263	Merchandise for Resale -...	186,049.59
604-49550-301	Auditing & Consulting Se...	2,127.83
604-49550-321	Telephone	131.53
604-49550-322	Postage	293.63
604-49550-325	Dispatching	62.82
604-49550-326	Data Processing	3,488.12
604-49550-340	Advertising & Promotions	835.80
604-49550-362	Insurance - Property	134,454.00
604-49550-381	Electric Utility	164.01
604-49550-382	Water Utility	47.24
604-49550-383	Gas Utility	868.85
604-49550-384	Refuse Disposal	164.94
604-49550-385	Sewer Utility	100.43
604-49550-402	Repairs & Maint - Struct...	363.86
604-49550-404	Repairs & Maint - M&E	1,107.78
604-49550-406	Repairs & Maint - Groun...	207.98
604-49550-408	Repairs & Maint - Distrib...	417.26
604-49550-409	Repairs & Maint - Utilities	87.66
604-49550-410	Repairs & Maint - Gener...	47.17
604-49550-433	Dues & Subscriptions	473.35
604-49550-450	Conservation	4,403.61
609-49751-133	Employer Paid Insurance...	48.00
609-49751-200	Office Supplies	49.84
609-49751-211	Cleaning Supplies	95.37
609-49751-217	Other Operating Supplies	32.82
609-49751-251	Liquor	19,776.29
609-49751-252	Beer	27,031.81
609-49751-253	Wine	2,499.20
609-49751-254	Soft Drinks & Mix	527.35

Account Summary

Account Number	Account Name	Payment Amount
609-49751-258	Liquor Store THC	280.00
609-49751-259	Non- Alcoholic	355.50
609-49751-301	Auditing & Consulting Se...	2,127.83
609-49751-321	Telephone	226.78
609-49751-326	Data Processing	121.30
609-49751-333	Freight and Express	379.02
609-49751-340	Advertising & Promotions	1,666.26
609-49751-381	Electric Utility	110.55
609-49751-382	Water Utility	22.24
609-49751-383	Gas Utility	294.34
609-49751-384	Refuse Disposal	210.98
609-49751-385	Sewer Utility	45.94
609-49751-402	Repairs & Maint - Struct...	15.00
609-49751-433	Dues & Subscriptions	51.95
614-16400	Machinery & Equipment	2,640.79
614-20201	Excise Tax Payable	730.30
614-49870-133	Employer Paid Insurance...	80.00
614-49870-200	Office Supplies	134.05
614-49870-212	Motor Fuels	249.58
614-49870-217	Other Operating Supplies	1,035.17
614-49870-227	Utility System Maint Sup...	7,239.58
614-49870-241	Small Tools	32.97
614-49870-301	Auditing & Consulting Se...	2,127.83
614-49870-304	Legal Fees	990.00
614-49870-321	Telephone	554.18
614-49870-322	Postage	272.46
614-49870-326	Data Processing	3,308.39
614-49870-340	Advertising & Promotions	151.98
614-49870-350	Printing & Design	384.77
614-49870-381	Electric Utility	2,943.51
614-49870-382	Water Utility	21.59
614-49870-383	Gas Utility	229.40
614-49870-384	Refuse Disposal	115.98
614-49870-385	Sewer Utility	43.93
614-49870-404	Repairs & Maint - M&E	353.27
614-49870-442	Subscriber Fees	12,216.29
614-49870-443	Intergovernmental Fees	2,123.83
614-49870-445	Switch Fees	704.50
614-49870-447	Internet Expense	15,202.88
614-49870-448	On-Call Support	2,109.41
614-49870-451	Call Completion	10,959.42
615-49850-133	Employer Paid Insurance...	16.00
615-49850-200	Office Supplies	25.03
615-49850-211	Cleaning Supplies	553.52
615-49850-215	Materials & Equipment	134.95
615-49850-217	Other Operating Supplies	37.50
615-49850-301	Auditing & Consulting Se...	668.42
615-49850-321	Telephone	215.31
615-49850-326	Data Processing	433.00
615-49850-340	Advertising & Promotions	590.00
615-49850-381	Electric Utility	6,596.08
615-49850-382	Water Utility	267.28
615-49850-383	Gas Utility	2,870.79
615-49850-384	Refuse Disposal	192.98
615-49850-385	Sewer Utility	121.37
615-49850-402	Repairs & Maint - Struct...	838.69
617-49860-133	Employer Paid Insurance...	48.00
617-49860-200	Office Supplies	25.04

Account Summary

Account Number	Account Name	Payment Amount
617-49860-211	Cleaning Supplies	204.53
617-49860-217	Other Operating Supplie	415.01
617-49860-254	Soft Drinks & Mix	74.58
617-49860-259	Non- Alcoholic	94.10
617-49860-261	Other Merchandise	206.70
617-49860-301	Auditing & Consulting Se	668.42
617-49860-321	Telephone	101.78
617-49860-326	Data Processing	403.33
617-49860-340	Advertising & Promotion	1,653.10
617-49860-381	Electric Utility	1,032.50
617-49860-382	Water Utility	47.45
617-49860-383	Gas Utility	1,845.88
617-49860-384	Refuse Disposal	288.96
617-49860-385	Sewer Utility	110.84
617-49860-404	Repairs & Maint - M&E	188.13
617-49860-406	Repairs & Maint - Groun	47.12
617-49860-433	Dues & Subscriptions	45.00
651-46520-480	Other Miscellaneous	668.46
700-21701	Federal Withholding	13,304.58
700-21702	State Withholding	6,577.66
700-21703	FICA Tax Withholding	15,093.98
700-21704	PERA Contributions	28,689.95
700-21705	Retirement	4,806.00
700-21706	Medical Insurance	82,074.63
700-21708	PD Union Dues	584.00
700-21711	Medicare Tax Withholdi	4,494.74
700-21718	Individual Insurance-NC	16.00
700-21723	HSA Employee Contribu	961.14
	Grand Total:	1,007,521.15

Project Account Summary

Project Account Key	Payment Amount
None	1,007,521.15
Grand Total:	1,007,521.15

Reviewed by
[Signature]
 3/14/25



CITY COUNCIL AGENDA REQUEST

Name of Requestor Mike Lohre		Today's Date 2-26
Name of Business, if applicable Lohresman Farm M.N.		Phone Number 507-303-8281
Email Address mikelohre@gmail.com		
Street Address 26188 County Road 5		
City Lamberton	State MN	Zip Code 56152
Requested City Council Date March 4		Alternative Date March 18
Discussion Item Vaccine injuries & treatments. Censorship of info Windom residents should know.		
Handouts ☒ Yes ☐ No		Computer Hook Up Requested ☐ Yes ☒ No
By signing this form, I understand that: • This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. • This form can be used only once a month by the same individual(s). • This is not a venue to bypass policies and procedures of the city commissions and committee's. • No more than 2 people can speak on the same topic at any one meeting. • Remarks should not exceed 5 minutes per person. • Remarks should be directed to the council as a whole and not to any individual member or department head. • Handouts and other materials, if any, must be provided to City Hall with the submission of this form (Limit 10 pages).		
Requester Signature Mike Lohre		Date & Time Received
Received By		

Dear Hospital Board, Windom City Council, and citizens of Windom and Cottonwood County,

I was blessed to be able to gather and receive knowledge during my time back here in Cottonwood County and in my nearly year and a half being the main news reporter and city beat reporter for the Cottonwood County Citizen. I have also published a story on Donna Vosberg, a nurse who believes she is vaccine injured and who worked 29 years locally in the Sanford system, on the Alpha News outlet, and the Rumble video platform.

Because I have been given the opportunity to learn, I must try one more time to share my concerns with the ruling authorities in Windom and Cottonwood County. I will speak if allowed at the next city council meeting in Windom on March 4, and I enclose the attached handout as not many people are familiar with Substack or X in the elderly bracket, and I want transparency for everything I say, write or offer. I am a huge advocate of free and open speech, freedom of religion and freedom of speech.

My motivation? Read the verse below. Review the evidence you have been offered, please.

“My people are destroyed from lack of knowledge. Because you have rejected knowledge, I also reject you as my priests; because you have ignored the law of your God, I also will ignore your children” ([Hosea 4:6](#)).

Sincerely,

Mike Lohre

Handout:

I am, alas, your local example of a news journalist who was censored. I wish what happened to me was not true around the nation and the world at present, but it is unfortunately far too common. The press everywhere has been compromised. Because journalism is often so biased, it is easy to dismiss censorship. But if legitimate objective reporting is halted, it is a serious problem. Without a free press and the truth being pursued through open discourse, our republic suffers greatly, and we cannot make rational decisions based on the best evidence at hand.

<https://alphanews.org/reporter-resigns-after-minnesota-newspaper-refuses-covid-vax-injury-story/>

This is the story done by Alpha News on the story that was censored in Windom and the interview with myself:

<https://rumble.com/v5f415p-reporter-resigns-after-minnesota-newspaper-refuses-covid-vax-injury-story.html>

That video, even though shadowbanned (try a Google or rumble search if you question that) yet still now approaches 100,000 views and for which I have received incredible feedback and the opportunity to learn from doctors, nurses, patients and citizens locally and regionally and even nationally.

Thus, exposure well beyond Windom so many people have viewed this interview and been made aware of Donna's story and the censorship right here in Windom. It might benefit you to read Donna's story and listen to the interview, as one of the reasons I want to make information available though you council members and the meeting on Tuesday is because Windom citizens and Cottonwood County readers were denied the information in the local paper of record, The Cottonwood County Citizen, which is your official paper for the city, I don't have to tell you that, and should concern you or at least be a topic of some note.

Research shared on the MRNA technology being forced onto corporate healthcare systems like Sanford and thus enforced locally by mandates and threats of loss of employment. I believe we must dig deeply into this for the sake of the health care workers just as much as the local citizens who may be injured by the MNRA platform and injection:

This is the link where Dr. John Campbell (who is triple vaccinated; these sources are not all unvaccinated people by any means; we must seek balance) summarizes the problems with DNA contamination in the vaccines.

<https://youtu.be/p-qU6jq8wv8?si=msmoZBIOCrXRVXp> is a Campbell summary/overview.

I personally think the interview with Dr. David Speicher, a virologist who has done primary research on this subject, is worth the listen, but the man has a speech impediment so is not for everyone. At the same time, he's committed and brilliant and should not be discriminated against or censored, and he has been. My suggestion is listen on YouTube at double speed and it makes it much easier. Or simply read or skim the transcript.

The title of this full interview with Dr. Speicher is DNA in RNA vaccines. The ramifications of this theory if true are staggering, and must be considered. View it here:

<https://youtu.be/FuIUDh-DtQ4?si=4A1H0UgbQh-SvBaA>

I repeat: the DNA fragment contamination issue is worth understanding as it is potentially extremely destructive to human health.

Also, here is directly from CDC's website today, Jan. 16, 2025 and unfortunately this misinformation comes right down the pipe to our local city-owned hospital and the staff there:

COVID-19 vaccines do not affect or interact with our DNA.

- These vaccines **do not** enter the nucleus of the cell where our DNA (genetic material) is located, so they cannot change or influence our genes.

So somebody is wrong and somebody is lying. Given the CDC's now dubious record on mask mandates, social distancing and telling the public that the injections for COVID stay in the local area (we now know the spike protein goes to every area of the body and "biodistributes" even past the blood/brain barrier, according to the vaccine company's OWN data!) I would urge caution on taking the CDC's advice uncritically.

Out of the now dozens of peer-reviewed studies on the MRNA technology, a couple recent ones are helpful and eye-opening. See:

<https://pubmed.ncbi.nlm.nih.gov/38350768/>

The study done here shows these risks, according to Nicolas Hulsher, Epidemiologist and Foundation Administrator at the McCullough Foundation:

"The injections dramatically increased the risks of:

1. Up to a 610% increased risk of myocarditis following mRNA platform injection.
2. 378% increased risk of acute disseminated encephalomyelitis (ADEM) following mRNA injection.
3. 323% increased risk of cerebral venous sinus thrombosis (CVST) following viral-vector injection.
4. 249% increased risk of Guillain-Barré syndrome (GBS) following viral-vector injection."

<https://petermcculloughmd.substack.com/p/new-study-covid-19-mrna-injections>

Epidemiologist Nic Hulscher (a good channel to follow on X for this issue is his), reacted to the study, saying, "This corroborates findings from the Cleveland Clinic study, Effectiveness of the Coronavirus Disease 2019 Bivalent Vaccine, that also found a dose-dependent increased risk of infection." "The COVID-19 mRNA injections have not only failed but also appear to act as infection promoters. The world would likely have fared significantly better against the SARS-CoV-2 bioweapon without them."

If the vaccines do not truly even stop the virus or its spread, it seems beyond foolish to continue promoting and giving them to local citizens?

I'm trying to not overload you, but the issue bears some homework. We are not in the business as usual Windom MN or America that we once knew.

Along with the myocarditis and pericarditis injuries which most people have at least heard of there are also issues of blood clots, turbo cancers and the presence of HV40

virus in some of the vaccine batches. This is known back to the 1950s and the polio vaccine to cause cancer in human beings, and it should not be in any vaccine.

I'm not even going to address all the bad information out there on what to do if you are vaccine injured. The public needs credible advice from our local authorities more than ever, as our regional and national ones seem clearly compromised. The care and treatment question for current COVID and current vaccine injuries or side effects is simply not even being addressed publicly at all, but we have to do step one.

The first step is to acknowledge we have a problem. Then we deal with it as adults, refusing to put our head in the sand. This is the land of the FREE and the home of the brave, REMEMBER!

So you can and should do your own research, which in my opinion as public servants you must already be doing and I trust you are, and likely have many insights I have missed. As a political independent, I often miss valuable left or right learning sources only readily available to members of those parties. I only offer these found in my independent research as I see little being done with the current research and warnings popping up everywhere. I feel the culture is in a sort of paralysis about vaccine injuries as there is too much fear and guilt and shame associated with the issue, and we need to get beyond that and look at the facts no matter what, so we can take action.

The city of Windom obviously faces significant challenges should Windom Area Health not be able to pay for the enormous debt taken on in funding the largest hospital project ever in Windom or the county. Steve Nasby, our excellent city administrator and a person with a wealth of experience and local knowledge, might remind the public at the next meeting of the specifics of the loan, and those numbers should include not only the principal but also the interest and the total amount of money that must be paid back to the bank. Would that be possible, Steve?

My opinion is this: Make no mistake. Debt is slavery. Proverbs 22:7 reads: "The rich rule over the poor, and the borrower is the slave of the lender." Just because we are in a world of state and federal governments worldwide swimming in debt does not excuse the city of Windom from its obligations and foray into decades of debt with this hospital build.

It is an ideal loan for the bank as bankers have learned that it is far safer and more lucrative to loans to cities and governments than private individuals, especially when the public issues a bond to back the loan which means the bank can count on all the taxpayers of the county to pay the loan back should the hospital in this case not be able to cover the payments.

30 plus million and the compounding interest owed is not chump change, and it is vital for Windom to make this investment the most stable and shock-proof possible. **Because if this hospital is not well managed, or if the public does not trust the hospital due to harm caused during the pandemic and poor decisions on treatment advice and**

practice, then it will be an uphill battle for the hospital to thrive. And clearly COVID and the gene-altering “vaccines” are paramount issues for any local health care system to understand and respond to thoughtfully, especially for Windom with the new facility opening this year.

It is an inconvenient truth, in my opinion, that perhaps the medical industry, helped and backed by the government and especially agencies like the CDC, has recklessly endangered the public with these gene-altering MRNA “vaccines” and continues to endanger the public, and especially our children, by continuing this “vaccine” program without any warning of the possible side effects or glaring list of symptoms and injuries associated with the “vaccine”.

I am an optimist and a realist at the same time. We can use our free will for good or we can choose to be silent and go with the status quo. I happen to believe the Windom city council and the city-owned hospital can be a mighty force for good, even in the wake of what are now clearly many blunders, lies and missteps by governments and institutions worldwide.

It won't be done without the Lord, however, IMHO, nor will it be done without some hard labor and investigation. Thus this email is a challenge to you to do some digging and seek the best information possible about vaccine injuries.

You should obviously weigh the credibility of all these sources and you should also consider my credentials in recommending these sources. I am 59, and I taught English, argument, research and critical thinking at Ohio State for 25 years and have over 30 years experience in that field. I won the highest teaching awards, including campus teacher of the year, many times over my career and developed a reputation for impartiality and fairness.

If I'm wrong on the vaccine, all you have to do is prove it to me with convincing evidence. I'll apologize for any errors, and I can be fooled like any mortal, but I will not believe proven lies and misinformation or propaganda that tries to pass as evidence. I've spent too much time in communist China and I spent eight years teaching the students from Wuhan University while at Ohio State, and seen the shocking and demeaning damage of that culture on bright young people made with a plan and purpose by God just like us. It's called brainwashing and totalitarianism. We are just as susceptible to it as any Chinese or foreign citizen anywhere in the world. To think otherwise is pride and arrogance. We have to humble ourselves as Americans and step up as our parents and the generations before us did.

For local literacy, I also have experience in Windom as the main news reporter at the Citizen for almost a year and a half before I resigned due to censorship. I hope there that I also I earned a reputation for fair and balanced reporting on the news page, and a bold and Bible-based opinion on the editorial page.

Because I am nearly 60 I still believe books and deep reading are the foundation of education. Try telling that to 18 year olds for 30 years. I did! So with best wishes, here are three books that you will only have to read 50 or 100 pages of to uncover some incredible research and truths related to what we all have been through these past four years.

<https://www.amazon.com/Expired-untold-Dr-Clare-Craig/dp/1739344707>

The newest and best by Dr. Clare Craig out of England. Readable and powerful.

<https://www.amazon.com/Wuhan-Cover-Up-Officials-Conspired-Childrens-ebook/>

The comprehensive book by Robert F. Kennedy Jr. that came on the heels of his other expose on Dr. Anthony Fauci, also a must-read. These books are detailed and ultra well researched and vetted. The fact he has not been sued at all shows he did not slander and had facts for every example and illustration. Amazing books but they require deep study and some courage.

<https://www.amazon.com/Pfizer-Papers-Pfizers-Against-Humanity/>

This is Naomi Wolf's book that gives damning evidence against the pharmaceutical industry and especially Pfizer, based on their own evidence, which they attempted to suppress and bury from the American public for 75 years. It does an especially detailed job on showing the links and correlations between the side effects of the vaccines and the age groups and people affected by a long list of vaccine injuries.

One last "easier source" rooted in story: the personal testimony of Brianne Dressen.

<https://www.youtube.com/watch?v=re2rTfCWuVg>

This goes back to the start of it for me. Donna Vosberg a local citizen who believes she is vaccine injured and is living the consequences. This Brianne video is of another woman who wholeheartedly believed in the vaccines and got terribly injured. She is a human with a story, which goes back to personal connection. An injury needs a face and a heart.

I have met many people since writing Donna's story who simply don't know what to do about all the vaccine injuries in their lives and in our country. I write you this letter not for myself but for those who need help, and especially for our children. My wife and I have not been able to have children but that makes me more earnest in trying to help other people's children, and when I see the CDC has THREE COVID M-RNA vaccines on the schedule for INFANTS, I say to myself, I MUST try.

By God's grace, we will all come to a solution together. He is the only one who can take a tragedy like this pandemic and the COVID vaccine and bring it all together for good.

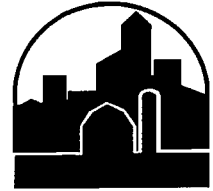
Romans 8:28

Proverbs Chapter Three which was offered the council and city of Windom for spiritual encouragment.

My son, do not forget my law,
But let your heart keep my commands;
²For length of days and long life
And peace they will add to you.
³Let not mercy and truth forsake you;
Bind them around your neck,
Write them on the tablet of your heart,
⁴And so find favor and ^[a]high esteem
In the sight of God and man.
⁵Trust in the LORD with all your heart,
And lean not on your own understanding;
⁶In all your ways acknowledge Him,
And He shall ^[b]direct your paths.
⁷Do not be wise in your own eyes;
Fear the LORD and depart from evil.
⁸It will be health to your ^[c]flesh,
And strength^[d] to your bones.
⁹Honor the LORD with your possessions,
And with the firstfruits of all your increase;
¹⁰So your barns will be filled with plenty,
And your vats will overflow with new wine.
¹¹My son, do not despise the chastening of the LORD,
Nor detest His correction;
¹²For whom the LORD loves He corrects,
Just as a father the son *in whom* he delights.
¹³Happy *is* the man *who* finds wisdom,
And the man *who* gains understanding;
¹⁴For her proceeds *are* better than the profits of silver,
And her gain than fine gold.
¹⁵She *is* more precious than rubies,
And all the things you may desire cannot compare with her.
¹⁶Length of days *is* in her right hand,
In her left hand riches and honor.
¹⁷Her ways *are* ways of pleasantness,
And all her paths *are* peace.
¹⁸She *is* a tree of life to those who take hold of her,
And happy *are all* who ^[e]retain her.
¹⁹The LORD by wisdom founded the earth;
By understanding He established the heavens;
²⁰By His knowledge the depths were broken up,
And clouds drop down the dew.
²¹My son, let them not depart from your eyes—
Keep sound wisdom and discretion;
²²So they will be life to your soul
And grace to your neck.
²³Then you will walk safely in your way,
And your foot will not stumble.
²⁴When you lie down, you will not be afraid;
Yes, you will lie down and your sleep will be sweet.
²⁵Do not be afraid of sudden terror,
Nor of trouble from the wicked when it comes;

²⁶ For the LORD will be your confidence,
And will keep your foot from being caught.
²⁷ Do not withhold good from ^[1]those to whom it is due,
When it is in the power of your hand to do *so*.
²⁸ Do not say to your neighbor,
“Go, and come back,
And tomorrow I will give *it*,”
When you have it with you.
²⁹ Do not devise evil against your neighbor,
For he dwells by you for safety’s sake.
³⁰ Do not strive with a man without cause,
If he has done you no harm.
³¹ Do not envy the oppressor,
And choose none of his ways;
³² For the perverse *person is* an abomination to the LORD,
But His secret counsel *is* with the upright.
³³ The curse of the LORD *is* on the house of the wicked,
But He blesses the home of the just.
³⁴ Surely He scorns the scornful,
But gives grace to the humble.
³⁵ The wise shall inherit glory,
But shame shall be the legacy of fools.

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Tim Snyder, Community Center Director
DATE: March 13, 2025
RE: Vestibule Project
DEPT: Community Center
CONTACT: Tim.Snyder@windommn.com

Recommendations/Options/Action Requested

The Community Center Commission and Director are recommending to award the bid for an inside vestibule and repair of exterior back doors to Worthington Glass in the amount of \$7,814.11. Two quotes were obtained for this project and Worthington Glass was chosen due to cost effectiveness compared to our budget.

Issue Summary/Background

This process started two months ago when side entrance doors were unable to be energy efficient to hold heat inside the building. Snow drifts and freezing of door jams were a common problem in the side entrance as well as the back doors. These are the original doors since the building first opened in 1999. After exploring replacement of these doors; costs were substantially higher. The inside vestibule is less than one-half of replacing doors. The inside vestibule will be similar to the front entrance but with only two doors and not four. Two companies were contacted to give quotes and the Commission chose Worthington Glass as it was the lowest cost.

Fiscal Impact

These funds will come from the Building Fund established by the City Council. The Commission and Director recognize that some repairs and upgrades are needed as the Community Center is now 25 years old. Money is still available within the fund for replacement of other building needs.

Attachments

1. Worthington Glass quote



1535 OXFORD STREET WORTHINGTON, MN 56187
PHONE: 507-376-3924 FAX: 507-376-9551
EMAIL: wgtnglas@frontiernet.net

PROPOSAL

TO: Community Center, Windom

RE: Door Quote

DATE: January 12, 2025

We propose to furnish and install:

Exterior Entrance

4 – 3'0" X 7'0" Tubelite Clear Aluminum Doors and Frames with Transoms
Center Mullions between Doors
To Fill an Opening Size of 160" X 104"
1 pair – 3'0" x 7'0" Wide Style Door
Panic Exit Devices with Pull Handles
3 Butt Hinges Per Door
10" Bottom Rail
4 - LCN 4041 Closers
Insulated Clear Low E Tempered Glass
Weatherstrip, Sweep, Threshold

For the sum of: \$20,918.00

Interior Vestibule

2 – 3'0" X 7'0" Tubelite Clear Aluminum Doors and Frames, No Transom
To fill an opening size 150 ½" X 85"
Manufacturers Standard Push Bar/Pull Handles
2 - LCN Door Closers
¼" Clear Tempered Glass

For the sum of \$6,545.11

Repairs on Existing Steel Doors (not main entrance)

2 - Schlage Lever Handles
2 – Rubber Sweeps
1 – Door Astigal (weatherstrip between doors)

For the sum of: \$1,269.00

Lead Time 6 - 8 Weeks

Does Not Include Building Permit

Does Not Includes Sales Tax – if Applicable

Does Not Include Framing the Opening for the Interior Vestibule

Proposed by: Rex Hennings

Rex Hennings

Accepted by: _____ Date: _____

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Tim Snyder, Community Center Director
DATE: March 13, 2025
RE: Sound System Replacement Project
DEPT: Community Center
CONTACT: Tim.Snyder@windommn.com

Recommendations/Options/Action Requested

The Community Center Commission and Director recommends that the City Council take the following action:

1. Award the bid for a sound system upgrade to Mid-States Audio & Video in the amount of \$17,808.70.

Issue Summary/Background

The sound system at the Community Center has had problems for a decade at least according to people. We have varying volume limits, power amplifier issues, cd drive is broken, high/low pitched buzzing and humming, wireless interference and various other problems. We have received many complaints regarding our sound system; to the point that one major business has moved their meetings from our venue. This is the original unit since the building first opened in 1999. The sound system is used for all events at the Community Center.

Three quotes were obtained for the sound system upgrade for the Commission's consideration.

Fiscal Impact

These funds will come from the Building Fund (1/2) and our Bob Byers Donation (1/2) with each paying \$8,904.35. The Commission and director recognize that some repairs and upgrades are needed as the Community Center is now 25 years old. Our Building Fund has been keeping a reserve for future building needs.

Attachments

1. Mid-States Audio & Video quote.



Proposal To:
Windom Community Center-Windom MN

1750 Cottonwood Lake Dr
Windom, MN 56101

Windom Community Center AV updates

February 21, 2025

Sales Contact: Steve Ver Maas

Project Version: 2.0

Project Number: P-1811

4012 N Hainje Avenue
Sioux Falls, SD 57104
605-331-4001



Confidentiality Agreement

The information contained in this proposal from Mid States Audio, Inc. is privileged and confidential information, intended only for the use of the entity named as recipient. Any disclosure or use of this proposal/design not authorized by Mid States Audio, Inc. is strictly prohibited. This includes utilizing design to use as a bid specification. If any portion of design is to be used without written permission from Mid States Audio, Inc, a 5% of total price design fee will be assessed to the undersigned. By signing this affidavit, the undersigned agrees to all the terms of the Confidentiality Agreement. Notice is given that any dissemination or copying of this proposal or information contained herein, is strictly prohibited and punishable by law.

Company: _____

Print: _____

Signature: _____

Title: _____

Date: _____

GYMNASIUM

AUDIO & VIDEO

IMAGE	QTY	DESCRIPTION	NOTES
	1	QSC CORE 110f-v2 Unified Core with 24 local audio I/O channels, 128x128 total network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, POTS and VoIP telephony, no GPIO, 16 next-generation AEC processors, 1RU.	
	1	QSC SLMST-110-P Q-SYS Core 110 license for Microsoft Teams Room software features, enables both Q-SYS Scripting and UCI Deployment, Perpetual	
	1	Tascam CD-400U CD/MEDIA PLAYER	
	1	RDL TX-J2 Unbalanced Input Transformer	
	1	QSC TSC-70-G3 Q-SYS 7" PoE Touch Screen Controller for In-Wall Mounting. Color - Black only	
	1	FSR WB-PSTSC-70-G3 TSC-70-G3 Touchscreen Wall Box with Locking Cover and Window, White	
	1	Araknis Networks AN-220-RT Araknis Networks 220-Series Single-WAN Multi-Gigabit VPN Router	
	1	Netgear GSM4212UX-100NAS M4250-10G2XF-POE++8X1G W/2XSFP+	
	1	Wattbox Power WB-800-IPVM-12 WATTBOX 800-SERIES 12 OUTLET RACK MOUNT IP CONTROLLABLE POWER CONDITIONER	
	1	SmartWire CAT6P-WHT 23-4P UNS SOL CMP C6 Wht Jkt	
	1	Mid States Audio & Video Miscellaneous Hardware Installation Hardware	
	1	Mid States Audio & Video Travel Travel	
	1	Mid States Audio & Video Installation Removal of Existing Equipment from Rack, does not include disposal.	



Confidential Proposal

IMAGE	QTY	DESCRIPTION	NOTES
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2

Shure WH20TQG Cardioid Headworn Dynamic Microphone with 4-Pin Mini Connector (TA4F)

AUDIO & VIDEO TOTAL	\$17,305.26
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SHIPPING & HANDING	\$431.52
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MISC. INSTALLATION HARDWARE	\$71.92
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GYMNASIUM TOTAL	\$17,808.70
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ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: March 18, 2025 (City Council Meeting Date)
RE: Planning Commission Recommendation – CUP Application – Short-Term Rental Property
DEPT: Building & Zoning
CONTACT: Matthew Fast, Building & Zoning Official, at 832-8660 or matthew.fast@windommn.com

Recommendations/Options/Action Requested

Approve the Conditional Use Permit Application submitted by Dean Kretsch and Kathleen Kretsch (Property Owners) to allow the use of their property as a short-term rental property (Airbnb) pursuant to City Code Section 152.355.

Issue Summary/Background

Conditional Use Permit Application:

Applicants/Owners: **Dean D. Kretsch & Kathleen S. Kretsch** (Applicants & Property Owners)

Address of Property: **2372 Douglas Street, Windom, MN**

Description: **Lot 3, Block 2 of Horkey's Subdivision to the City of Windom, Cottonwood County, Minnesota.**

Parcel ID#: **25-357-0100**

The Applicants/Owners filed the Application requesting a conditional use permit to allow the use of their property as a short-term rental property (Airbnb). The Planning Commission held a public hearing on this application on March 11, 2025. The Minutes from the March 11th Meeting set forth the discussion, motion, and findings of fact concerning the Planning Commission's recommendation to approve this Conditional Use Permit Application.

Fiscal Impact

There is no fiscal impact for the City.

Attachments

1. Zoning Application for Conditional Use Permit & Supplemental Information Sheet;
2. Planning Commission's Public Hearing Notice;
3. Plat showing the lot and aerial of property.

MF:mah

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Dean & Kathy Kretsch
Address 2372 Douglas St
City Windom State MN Zip 56101 (Phone: 507 831-1311)

Owner(s): (If other than Applicant)

Name(s) Same
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 2372 Douglas St

Legal Description of Property: Lot(s) 3 Block(s) 2 Addition Hockey's Subd

(If metes and bounds, attach description.) **Parcel No.** 25.357.0100

Existing Use of Property: Single Family dwelling - homestead **Present Zoning:** R-1 Residential

Action Requested: Conditional Use Permit ☒ Variance _____
Subdivision (Sketch Plat) attached Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)

Air BNB - short term rental

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X Kathleen Kretsch X Dean D Kretsch
[SIGNATURES OF APPLICANT(S)]

Date: _____

Fee: ~~\$150.00~~ ^{200.00} Paid: Ck. 5801 Date: 1-27-2025 _{cn}

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 28th day of January, 2025.

WINDOM BUILDING & ZONING OFFICIAL: Walter Tait

Supplemental Information – To be Submitted with all Conditional Use & Variance Requests

The City's Land Use Regulations (Chapter 152 of the City Code) provide standards to evaluate your request. In order to grant a Conditional Use or Variance, the Planning Commission and City Council must make a finding that the request complies with these standards. The Applicant has the burden of proof to show that these standards have been satisfied. Please answer the following questions as they relate to your request. Attach additional sheets if needed.

1) Would your proposed use of the property be considered a reasonable use? Yes ☒ No ☐

Explain: Single family home with off street parking.

2) Is your proposed use in conflict with the intent of the zoning district in which it is to be located?

Yes ☐ No ☒

Explain: _____

3) Is your proposed use of the property compatible with present uses on the property and on adjoining properties?

Yes ☒ No ☐

Explain: Currently zoned residential

4) Will your proposed use of the property (a) alter the essential character of the locality or (b) interfere with the creation of a beneficial environment within its own property or on adjoining properties or (c) interfere with the provision of a reasonable economic benefit to the community?

Yes ☐ No ☒

Explain: No outward visible signs.

5) Can you assure the City that your proposed use of the property will not unreasonably harm the public health, safety and welfare, create a nuisance, or create unreasonable congestion to nearby properties?

Yes ☒ No ☐

Explain: Only 2 people accepted. No guests without permission.

6) Can you verify that the proposed use/development will not adversely affect pedestrian and vehicular movement on contiguous and non-contiguous adjacent properties and will not adversely affect the buffering of the service facilities and parking areas.

Yes ☒ No ☐

Explain: _____

7) Can you assure the City that the proposed project can be accommodated with existing public utilities and services and will not overburden the City's service capacity?

Yes ☒ No ☐

Explain: _____

8) Variance Application Only. The undersigned Landowner (Applicant) has established that there are practical difficulties, unique to this property and not caused by the Landowner, that necessitate the need for a variance.

Yes ☐ No ☐

Explain: N/A

ATTACH A SEPARATE SHEET TO PROVIDE ANY ADDITIONAL INFORMATION YOU BELIEVE MAY BE PERTINENT TO YOUR APPLICATION.

Completed By: Kathleen Hetsch Date: 1-27-25

Property Address: 2372 Douglas St

25.357.0100

Rec'd 1-28-25

Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125

CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.545–152.551, notice is hereby given that the Applicants and Owners, DEAN D. KRETSCH and KATHLEEN S. KRETSCH, husband and wife, of 2372 Douglas Street, Windom, Minnesota, have submitted a zoning application for a conditional use permit on property located in an R-1 (“Single Family”) Residential District (City Code Sections 152.050-152.053). The Applicants/Owners request approval of a conditional use permit to allow the use of the property as a short-term rental property (Airbnb) [per City Code Section 152.355]. The application, map of the area, and information concerning the proposed project are on file in the Building & Zoning Office in City Hall and may be reviewed prior to the Public Hearing.

A public hearing to consider this application will be held before the Planning Commission in the **City Council Chambers at City Hall, 444 9th Street, Windom, Minnesota, on the 11th day of March, 2025, at the meeting which begins at 7:00 p.m.**

The application and other information, submitted by the Applicants, may be reviewed in the Building & Zoning Office in City Hall prior to the public hearing. Prior to the public hearing, members of the public may also contact the Building & Zoning Office by phone at 507-832-8660 or by e-mail at Matthew.Fast@windommn.com to obtain information concerning the application.

Those persons wishing to be heard on this application for consideration of a conditional use permit for use of a property as a short-term rental property are requested to attend this public hearing.

Legally described as follows: Lot 3, Block 2 of Horkey’s Subdivision to the City of Windom, Cottonwood County, Minnesota.

Parcel ID #: 25-357-0100

Address of the Property: 2372 Douglas Street, Windom, MN 56101

By Order of the City of Windom, Minnesota
Matthew Fast, Zoning Administrator

Published: Cottonwood County Citizen (February 26, 2025)

HORKEY'S SUBDIVISION

IN GREAT BEND TOWNSHIP

PART OF THE S.E. 1/4 OF SEC. 22, T105N, R36W
AND RIVERDALE SUBDIVISION

OWNER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS, That we, Delton Horkey and Delores Horkey, his wife, being owners of the following described real estate in Cottonwood County, Minnesota, to wit: ALL THAT PART OF THE Southeast Quarter of Section 22, Township 105 North, Range 36 West of the Fifth Principal Meridian in Cottonwood County, Minnesota bounded and described as follows: Beginning at the Northeast Corner of Block 3 of said subdivision; Thence South along the East line of said subdivision a distance of 240.00 Feet to the Southeast Corner of Block 3 of said subdivision; Thence West on and along the South line of said Block 3 a distance of 811.10 Feet to the Southwest Corner of said Block 3; Thence North 29° 30' 30" West on and along the Southwest line of said Block 3 a distance of 90.00 Feet to the most Westerly point of said Block 3; Thence South 50° 30' 30" West on and along the Southern line of Great Bend Boulevard in said subdivision a distance of 150.00 Feet to the Northeastly Right-of-Way line of County State Aid Highway No. 13; Thence North 11° West a distance of 12.50 Feet to a point marked by an iron stake; Thence North 60° 30' 30" East a distance of 133.20 Feet to a point on the North line of said Southeast Quarter marked by an iron stake; Thence West a distance of 51.00 Feet to the point of beginning. And Lot 6 in Block 5, except the West 20.00 Feet thereof; Lot 7 in Block 3, except the West 10.00 Feet thereof; and all of Lot 8 in Block 3. All in the Riverdale Subdivision in Great Bend Township, have caused a subdivision to be made, surveyed and laid out on the said Land, which hereinafter shall be known as "HORKEY'S SUBDIVISION IN GREAT BEND TOWNSHIP"; That the annexed plat is acknowledged and filed in accord with the statutes in such case made and provided; That we hereby dedicate to the public use for street purposes the street indicated on said plat; That we hereby dedicate to public use the Park indicated on said plat.

IN WITNESS WHEREOF, We have hereunto set our hands this 13th day of June, 1972.

Delton Horkey Delores Horkey
DELTON HORKEY DELORES HORKEY
COTTONWOOD COUNTY, MINNESOTA

IN PRESENCE OF

J. D. Richmond
base ceto

On this 13th day of June, 1972, before me, a Notary Public within and for said County personally appeared DELTON HORKEY and DELORES HORKEY, his wife, to me known to be the persons described by, and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

J. D. Richmond
NOTARY PUBLIC
COTTONWOOD COUNTY, MINNESOTA
My Commission expires Feb. 5, 1978

SUBDIVISION'S CERTIFICATE

J. S. Richmond, being first duly sworn, does hereby certify as follows:
1. That he is a duly qualified and Registered Land Surveyor in the State of Minnesota.
2. That of the request of the owners a survey was made under his direct supervision of "HORKEY'S SUBDIVISION IN GREAT BEND TOWNSHIP" in Great Bend Township, Cottonwood County, Minnesota, as described in the foregoing owner's certificate and shown on the annexed plat, and that said land was subdivided as indicated on said plat.
3. That said plat is a correct representation of the survey, that all distances are correctly shown on said plat, that all monuments have been correctly placed in the ground as shown, and that the annexed boundary lines are correctly designated on said plat.
4. That there are no violations on said plat and that the public highway laid out open and traveled and abutting said plat is correctly located, plainly shown and designated on the plat.

Subscribed and sworn to before me this 23 day of May, 1972.

J. D. Richmond
NOTARY PUBLIC
COTTONWOOD COUNTY, MINNESOTA
My Commission expires Feb. 5, 1978

J. D. Richmond
J. S. RICHMOND
REGISTERED LAND SURVEYOR
Registration No. 2129

WINNOC CITY COUNCIL

We hereby certify that the annexed plat was duly approved by the City Council of the City of Winnoc on the 27th day of June, 1972.

C. C. Catharine D. W. Smith
CATHARINE SMITH
CITY CLERK

WINNOC CITY PLANNING COMMISSION

I hereby certify that the annexed plat was duly approved by the Planning Commission of the City of Winnoc on the 14th day of June, 1972.

Delton L. Birch
Chairman

COTTONWOOD COUNTY BOARD

I hereby certify that the annexed plat was duly approved by the County Commissioners of Cottonwood County on the 2nd day of June, 1972.

J. W. Langley
COUNTY AUDITOR

COTTONWOOD COUNTY PLANNING COMMISSION

I hereby certify that the annexed plat was duly approved by the Planning Commission of Cottonwood County on the 2nd day of June, 1972.

Carl A. Lundstrom
Chairman

COTTONWOOD COUNTY AUDITOR

I hereby certify that there are no delinquent taxes or tax liens against the real estate herein described. Dated this 14th day of June, 1972.

Plat No. 204 J. W. Langley
C. W. LANGLEY, COUNTY AUDITOR

COTTONWOOD COUNTY REGISTER OF DEEDS

I hereby certify that the within instrument was filed for record in this office on the 14th day of June, 1972, at 11:00 o'clock A.M. and was duly recorded in Book 2 of PLATS on Page 24 day of June, 1972.

base ceto
CARL OTTO, REGISTER OF DEEDS
156877

CENTERLINE CURVE DATA

A = 1874'
D = 87°00'
T = 188.85'
L = 393.87'
R = 1142.24'

ADJUSTMENT REFERENCE

- 2 IN CORNER OF RIVERDALE SUBDIVISION
- 1 1/2" x 2 1/2" CAST IRON STAKE IN PLACE
- POINT ON EAST LINE SECTION 18 CENTERLINE C.S.A.R. 13 SPIKE IN PLACE IN BITUMINOUS SURFACE
- C.S.A.R. NO. 12 P.L. 374. 87+03.33
- 1 1/2" x 2 1/2" CAST IRON STAKE IN PLACE
- 2 CORNER OF RIVERDALE SUBDIVISION
- 1 1/2" x 2 1/2" CAST IRON STAKE IN PLACE
- 2 CORNER OF HORKEY PROPERTY
- 1 1/2" x 2 1/2" CAST IRON STAKE IN PLACE
- 2 CORNER OF HORKEY PROPERTY
- 1 1/2" x 2 1/2" CAST IRON STAKE IN PLACE

- 2 IN CORNER OF RIVERDALE SUBDIVISION
- 1 1/2" x 2 1/2" CAST IRON STAKE IN PLACE
- POINT ON EAST LINE SECTION 18 CENTERLINE C.S.A.R. 13 SPIKE IN PLACE IN BITUMINOUS SURFACE
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- 2 CORNER OF HORKEY PROPERTY
- 1 1/2" x 2 1/2" CAST IRON STAKE IN PLACE
- 2 CORNER OF HORKEY PROPERTY
- 1 1/2" x 2 1/2" CAST IRON STAKE IN PLACE

ORIGINAL



BeaconTM Cottonwood County, MN



Parcel ID	253570100	Alternate ID	n/a	Owner Address	KRETSCH/DEAN D & KATHLEEN S
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		2372 DOUGLAS ST
Property Address	2372 DOUGLAS ST	Acreage	n/a		WINDOM MN 56101
	WINDOM				
District	n/a				
Brief Tax Description	n/a				
	(Note: Not to be used on legal documents)				

Date created: 2/19/2025

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GEOSPATIAL

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: March 18, 2025 (City Council Meeting Date)
RE: Planning Commission Recommendation – Approval of Ordinance for New Code Sections
DEPT: Building & Zoning
CONTACT: Matthew Fast, Building & Zoning Official, at 832-8660 or matthew.fast@windommn.com

Recommendations/Options/Action Requested

1. Approve First Reading of Ordinance No. 200, 2nd Series entitled “An Ordinance of The City of Windom, Minnesota, Adding New Sections to the City Code”.
-

Issue Summary/Background

The Minnesota Legislature adopted Minnesota Statutes Chapter 342, entitled “Cannabis”. Chapter 342 also created the Minnesota Office of Cannabis Management (“OCM”) to make rules, establish policy, and exercise its regulatory authority over the cannabis industry and hemp consumer industry.

Minnesota Statutes Section 342.13 provides that “a local unit of government may adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses....”.

Statute provides that OCM will issue licenses to businesses and then a local unit of government will issue registrations. The Windom City Council determined that Cottonwood County should take the lead on the registration of cannabis businesses, compliance inspections, and enforcement. The County Commissioners agreed that Cottonwood County would accept this role. The County Commissioners have reviewed their draft Ordinance No. 43 and are moving forward on their adoption process. City Attorney Ron Schramel recommended that the City adopt a brief ordinance designating City zoning districts where these businesses can operate, hours of operation of retail cannabis businesses, and regulations concerning temporary cannabis events, etc.

Building & Zoning Staff researched Chapter 342 of Minnesota Statutes, OCM Guidelines, and ordinances from other cities. The Planning Commission began its review of an initial draft of proposed Code Sections in December of 2024. The Planning Commission posed questions and suggested revisions. After additional research of numerous other cities’ ordinances, revised sections were presented to the Planning Commission for review at the Commission Meeting on February 11th. On March 11th, the Planning Commission held a public hearing on the proposed new City Code Sections. No comments were received from anyone present. To date, B&Z Staff have received no comments concerning the proposed new City Code Sections which were posted on the City’s website, on the City Hall bulletin board, in the B&Z Office, and in the Library.

At the March 11th Meeting, the Planning Commission approved a motion recommending that the City Council conduct the two readings of the new ordinance and thereafter approve the ordinance. Please refer to the Minutes from the March 11th Planning Commission Meeting for more information.

City Attorney Ron Schramel has reviewed the proposed new City Code Sections 120.01 through 120.20, entitled “Cannabis and Hemp Businesses”, and recommended no changes.

The new code sections have been incorporated into Ordinance No. 200, 2nd Series. Attached is a copy of Ordinance No. 200, 2nd Series for your review.

B&Z Staff plan to be present at the March 18th City Council Meeting to answer any questions the Council may have at that time. Should you have questions prior to the March 18th Meeting, please do not hesitate to contact Matt Fast or Mary Hensen.

Fiscal Impact

There should be no fiscal impact to the City of Windom if the two readings for Ordinance No. 200, 2nd Series are held (March 18th and April 1st) and the ordinance is adopted on April 1st.

Attachments

1. Ordinance No. 200, 2nd Series.

MF:mah

ORDINANCE NO. 200, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA,
ADDING NEW SECTIONS TO THE CITY CODE

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

WHEREAS, the Minnesota State Legislature adopted Chapter 342 “Cannabis” to Minnesota Statutes and created the Office of Cannabis Management to make rules, establish policy, and exercise its regulatory authority over the cannabis industry and hemp consumer industry; and

WHEREAS, local units of government may adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses; and

WHEREAS, the Office of Cannabis Management will issues licenses for these businesses; and

WHEREAS, Cottonwood County shall be responsible for issuing local registrations for these businesses, conducting required preliminary compliance checks and compliance inspections, conducting enforcement actions concerning violations, and issuing permits for temporary cannabis events pursuant to Cottonwood County Ordinance No. 43; and

WHEREAS, it is necessary that the City of Windom, Minnesota, adopt an ordinance designating zoning districts for such businesses, hours of operation for retail businesses, requirements concerning temporary cannabis events, and additional provisions to promote the safety and general welfare of the public.

NOW, THEREFORE, THE CITY OF WINDOM, MINNESOTA, HEREBY AMENDS THE CITY CODE OF THE CITY OF WINDOM BY ADOPTING THE FOLLOWING NEW CODE SECTIONS:

CANNABIS AND HEMP BUSINESSES

§ 120.01 PURPOSE.

The purpose of the regulations for cannabis and hemp businesses is to promote the safety and general welfare of the public and to place restrictions, as allowed by Minnesota Statutes, on the location of said businesses and the time of operations. The purpose of the regulations for temporary cannabis events is to promote the safety and general welfare of the public.

§ 120.02 DEVELOPMENT AND LAND USE.

Development and land use by cannabis and hemp businesses shall be regulated by Minnesota Statutes Chapter 342 and rules promulgated thereunder including, but not limited to, by the Minnesota Office of Cannabis Management, Cottonwood County Ordinance No. 43, and the Windom Municipal Code.

§ 120.03 CITY ZONING DISTRICTS AND TYPE OF USE.

The definitions of the following businesses shall be as set forth in Cottonwood County Ordinance No. 43, Minnesota Statutes Chapter 342, and as established by the Minnesota Office of Cannabis Management.

Notwithstanding anything in this Ordinance to the contrary, the following businesses shall be allowed in the City Zoning Districts as the types of uses set forth herein:

- (A) Cannabis Cultivator: Only in City Zoning District A-O as a conditional use;
- (B) Cannabis Delivery: Only in City Zoning Districts B-2, B-3, and I-1 as a permitted use;
- (C) Cannabis Manufacturer: Only in City Zoning District I-2 as a conditional use;
- (D) Cannabis Retailer: Only in City Zoning Districts B-2 and B-3 as a conditional use;
- (E) Cannabis Transportation/Transporter: Only in City Zoning District I-1 as a permitted use;
- (F) Cannabis Wholesale: Only in City Zoning District I-1 as a conditional use;
- (G) Lower-Potency Hemp Edibles Manufacturer: Only in City Zoning District I-2 as a conditional use.

Businesses listed in Subsections (C), (D), (F), and (G) shall be conducted in an indoor facility.

§ 120.04 ADDITIONAL CONDITIONS.

(A) Any Cannabis Cultivator, as defined in Minnesota Statutes Chapter 342 and by the Minnesota Office of Cannabis Management, located 500 feet or less from a residence shall conduct its operations, including cultivation of plants, in an indoor facility. The indoor facility shall comply with the performance standards set forth in Minnesota Statutes Chapter 342 and other requirements established by state administrative rules.

(B) The City Council may place additional conditions on a conditional use permit, issued pursuant to this Chapter, as deemed appropriate and as permitted by State Statute and state administrative rules.

§ 120.05 PERFORMANCE STANDARDS.

(A) All cannabis businesses shall comply with the performance standards set forth in Minnesota Statutes Chapter 342 and other requirements established by state administrative rules.

(B) These performance standards shall include, but are not limited to, security, fencing, lighting, light pollution control, odor control, ventilation and filtration systems for odor control and dust control, plans for wastewater and waste disposal, and plans for electricity, water, and other utilities necessary for the normal operation of the facility, ventilation and filtration systems. These plans shall be submitted to the City and as required by Minnesota Statutes Chapter 342 and state administrative rules.

§ 120.06 REGISTRATION, INSPECTIONS AND ENFORCEMENT.

Registration of cannabis and hemp businesses that have been licensed by the State of Minnesota shall be the responsibility of Cottonwood County, Minnesota, pursuant to Cottonwood County Ordinance No. 43. Cottonwood County, Minnesota, shall also be responsible for preliminary compliance checks, compliance inspections, enforcement actions concerning violations, and permits for temporary cannabis events pursuant to Cottonwood County Ordinance No. 43.

§ 120.07 LOCATION AND HOURS OF OPERATION.

(A) *Location:* A cannabis business shall be prohibited from operation within 500 feet of a school, daycare, or residential treatment facility. All measurements shall be made from the business building to the property line of the school, daycare, or residential treatment facility. A cannabis business shall also be prohibited from operation within 500 feet of an attraction within a public park that is regularly used by minors including, but not limited to, a playground, swimming pool, or athletic field. All measurements shall be made from the business building to the attraction.

(B) *Hours of Operation:* Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10 a.m. and 9 p.m. Sunday through Saturday.

§ 120.08 PROHIBITION OF CANNABIS USE ON PUBLIC PROPERTY

(A) *Public property.* For purposes of this section, “public property” means real property and improvements (such as buildings, etc.) located within the City of Windom that are owned, managed or controlled by any government entity within the City of Windom including, but not limited to, City parks, except as provided in Section 120.09 herein, City Hall, Arena, Emergency Services Facility, River Bend Liquor Store, all other City buildings, County Courthouse, Law Enforcement Center, all other County buildings, County fairgrounds, State offices such as Department of Natural Resources, Minnesota Department of Transportation, and Federal offices such as the U.S. Fish and Wildlife properties, and the property and parking lots for these buildings and facilities, and shall also include any personal property owned by these entities, such as motor vehicles and equipment.

(B) *Prohibition.* No person shall use cannabis flower, cannabis products, lower-potency hemp

edibles, or hemp-derived consumer products, as defined in Minnesota Statutes Chapter 342, on the public property described above.

§ 120.09 TEMPORARY CANNABIS EVENT.

(A) *Permit Required.* Any person or organization desiring to hold a temporary cannabis event in the City must first obtain a license from the Office of Cannabis Management and a temporary cannabis event permit from Cottonwood County pursuant to the requirements of Cottonwood County Ordinance No. 43.

(B) *Amplification Permit Required.* The event organizer shall also obtain an Amplification Permit from the City. This Permit must be approved by the City Council and the applicant shall submit the application to the City at least thirty (30) days prior to the date of the proposed event.

(C) *Insurance.* The Applicant shall provide the Cottonwood County Auditor's Office and City of Windom with proof of current commercial liability insurance coverage for the event with a minimum coverage of at least \$1,000,000 or as determined by the County/City.

(D) *Event Location, Age Restriction, Duration and Hours:* In the City of Windom, temporary cannabis events shall only be allowed in Mayflower Park. Access to the area is restricted to persons 21 years of age or older. A temporary cannabis event shall not last more than four (4) consecutive days. The event may only be held between the hours of 10:00 a.m. and 9:00 p.m. The park closes at 10:30 p.m. No overnight camping is allowed in the park. The park property shall be restored to its condition prior to the day's event and the park shall be vacated by 10:30 p.m. each day of the event.

(E) *Emergency Access and Security.* The event organizer shall ensure that emergency access to the site shall be maintained for the duration of the event. The event organizer shall ensure that security is provided at the temporary cannabis event.

(F) *Compliance with State Statutes.* All temporary cannabis events shall comply with the requirements of Minnesota Statutes § 342.01, et seq.

(G) *No Consumption of Alcohol or Tobacco.* The sale or consumption of alcohol or tobacco is not allowed at the location of the temporary cannabis event.

§ 120.20 PENALTY.

Every person who violates a section, division, paragraph or provision of this chapter when he or she performs an act thereby prohibited or declared unlawful, or fails to act when the failure is thereby prohibited or declared unlawful and, upon conviction thereof, shall be punished as for a misdemeanor and shall be fined as required by law and additional costs levied for the cost of prosecution.

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS that all other existing provisions set forth in City Code shall remain in full force and effect.

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

This ordinance, or an approved Title and Summary of this ordinance, shall be published in the COTTONWOOD COUNTY CITIZEN and this ordinance shall be effective immediately upon publication.

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota, this 1st day of April, 2025.

Hilary Mathis, Mayor

ATTEST:

Steven Nasby, City Administrator

1st Reading: March 18, 2025
2nd Reading: April 1, 2025
Adoption: April 1, 2025
Published: April 9, 2025

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Admin.
DATE: March 18, 2025 (City Council Meeting Date)
RE: Joint Powers Agreement – County/City Re Cannabis
CONTACT: Steven Nasby, City Administrator, at 832-8650 or
Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

1. Approve the proposed “Joint Powers Agreement Between Cottonwood County, Minnesota, and the City of Windom, Minnesota, for the Regulation of Cannabis”.
-

Issue Summary/Background

Subsequent to the adoption by the Minnesota Legislature of Minnesota Statutes Chapter 342, entitled “Cannabis”, Cottonwood County and the City of Windom have been in communications concerning local regulation of these potential new businesses that could locate within the City of Windom.

Previously, the Windom City Council determined that Cottonwood County should take the lead on the registration of cannabis businesses, compliance inspections, and enforcement. The County Commissioners agreed that Cottonwood County would accept this role.

The County has provided a proposed Joint Powers Agreement between the County and City for the regulation of cannabis. This proposed Agreement and has been reviewed and approved by City Attorney Ron Schramel.

Fiscal Impact

There should be no fiscal impact to the City of Windom for the adoption of this Joint Powers Agreement with the County for the regulation of cannabis. The County will be responsible for collection of all fees and payment of related expenses. Except that the City will be responsible for any compensation and related expenses incurred for City employees and elected officials for the performance of any duties under this agreement. However, at this time, it is not anticipated that there should be any such expenses.

Attachments

1. Joint Powers Agreement Between Cottonwood County, Minnesota, and the City of Windom, Minnesota, for the Regulation of Cannabis.

**JOINT POWERS AGREEMENT BETWEEN COTTONWOOD COUNTY, MINNESOTA, AND
THE CITY OF WINDOM, MINNESOTA,
FOR THE REGULATION OF CANNABIS**

This agreement is made between **COTTONWOOD COUNTY, MINNESOTA**, (“Cottonwood County”) and the **CITY OF WINDOM, MINNESOTA**, (“City of Windom”) for the regulation of cannabis and related substances (“cannabis”) pursuant to Minnesota Chapter 342 and the rules and regulations promulgated thereunder.

This agreement is authorized by Minnesota Statutes § 342.22, Subdivision 1 and Minnesota Statutes § 471.59.

Cottonwood County and the City of **Windom** agree that:

1. Cottonwood County will act in place of the City of **Windom** as the local government unit for the regulation and enforcement of cannabis requirements pursuant to Minnesota Chapter 342 and any regulations promulgated thereunder by the State of Minnesota or the Office of Cannabis Management.
2. Cottonwood County is authorized to adopt, administer, and enforce within the jurisdictional limits of the City of **Windom** any ordinances, laws, regulations, or registration requirements concerning cannabis including, but not limited to, the adoption of a moratorium.
3. Cottonwood County is authorized and has the consent of the City of **Windom** to register and enforce all registration requirements under Minnesota Statute §342.22. Any fees or penalties collected for registration and enforcement will remain entirely with Cottonwood County. The parties will retain any Local Government Cannabis Aid allocated to them by the State of Minnesota.
4. The City of **Windom** shall retain all authority granted to it under Minnesota Chapter 462.
5. Any ordinance adopted by Cottonwood County with regards to cannabis shall be construed to supersede any local municipal regulation or ordinance to the extent the local municipal regulation is less restrictive. Where the conditions imposed by any ordinance provision are either more restrictive or less restrictive than comparable conditions imposed by any other law, ordinance, statute, resolution or regulation of any kind, the regulations which are more restrictive, or which impose higher standards or requirements shall prevail.
6. The parties to this agreement will be subject to and follow the terms of the Minnesota Government Data Practice Act as provided under Minnesota Statutes Chapter 13 for all requests for access to data. Cottonwood County shall maintain all records, accounts, and reports for the regulation and registration of cannabis.
7. Cottonwood County shall account for any funds related to regulation and enforcement of cannabis requirements, and they shall provide a report on all receipts and disbursements upon request. If any surplus property or funds are obtained through this joint powers

agreement, they shall be distributed to Cottonwood County in the event this agreement is terminated.

8. Cottonwood County shall be solely responsible for the compensation and related expenses of its employees and elected officials for the performance of their duties under this agreement including specifically, but not exclusively, worker's compensation insurance and all taxes. The City of **Windom** shall be solely responsible for the compensation and related expenses of its employees and elected officials for the performance of their duties under this agreement including specifically, but not exclusively, worker's compensation insurance and all taxes. No employee of Cottonwood County shall become an employee of the City of **Windom** and no employee of the City of **Windom** shall become an employee of Cottonwood County by virtue of this agreement.
9. All responsibilities not specifically set out to be jointly exercised by the Parties under this Agreement are hereby reserved to the Parties individually. Nothing in this Agreement shall act as a waiver by a participating Party of its individual power and legal authority to provide services.

10. Indemnification and Hold Harmless:

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a.(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

Each Party to this Agreement is not liable for the acts or omissions of the other Party to this Agreement except to the extent to which said Party has agreed in writing to be responsible for acts or omissions of the other Party.

This agreement may be amended by mutual written agreement of Cottonwood County and the City of **Windom** and by resolutions of their respective boards.

This agreement shall become effective upon signature of all duly authorized signatories and shall remain in effect until terminated by written agreement of the parties or thirty (30) days after written notice of termination provided by either party to the other party.

COTTONWOOD COUNTY, MINNESOTA

By _____
_____ Board Chair

Date

By _____
_____ County Auditor

Date

CITY OF WINDOM, MINNESOTA

_____ Mayor

Date

City Administrator

Date

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: CITY COUNCIL
FROM: TIFFANY LAMB, EDA DIRECTOR
CC MEETING DATE: MARCH 18, 2025
RE: CALL FOR PUBLIC HEARING – RESIDENTIAL TAX ABATEMENT
DEPT: EDA
CONTACT: Tiffany Lamb, EDA Director, at 832-8661 or tiffany.lamb@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a request for tax abatement:

1. Adopt attached RESOLUTION setting the public hearing on an application for residential tax abatement.
-

Issue Summary/Background

Background: Minnesota Statutes gives authority to cities to grant an abatement of property taxes imposed by the City if certain criteria are met. In December 2022, the City Council approved the updated Guidelines and renewal of the City's participation in the Cottonwood County Home Initiative Program for another 3-year period. The City Council also approved a cap of \$320,000 as the maximum valuation of a new single-family home eligible for tax abatement. This cap aligns with the cap approved by the County Commissioners and the Windom School Board. The program provides for a five-year abatement of property taxes on the increased market value of the property generated by the construction of a new home, duplex, or multi-family building. The abatement commences on the first year of taxes payable on the full assessed value related to the new home. The abatement does not include the property taxes on the land or any detached buildings on the property.

Current Application: The EDA received a request for abatement of the City's property taxes on a proposed new home to be constructed on property at **1663 17th Street**.

Pursuant to Minnesota Statutes, it is necessary to hold a public hearing on any proposed abatement of property taxes. Attached is a proposed Resolution calling for a public hearing to be held at the next City Council Meeting.

Fiscal Impact

There is no fiscal impact to the City to call for a public hearing on this application. If after the public hearing the City Council approves the requested abatement, the potential impact is as follows:

Based on the capped value of \$320,000 and the 2024 tax rates, the estimated tax abatement for the City would be approximately \$1,844.03 per year. The total estimated tax abatement by the City of Windom for the five-year period is approximately \$9,220.15. (The market value for the project is only an estimate, since the new home has not yet been constructed. The tax rates will also change each year.)

Attachments

1. Resolution Calling for Public Hearing on Proposed Tax Abatement for New Residential Project.
2. Application Letter, 1 attachment, and Beacon aerial. (*Full Application will be provided in packet for 4-1-25 Meeting.*)

February 27, 2025

To: Cottonwood County Home Initiative Administrator
c/o Tiffany Lamb, EDA Director
Economic Development Authority of Windom
444 Ninth Street
P. O. Box 38
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Tiffany:

We plan to construct a new single-family home on Lot 14, Block 3 of Kalash Addition in Windom. We are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative Program. Our plans are to begin construction of the new home this year.

Our application includes:

1. This letter requesting abatement;
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property;
4. A site plan showing the proposed location and dimensions of the new home on the property;
5. Floor plans for the new home;
6. Estimated market value of the new home.

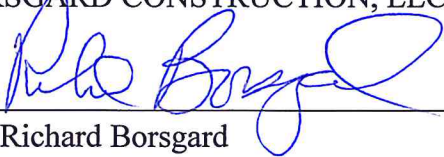
Even though our estimated valuation of the new home is in excess of \$320,000, we understand that the maximum valuation on which tax abatement will be granted for the new home is capped at that amount. A copy of the Building Permit issued by the Windom Building & Zoning Office will be provided when available.

Should you have any questions or need additional information, please contact us.

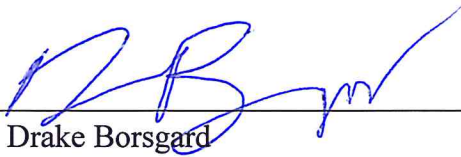
Sincerely,

BORSGARD CONSTRUCTION, LLC

By: Richard Borsgard



By: Drake Borsgard



Applicant: Borsgard Construction, LLC

Mailing Address for Applicant: 2225 River Road, Windom, MN 56101

Contact Phone Nos.: Rick Borsgard - 507-822-1484; Drake Borsgard – 507-822-3845

Attachments

ATTACHMENT
to
COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicant: Borsgard Construction, LLC

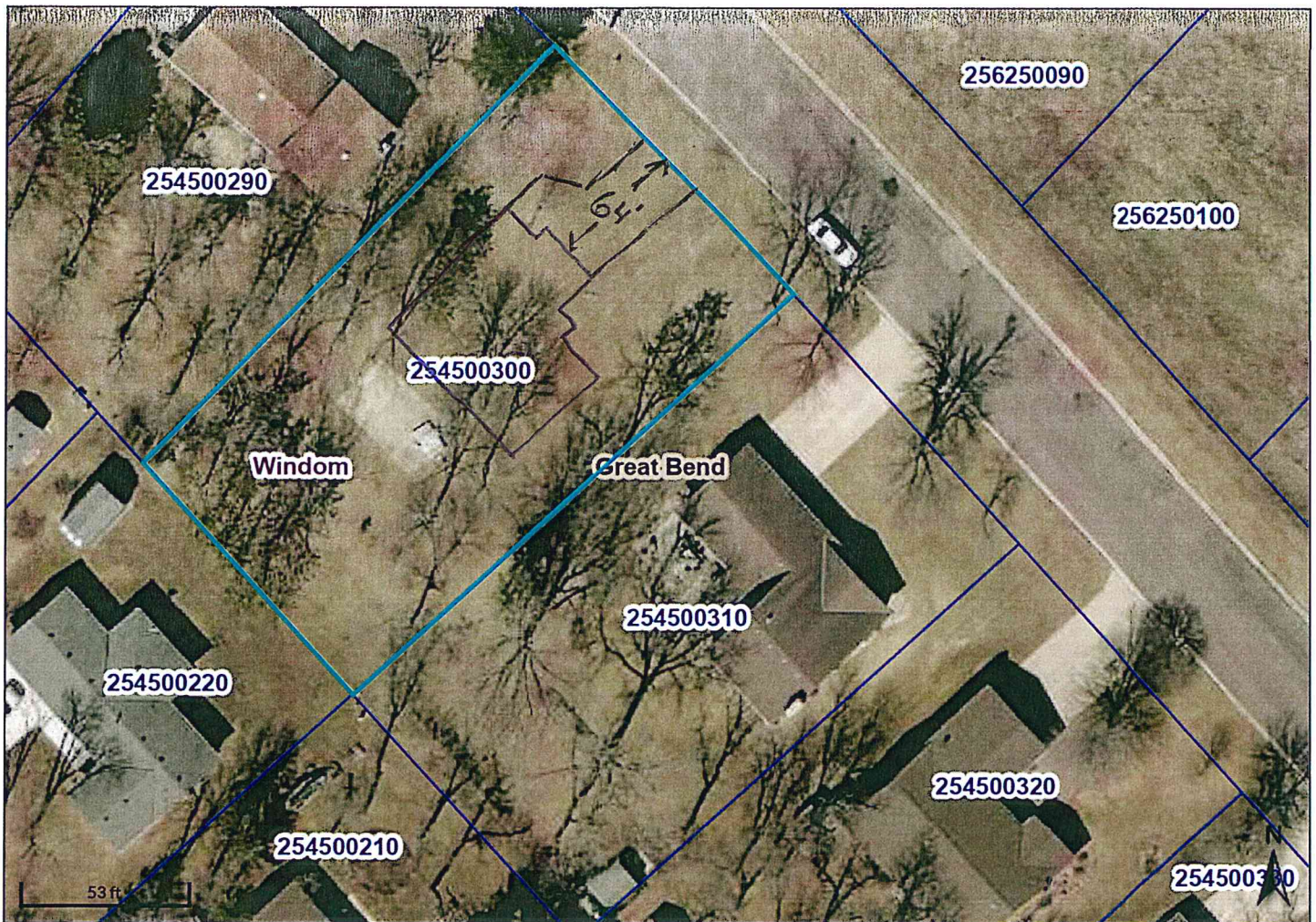
Parcel ID No.: 25-450-0300

Address of the Property: 1663 17th Street, Windom, Minnesota 56101

Legal Description of the Property: Lot 14, Block 3 of Kalash Addition to the City of Windom,
Cottonwood County, Minnesota.

Estimated Market Value of the New Home: \$500,000

Valuation Cap (per Guidelines): \$320,000



Parcel ID	254500300	Alternate ID	n/a
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT
Property Address	1663 17TH ST WINDOM	Acreage	n/a

Owner Address BORSKARD CONSTRUCTION LLC
2225 RIVER ROAD
WINDOM MN 56101

District n/a
Brief Tax Description n/a

(Note: Not to be used on legal documents)

Date created: 2/25/2025
Last Data Uploaded: 2/25/2025 4:42:52 AM

Developed by  **SCHNEIDER**
GEOSPATIAL

RESOLUTION #2025-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

CITY OF WINDOM

RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT

WHEREAS, Minnesota Statutes §469.1813 gives authority to the City of Windom to grant an abatement of taxes imposed by the City if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, on December 20, 2022, the City Council of the City of Windom adopted Resolution #2022-77 approving the updated Cottonwood County Home Initiative Guidelines (for 2023-2025 application period), renewing the City's participation in the Cottonwood County Home Initiative Program, and establishing a cap of \$320,000 as the maximum value per new single-family home on which the City may grant tax abatement; and

WHEREAS, Borsgard Construction, LLC, a Minnesota limited liability company, ("Borsgard") is the owner of the following described real estate within Cottonwood County, Minnesota:

Parcel #: 25-450-0300

Address of Property: 1663 17th Street, Windom, MN 56101

Legal Description of Property: Lot 14, Block 3 of Kalash Addition to the City of Windom, Cottonwood County, Minnesota; and

WHEREAS, Borsgard proposes to a construct a new home on this property; and

WHEREAS, Borsgard has requested tax abatement on this property pursuant to the Guidelines; and

WHEREAS, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

WHEREAS, the estimated market value of the new home, submitted by the Applicant, is capped at \$320,000; and

WHEREAS, based on the Estimated Market Value for the new home and based on 2024 tax rates, the estimated tax abatement for the City of Windom for this property would be approximately \$1,844.03 per year. The total estimated tax abatement by the City of Windom for the five-year period is approximately \$9,220.15. (These figures were calculated using 2024 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Tuesday, April 1, 2025, in the Windom City Hall Council Chambers during the regular City Council Meeting which begins at 6:30 p.m.

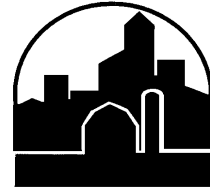
2. Notice of Public Hearing. The City Administrator is authorized and directed to cause notice of the hearing to be published once in the official newspaper of the City at least ten (10) days prior to the date of hearing. The public hearing notice shall include a description of the property for which the abatement is being considered and the total estimated amount of the proposed tax abatement based on current information.

Adopted by the City Council this 18th day of March, 2025.

Hilary Mathis, Mayor

Attest: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Jon Ketzenberg, Parks Superintendent
DATE: March 18, 2025
RE: Dog Park/Levy Approval
DEPT: Parks
CONTACT: Jon Ketzenberg (e-mail- jon.ketzenberg@windommn.com)

Recommendations/Options/Action Requested

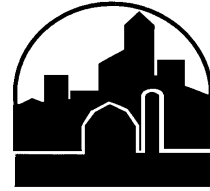
Park and Recreation Commission recommends to approve a conditional use permit for the construction of a levy in Island Park on the condition that the dog park is relocated and open for use in Island Park following the construction of the levy.

Issue Summary/Background

The dog park was recently built in Island Park and due to the recent flooding a levy may be built in Island Park that would impact the dog parks current location. The commission has agreed to allow a levy to be built where the current dog park is located but only if the dog park is relocated and opened back up after construction.

Fiscal Impact

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

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TO: City Council
FROM: Jon Ketzenberg, Parks Superintendent
DATE: March 18, 2025
RE: Dog Park/Levy Approval
DEPT: Parks
CONTACT: Jon Ketzenberg (e-mail- jon.ketzenberg@windommn.com)

Recommendations/Options/Action Requested

Park and Recreation Commission recommends to remove the small cabin in Island Park due to safety concerns as the cabin is falling apart.

Issue Summary/Background

Park and Rec Commission has had discussion about this in the past and it was determined and researched that the cabin does not have any historical connection to Windom or Island Park and that it was moved to Island Park from Jackson County because the owner no longer wanted it.

Fiscal Impact

ACTION ITEM

**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Kristen Porath, Ambulance Director
DATE: March 14, 2025
RE: Memo of Understanding Between the City of Windom and MN West
DEPT: Ambulance
CONTACT: Kristen.Porath@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approve the Memorandum of Understanding between the City of Windom Ambulance Service and MN West Community and Technical College for the education of students preparing for Emergency Medical Careers.

Issue Summary/Background

MN West and the Windom Ambulance Service would collaborate to provide educational and real-life experiences for students pursuing careers in the Emergency Medical field. Through working with MN West there will be opportunities for the Windom Ambulance Service to build relationships with the students and school, thus helping us with recruitment and opportunities for improving our service.

The Memorandum of Understanding has been reviewed by the City Attorney and League of Minnesota Cities Insurance Trust (LMCIT) and neither had any concerns with the proposed agreement.

Fiscal Impact

No cost to the City of Windom.

Attachments

1. Memorandum of Understanding.

**STATE OF MINNESOTA
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

MEMORANDUM OF AGREEMENT

BETWEEN

Minnesota West Community and Technical College

AND

Windom Ambulance Service

This Agreement is entered into between the State of Minnesota, acting through its **Board of Trustees of the Minnesota State Colleges and Universities**, on behalf of Minnesota West Community and Technical College (hereinafter "College/University"), Windom Ambulance Service (hereinafter "Facility").

This Agreement and any amendments and supplements thereto, shall be interpreted pursuant to the laws of the State of Minnesota.

WITNESSETH THAT:

WHEREAS, the College/University has established an Emergency Medical Technician Program for qualified students preparing for and/or engaged in emergency medical careers; and

WHEREAS, the Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements regarding academic programs and has delegated this authority to the College/University; and

WHEREAS, the Facility has suitable clinical facilities in emergency medical services for the educational needs of the EMT programs of the College/University; and

WHEREAS, it is in the general interest of the Facility to assist in educating persons to be qualified or better qualified emergency response personnel; and

WHEREAS, the College/University and the Facility are desirous of cooperating to furnish a clinical experience program for students of EMT enrolled at the College/University;

NOW, THEREFORE, it is mutually agreed by and between the College/University and the Facility:

I. COLLEGE/UNIVERSITY RESPONSIBILITIES

- A. The College/University, which is accredited by the North Central Association of Colleges and Secondary Schools, is responsible for offering one or more of the following programs: Emergency Medical Technician courses; a Practical Nursing Program; a Nursing Assistant Program; an Associate Degree Program in Nursing; a Baccalaureate Program in Nursing; a Baccalaureate Program for Registered Nurses; and/or a Nurse Refresher Program. Each program shall be either: 1) approved by the Minnesota Board of Nursing; and/or 2) approved by the Minnesota Department of Health.
- B. The Ambulance Service will supervise MWCTC students during the clinical experience program at the Facility and will provide preceptors holding a minimum of current EMT level certification to effectively implement the clinical experience program at the Facility.
- C. The College/University faculty will be responsible for planning, directing and evaluating the students' learning experiences. The College/University faculty will attend the Facility's orientation for clinical experience instructors as deemed necessary by the College/University and the Facility.
- D. The College/University will provide the Facility, at its request, with objectives for the clinical experience program. Implementation of those objectives will be accomplished by the College/University in cooperation with the Facility's designated representative.
- E. The College/University will provide the Facility with a list of the students who are participating in the clinical experience program, the units within the Facility where they are assigned, and the dates of each student's participation in the program.
- F. The College/University will inform its faculty and students of the Facility's policies and regulations which relate to the clinical experience program at the Facility.
- G. The College/University will inform its faculty and the students who are participating in the clinical experience program that they are encouraged to carry their own health insurance and are responsible for carrying their own professional liability insurance if professional liability insurance is not provided by the College/University.
- H. The College/University will maintain a record of students' health examinations and current immunizations and shall obtain students' permission to submit data regarding their health status to the Facility.

II. FACILITY RESPONSIBILITIES

- A. The Facility will maintain current accreditation by the Joint Commission on Accreditation of Health Care Organizations or any other appropriate and required accrediting body.
- B. The Facility is responsible for the safety and quality of care provided to its patients by the students who are participating in the clinical experience program at the Facility.
- C. The Facility will provide the College/University with a copy of its policies and regulations which relate to the clinical experience program.
- D. The Facility will permit the College/University faculty and students to use its patient care and patient service facilities for clinical instruction according to a mutually-approved plan.
- E. The Facility will allow a reasonable amount of Facility staff time for orientation and joint conferences with College/University faculty, for planning with College/University faculty, and for such other assistance as shall be mutually agreeable.
- F. The College/University faculty and students participating in the clinical experience program will be permitted to use the Facility's library in accordance with the Facility's policies.
- G. The Facility will make locker or cloak room facilities available for the College/University faculty and students during assigned clinical experience program hours. These facilities may be shared by other faculty and students.
- H. The Facility assumes no responsibility for the cost of meals, uniforms, housing, parking or health care of College/University faculty and students who are participating in the clinical experience program. The Facility will permit College/University faculty and students who are participating in the clinical experience program to use any cafeteria on the same basis as employees of the Facility. The Facility will permit College/University faculty to use Facility parking spaces under the same policies governing Facility personnel.
- I. The Facility recognizes that it is the policy of the College/University to prohibit discrimination and ensure equal opportunities in its educational programs, activities, and all aspects of employment for all individuals regardless of race, color, creed, religion, gender, national origin, sexual orientation, veteran's status, marital status, age, disability, status with regard to public assistance, or inclusion in any group or class against which discrimination is prohibited by federal, state, or local laws and regulations. The Facility agrees to adhere to this policy in implementing this Agreement.

III. MUTUAL RESPONSIBILITIES

- A. The College/University and the Facility assume joint responsibility for the orientation of the College/University faculty to Facility policies and regulations before the College/University assigns its faculty to the Facility.
- B. Personnel of the College/University and the Facility will communicate regarding planning, development, implementation, and evaluation of the clinical experience program. The communication may include but not be limited to:
 - a. Communication to familiarize Facility personnel with the clinical experience program's philosophy, goals and curriculum;
 - b. Communication to familiarize the College/University faculty with the Facility's philosophy, policy and program expectations;
 - c. Communication to keep both parties and the parties' personnel who are assigned to the clinical experience program informed of changes in philosophy, policies and any new programs which are contemplated;
 - d. Communication about jointly planning and sponsoring in-service or continuing education programs (if appropriate);
 - e. Communication to identify areas of mutual need or concern;
 - f. Communication to seek solutions to any problems which may arise in the clinical experience programs; and
 - g. Communication to facilitate evaluation procedures which may be required for approval or accreditation purposes or which might improve patient care or the College/University's nursing curriculum.

IV. STUDENT REQUIREMENTS

- A. Each student will be required, as a condition for participation in the clinical experience program, to submit the results of a health examination to the College/University and, if requested, to the Facility, to verify that no health problems exist which would jeopardize student or patient welfare. The health examination shall include an update of required immunizations.
- B. Students participating in the clinical experience program shall be encouraged to carry their own health insurance.
- C. Students participating in the clinical experience program shall be responsible for carrying their own professional liability insurance if professional liability insurance is not provided by the College/University.

V. EMERGENCY MEDICAL CARE & INFECTIOUS DISEASE EXPOSURE

- A. Any emergency medical care available at the Facility will be available to College/University faculty and students. College/University faculty and students will be responsible for payment of charges attributable to their individual emergency medical care at either the Facility of the College/University.
- B. Any College/University faculty member or student who is injured or becomes ill while at the Facility shall immediately report the injury or illness to the Facility and receive treatment (if available) at the Facility as a private patient or obtain other appropriate treatment as they choose. Any hospital or medical costs arising from such injury or illness shall be the sole responsibility of the College/University faculty member or student who receives the treatment and not the responsibility of the Facility or the College/University.
- C. The Facility shall follow, for College/University faculty and students exposed to an infectious disease at the Facility during the clinical experience program, the same policies and procedures which the Facility follows for its employees.
- D. College/University faculty and students contracting an infectious disease during the period of time they are assigned to or participating in the clinical experience program must report the fact to their College/University and to the Facility. Before returning to the Facility, such a College/University faculty member or student must submit proof of recovery to the College/University or Facility, if requested.

VI. LIABILITY

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The College/University's liability shall be governed by the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable laws.

VII. TERM OF AGREEMENT

This Agreement is effective on the later of March 1, 2025, or when fully executed, and shall remain in effect until December 31, 2025. This Agreement may be terminated by either party at any time upon one-year written notice to the other party. Termination by the Facility shall not become effective with respect to students then participating in the clinical experience program.

VIII. FINANCIAL CONSIDERATION

- A. The College/University and the Facility shall each bear their own costs associated with this Agreement and no payment is required by either the College/University or the Facility to the other party, except that, where applicable, the Facility shall pay the tuition and other educational fees of students it places in the clinical experience program.
- B. The Facility is not required to reimburse the College/University faculty or students for any services rendered to the Facility or its patients pursuant to this Agreement.

IX. AMENDMENTS

Any amendment to this Agreement shall be in writing and signed by authorized officers of each party.

X. ASSIGNMENT

Neither the College/University or the Facility shall assign or transfer any rights or obligations under this Agreement without the prior written consent of the other party.

XI. STATE AUDIT

The books, records, documents and accounting procedures and practices of the Facility relevant to this Agreement shall be subject to examination by the College/University and the Legislative Auditor.

XII. VOTER REGISTRATION (When Applicable)

The Facility shall provide nonpartisan voter registration services and assistance, using forms provided by the College/University, to employees of the Facility and the public as required by Minnesota Statutes Chapter 201.162.

XIII. AMERICANS WITH DISABILITIES ACTS (ADA) COMPLIANCE

The Facility agrees that in fulfilling the duties of this Agreement, the Facility is responsible for complying with the American with Disabilities Act, 42 U.S.C. Chapter 12101 et seq., and any regulations promulgated to the Act. The College/University is not responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services and other areas covered by the ADA.

XIV. GOVERNMENT DATA PRACTICES ACT

The Facility and College/University must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the College/University in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the Facility in accordance with this contract. The civil remedies of Minnesota Statute §13.08 apply to the release of the data referred to in this clause by either the Facility or the College/University.

In the event the Facility receives a request to release the data referred to in this clause, the Facility must immediately notify the College/University. The College/University will give the Facility instructions concerning the release of the data to the requesting party before the data is released.

**XV. OTHER PROVISIONS [attach additional page(s) if necessary]
N/A**

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

APPROVED:

1. FACILITY:

Windom Ambulance Service
938 5th Ave
Windom, MN 56101
Attn: Kristen Porath

Name
Title
Date
Signature

2. COLLEGE/UNIVERSITY:

Name
Title
Date
Signature

2024 ANNUAL REPORT



City of Windom

www.windom-mn.com

Description

GOVERNMENT FUNDS

1	Revenue Summary
2	Disbursement Summary
3	Cash & Investments Fund Balances
4	Tax Levy for all Funds
5	Tax Levied for Bond Indebtedness
6	Statement of Bond Indebtedness
7 - 8	General Fund
9	General Fund Capital Outlay
10 - 13	Library Fund
14 - 16	Airport Fund
17	Pool Fund
18	Pool Attendance Report
19	Recreation Program Report

In general, the above Govt. funds are shown as one group because the major source of revenue is usually taxes which are used to fund the disbursements.

SPECIAL REVENUE FUNDS/ENTERPRISE FUNDS

20 - 21	Arena Fund
22 - 26	EDA Fund
27	TIF Fund
28 - 30	Ambulance Fund
31 - 32	Community Center Fund
33 - 40	Water Fund
42 - 45	Wastewater Fund
46 - 56	Electric Fund
57 - 73	Liquor Fund
74 - 87	Telecom Fund

A Special Revenue Fund can best be described as one that derives most of its revenue from sales of products and/or services. Therefore, all transactions are accounted for in a separate fund.

When revenues are not enough to cover disbursements, property taxes will be required.

Page No**Description****MISC. STATISTICS**

88 - 93	Building Dept/Planning Commission Report
94 - 98	Fire Dept. Annual Report
99 - 120	Police Dept. Annual Report
121 - 122	Street Dept. Report
123	Spring Clean-up

CITY OF WINDOM

2024 REVENUE SUMMARY

<u>GENERAL FUND</u>	<u>BUDGET</u>	<u>ACTUAL</u>
310 Taxes	\$635,049	\$562,946
320 Licenses and Permits	\$61,270	\$80,569
330 Intergovernmental Revenues	\$2,104,232	\$7,727,762
340 Charges for Services	\$199,500	\$235,315
361 Special Assessments	\$0	\$11,859
370 Other Revenue	\$106,500	\$244,855
380 Other Financing Sources	\$245,000	\$26,000
TOTAL GENERAL FUND	\$3,351,551	\$8,889,306
250 <u>EDA</u>	\$234,315	\$633,985
211 <u>LIBRARY</u>	\$230,057	\$232,737
<u>SPECIAL REVENUE FUNDS</u>		
230 Pool	\$155,618	\$112,671
225 Airport	\$192,026	\$127,472
615 Arena	\$461,776	\$410,168
235 Ambulance	\$810,500	\$1,011,237
617 Community Center	\$382,214	\$381,220
TOTAL SPECIAL REVENUE FUNDS	\$2,002,134	\$2,042,768
<u>ENTERPRISE FUNDS</u>		
609 Liquor	\$2,467,700	\$2,262,308
601 Water	\$1,260,178	\$1,246,087
604 Electric	\$5,522,017	\$6,713,386
602 Sewer	\$1,671,740	\$1,898,594
614 Telecom	\$2,818,370	\$2,786,324
TOTAL ENTERPRISE FUNDS	\$13,740,005	\$14,906,699
GRAND TOTAL ALL FUNDS	\$19,558,062	\$26,705,495

CITY OF WINDOM

2024 DISBURSEMENT SUMMARY

	<u>BUDGET</u>	<u>ACTUAL</u>
<u>GENERAL FUND</u>		
41110 Mayor/Council	\$134,465	\$110,653
41310 Administration	\$158,372	\$173,039
41410 Elections	\$9,000	\$8,827
41600 Legal	\$0	\$0
41910 Planning and Zoning	\$180,861	\$140,056
41940 City Hall	\$40,922	\$39,814
42120 Police	\$1,657,666	\$1,446,534
42220 Fire	\$219,174	\$240,892
42500 Emergency Management	\$6,941	\$9,182
42700 Animal Control	\$2,200	\$1,897
43100 Streets	\$641,496	\$556,535
43210 Health/Sanitation	\$29,000	\$16,786
45120 Recreation	\$53,357	\$49,903
45202 Parks	\$218,099	\$205,559
49960 Interfund Transfers	\$0	\$0
49980 Transfer for Debt Service	\$0	\$0
TOTAL GENERAL FUND	<u>\$3,351,553</u>	<u>\$2,999,677</u>
 250 <u>EDA</u>	 <u>\$234,315</u>	 <u>\$383,383</u>
 211 <u>LIBRARY</u>	 <u>\$230,057</u>	 <u>\$205,522</u>
 <u>SPECIAL REVENUE FUNDS</u>		
230 Pool	\$155,518	\$64,129
225 Airport	\$192,026	\$242,254
615 Arena	\$544,776	\$475,244
235 Ambulance	\$665,188	\$598,472
617 Community Center	\$432,214	\$401,810
 TOTAL SPECIAL REVENUE FUNDS	 <u>\$1,989,722</u>	 <u>\$1,781,909</u>
 <u>ENTERPRISE FUNDS</u>		
609 Liquor	\$2,490,397	\$2,161,934
601 Water	\$1,436,963	\$1,127,066
604 Electric	\$6,210,343	\$5,221,470
602 Sewer	\$2,516,898	\$1,822,595
614 Telecom	\$3,256,277	\$2,403,806
 TOTAL ENTERPRISE FUNDS	 <u>\$15,910,878</u>	 <u>\$12,736,871</u>
 GRAND TOTAL ALL FUNDS	 <u>\$21,716,525</u>	 <u>\$18,107,362</u>
 <u>Capital Outlay</u>		
Arena	\$0	\$0
Community Center	\$2,500	\$31,369
Liquor	\$826,000	\$513,955
Water	\$97,500	\$13,209
Electric	\$9,100,000	\$4,730,786
Sewer	\$40,000	\$6,333
Telecom	\$0	\$44,609
	<u>\$31,782,525</u>	<u>\$23,447,623</u>
		core upgrade & other

Cash & Investments (New)

Date Range: 01/01/2024 - 12/31/2024

Fund	Beginning Balance	Total Debits	Total Credits	Ending Balance
100 - GENERAL	2,691,992.42	11,506,293.21	11,226,190.88	2,972,094.75
211 - LIBRARY	259,799.27	235,361.70	206,754.45	288,406.52
225 - AIRPORT	221,469.89	198,571.89	248,521.07	171,520.71
230 - POOL	71,326.16	136,132.48	90,275.36	117,183.28
235 - AMBULANCE	1,648,069.13	1,059,500.48	633,059.25	2,074,510.36
250 - EDA GENERAL	114,769.04	634,435.91	550,491.26	198,713.69
251 - EDA SEB RLF	132,713.80	1,363.54	13.96	134,063.38
252 - EDA SCDP	35,088.60	925.58	0.00	36,014.18
253 - EDA RIVERBLUFF ESTATES	36,325.44	0.00	0.00	36,325.44
254 - NORTH IND PARK	173,166.95	4,618.20	4,478.38	173,306.77
255 - EDA GENERAL RLF	16,483.55	7,902.78	45,897.31	-21,510.98
256 - EDA RIVERBLUFF RLF	79,739.72	0.00	0.00	79,739.72
260 - TIF 1-13 RIVER BLUFF	75,026.44	36,772.07	0.00	111,798.51
261 - TIF 1-21 TIBODEAU'S CENTER	18,534.12	77,099.50	67,550.70	28,082.92
266 - TIF 1-10 RUNNINGS	8,318.61	37,417.53	33,675.77	12,060.37
268 - TIF 1-12 PM WINDOM/PRIME PORK	402,598.02	222,705.59	0.00	625,303.61
270 - TIF 1-16 GDF DISTRICT	3,339.88	0.00	0.00	3,339.88
271 - TIF 1- 18 AG BUILDERS GDF	0.00	11,569.82	10,412.84	1,156.98
273 - TIF 1-17 NWIP I	60,956.46	0.00	0.00	60,956.46
274 - TIF 1-19 NWIP II	300,645.07	63,401.08	168,112.00	195,934.15
276 - TIF 1-20 NEW VISION	0.00	24,034.57	21,613.64	2,420.93
277 - TIF 1-22 CEMSTONE	0.16	77,591.92	38,606.20	38,985.88
301 - 2003 IMPROVEMENT BOND	0.00	0.00	0.00	0.00
302 - 4TH AVENUE IMPROVEMENT	0.00	0.00	0.00	0.00
303 - 2007 STREET IMPROVEMENT	0.00	455.75	0.00	455.75
305 - 2009 STREET IMPROVEMENT	18,479.97	133,555.92	129,518.75	22,517.14
306 - 2013 STREET IMPROVEMENT	420,802.97	169,960.56	163,145.00	427,618.53
307 - 2017 STREET PROJECT	598,914.82	193,912.69	271,156.25	521,671.26
308 - 2020 STREET PROJECT	874,606.65	257,690.62	246,424.88	885,872.39
309 - 2025 STREET PROJECT	-10,960.00	0.00	5,207.20	-16,167.20
310 - 2023B GO Electric Generation Project	0.00	0.00	0.00	0.00
311 - 2023B GO Liquor Remodel Project	0.00	0.00	0.00	0.00
401 - GENERAL CAPITAL PROJECTS	423,561.32	761,379.70	1,373,208.21	-188,267.19
402 - CAPITAL PROJECT - ESF	59,480.59	68,190.00	120,190.00	7,480.59
406 - PIR	-1,216.99	8,304.21	27,804.21	-20,716.99
407 - DILIPIDATED HOUSING / NUISANCE POLICY	38,515.31	20,000.00	2,500.00	56,015.31
601 - WATER	2,181,592.17	1,341,496.23	1,055,712.22	2,467,376.18
602 - SEWER	3,468,992.16	1,931,540.03	1,370,555.62	4,029,976.57
604 - ELECTRIC	12,960,912.55	22,363,348.99	31,597,313.86	3,726,947.68
609 - LIQUOR STORE	965,086.42	3,033,278.51	3,641,765.52	356,599.41
614 - TELECOM	-3,381.63	2,909,618.57	3,011,373.12	-105,136.18
615 - ARENA	49,671.60	444,818.43	474,933.75	19,556.28
617 - M/P CENTER	639,256.73	567,772.45	561,864.42	645,164.76
651 - RIVERBLUFF TOWNHOMES	-38,799.32	370.41	8,539.08	-46,967.99
700 - PAYROLL	74,996.56	2,883,558.34	2,937,315.85	21,239.05
Report Total:	29,070,874.61	51,424,949.26	60,344,181.01	20,151,642.86

CITY OF WINDOM

TAX LEVY FOR ALL FUNDS

YEAR COLLECTED	GENERAL	LIBRARY	Airport	POOL	ARENA	EDA	COMM. CENTER	DEBT SERVICE	ALL OTHER	LESS HACA/LGA	TOTALS	% OF CHANGE
1995	303,234	64,245	0	52,450	153,255	0	0	300,000	0	(357,346)	515,838	0.0%
1996	187,123	77,641	0	36,064	198,959	114,350	0	275,000	3,191	(350,698)	541,630	5.0%
1997	263,728	83,345	0	33,625	148,960	129,045	0	235,809	0	(352,822)	541,630	0.0%
1998	280,068	94,480	0	43,430	149,688	115,300	0	211,628	0	(352,964)	541,630	0.0%
1999	296,517	102,150	0	45,580	113,075	122,275	13,195	224,450	0	(352,785)	564,457	4.2%
2000	326,635	107,200	0	46,700	94,900	126,520	45,474	160,000	0	(353,072)	554,357	-1.8%
2001	327,782	104,725	0	46,725	92,750	112,270	115,780	100,000	45,226	(353,158)	592,100	6.8%
2002	67,686	92,892	0	48,950	78,145	145,270	121,200	116,000	60,200	0	730,343	23.3%
2003	94,658	119,550	0	52,025	104,455	113,190	134,675	116,000	24,200	0	758,753	3.9%
2004	179,668	119,650	0	45,250	93,275	151,740	142,480	132,310	22,400	0	886,773	16.9%
2005	227,716	127,400	0	44,600	103,405	134,800	156,290	100,000	115,500	0	1,009,711	13.9%
2006	278,810	147,250	0	55,050	146,575	122,900	171,250	181,700	46,500	0	1,150,035	13.9%
2007	386,578	155,500	600	46,350	162,800	99,400	192,775	188,225	45,400	0	1,288,928	12.1%
2008	420,513	156,695	0	56,700	206,925	99,175	212,435	168,500	85,000	0	1,405,943	9.1%
2009	510,622	161,750	11,400	52,250	185,500	103,740	207,425	221,536	41,450	0	1,526,175	8.6%
2010	361,982	150,780	0	37,160	160,930	120,800	205,975	380,735	145,767	0	1,564,129	2.5%
2011	454,725	150,505	30,000	53,600	186,835	123,830	210,810	305,270	64,467	0	1,580,042	1.0%
2012	356,848	152,430	33,935	43,575	175,115	116,775	217,750	262,441	247,598	0	1,606,467	1.7%
2013	383,628	161,850	15,000	51,200	193,100	102,825	225,995	220,446	300,284	0	1,654,328	2.98%
2014	265,427	164,150	4,500	38,875	170,120	151,175	244,870	381,054	234,157	0	1,654,328	0.0%
2015	257,723	168,240	0	64,895	162,470	141,905	200,390	422,214	301,050	0	1,718,887	2.27%
2016	258,255	198,750	7,500	71,925	175,285	165,185	237,370	445,767	219,695	0	1,779,732	4.50%
2017	370,602	216,880	7,500	76,135	193,975	111,425	243,920	448,301	158,750	0	1,827,488	2.68%
2018	366,397	193,630	15,000	60,825	212,925	55,536	274,130	646,003	108,145	0	1,932,591	5.75%
2019	364,459	189,992	10,000	72,694	209,904	62,959	219,705	617,421	286,056	0	2,033,190	5.21%
2020	486,903	191,707	10,000	76,263	269,282	90,454	313,781	592,856	82,999	0	2,114,245	3.99%
2021	576,791	192,481	10,000	69,637	281,791	19,428	265,497	536,807	235,846	0	2,188,278	3.50%
2022	534,395	202,949	8,502	77,833	238,923	124,631	261,283	696,459	108,419	0	2,253,394	2.98%
2023	610,333	186,885	13,064	92,779	272,421	176,204	245,820	549,412	276,500	0	2,423,418	7.67%
2024	585,049	206,057	15,580	110,918	296,092	171,580	236,694	567,572	372,300	0	2,561,842	5.59%

City of Windom

TAX LEVIED FOR BOND INDEBTEDNESS

YEAR COLLECTED	STREET IMPROVEMENTS	STREET SHOP	EQUIPMENT	Arena	ESF Loan	LESS HACA/LGA	TOTAL
2000	\$160,000					(\$100,000)	\$60,000
2001	\$100,000					(\$32,204)	\$67,796
2002	\$116,000						\$116,000
2003	\$116,000						\$116,000
2004	\$132,310						\$132,310
2005	\$100,000						\$100,000
2006	\$181,700						\$181,700
2007	\$188,225						\$188,225
2008	\$168,500						\$168,500
2009	\$145,189		\$76,347				\$221,536
2010	\$265,636		\$115,099				\$380,735
2011	\$248,395		\$56,875				\$305,270
2012	\$205,020		\$57,421				\$262,441
2013	\$205,151		\$15,295				\$220,446
2014	\$285,049	\$54,589	\$41,416				\$381,054
2015	\$315,608	\$54,645	\$51,961				\$422,214
2016	\$333,147	\$54,589	\$58,031				\$445,767
2017	\$327,736	\$59,000	\$25,939		\$35,626		\$448,301
2018	\$358,382	\$109,000	\$26,863	\$90,000	\$61,758		\$646,003
2019	\$362,484	\$79,000	\$29,670	\$77,615	\$68,652		\$617,421
2020	\$356,892	\$62,000	\$28,913	\$76,659	\$68,392		\$592,856
2021	\$348,834	\$62,000	\$27,248	\$30,649	\$68,076		\$536,807
2022	\$478,682	\$47,663	\$31,309	\$79,232	\$59,573		\$696,459
2023	\$418,888			\$73,434	\$57,090		\$549,412
2024	\$437,298			\$72,084	\$58,190		\$567,572
2025	\$453,301			\$76,409	\$56,290		\$586,000

CITY OF WINDOM
DEBT SCHEDULE/STATEMENT OF BOND INDEBTEDNESS
YEAR ENDING DECEMBER 31, 2024

		Issue Date	Maturity Date	Interest Rate	Original Issue	New Issue	Outstanding 12/31/2023	2024 Principal Payment	2024 Interest Payment	Outstanding 12/31/2024	Fund #	
<u>GENERAL OBLIGATION BONDS</u>												
	BTS	GO Improvement Bonds Series 2017C (2009A Refunding)	2017	2025	2.00%	830,000.00	0.00	250,000.00	125,000.00	3,750.00	125,000.00	305
31	BTS	GO Crossover Refunding Bonds, Series 2012A (2005A & 2007B)	2012	2023	.55-2.2	620,000.00	0.00	-	0.00	0.00	-	303
	BTS	GO Improvement Bonds Series 2017A	2017	2039	1.15-3.40%	2,870,000.00	0.00	2,360,000.00	135,000.00	70,870.00	2,225,000.00	307
	BTS	GO Improvement Bonds Series 2020B	2020	2041	2.25-3%	3,135,000.00	0.00	2,860,000.00	145,000.00	71,825.00	2,715,000.00	308
	BTS	GO Improvement Bonds Series 2020C	2020	2041	2.0-3%	345,000.00	0.00	315,000.00	15,000.00	8,100.00	300,000.00	308
	BTS	GO Improvement Bonds Series 2020D(2013A Refund)	2020	2034	1.35-2%	1,600,000.00	0.00	1,315,000.00	140,000.00	22,670.00	1,175,000.00	306
	BTS	GO Improvement Bonds Series 2020D(2016 Lease Refund)	2020	2037	1.35-2%	1,680,000.00	0.00	1,500,000.00	95,000.00	25,190.00	1,405,000.00	402
TOTAL GENERAL OBLIGATION BONDS						0.00	8,600,000.00	655,000.00	202,405.00	7,945,000.00		
<u>GENERAL OBLIGATION EQUIPMENT CERTIFICATES</u>												
34	bts	GO Equipment Bonds, Series 2013B	2013	2023	1.60%	425,000.00	0.00	-	0.00	0.00	-	406
	BTS	GO Bond Series 2023B Equipment - Electric	2023	2043	5%-4.375%	3,425,000.00	3,425,000.00	3,425,000.00	0.00	108,926.98	3,425,000.00	310
TOTAL GENERAL EQUIPMENT CERTIFICATES						3,425,000.00	0.00	0.00	108,926.98	3,425,000.00		
<u>EDA/HOUSING DEVELOPMENT TAX INCREMENT BONDS</u>												
34	BTS	GO Improvement NWIP 2013B	2013	2023	1.60%	190,000.00	0.00	-	0.00	0.00	-	254
	BTS	GO Improvement NWIPII 2018A	2018	2026	3-3.4%	1,015,000.00	0.00	465,000.00	150,000.00	11,700.00	315,000.00	274
TOTAL EDA/HOUSING DEVELOPMENT BONDS						0.00	465,000.00	150,000.00	11,700.00	315,000.00		
<u>GENERAL OBLIGATION TAX ABATEMENT BOND</u>												
	BTS	GO Bond Series 2023B Tax Abatement Electric	2023	2043	5%-4.375%	2,940,000.00	2,940,000.00	2,940,000.00	0.00	93,487.92	2,940,000.00	310
	BTS	GO Bond Series 2023B Tax Abatement Liquor	2023	2043	5%-4.375%	540,000.00	540,000.00	540,000.00	0.00	17,187.99	540,000.00	311
TOTAL TAX ABATEMENT BONDS						3,480,000.00	3,480,000.00	0.00	110,675.91	3,480,000.00		
<u>GENERAL OBLIGATION REVENUE BONDS</u>												
31	BTS	GO Crossover Refunding Bonds, Series 2012A (2005A & 2007B) - Water	2012	2023	.55-2.2	382,200.00	0.00	0.00	0.00	0.00	-	601
31	BTS	GO Crossover Refunding Bonds, Series 2012A (2005A & 2007B) - Sewer	2012	2023	.55-2.2	277,800.00	0.00	0.00	0.00	0.00	-	602
	BTS	GO Improvement Bonds Series 2017A - Sewer Hwy 60 Line	2017	2039	1.15-3.40%	555,000.00	0.00	445,000.00	25,000.00	13,435.00	420,000.00	602
	BTS	GO Improvement Bonds Series 2017A - Water Tower	2017	2039	1.15-3.40%	595,000.00	0.00	475,000.00	25,000.00	14,375.00	450,000.00	601
	BTS	GO Equipment Certificates, Series 2017B (Core Upgrade)	2017	2027	3.00%	855,000.00	0.00	400,000.00	100,000.00	10,500.00	300,000.00	614
	BTS	GO Equipment Certificates, Series 2018A (Ice Project)	2018	2038	3-3.4%	1,095,000.00	0.00	875,000.00	45,000.00	27,083.76	830,000.00	615
	PFA	CWRF Wastewater Treatment Plant MN PFA	2019	2038	1.00%	9,624,333.00	0.00	3,908,842.89	218,462.89	29,859.21	3,690,380.00	602
	BTS	GO Improvement Bonds Series 2020B - Sewer	2020	2041	2.25-3%	465,000.00	0.00	425,000.00	20,000.00	10,618.76	405,000.00	602
	BTS	GO Improvement Bonds Series 2020B - Water	2020	2041	2.25-3%	640,000.00	0.00	590,000.00	25,000.00	14,756.26	565,000.00	601
	BTS	Communication System Appropriation Bonds 2020A (Refund 2012B) BB & T	2020	2032	1.95%	7,820,000.00	0.00	6,042,000.00	619,000.00	111,783.75	5,423,000.00	614
	BTS	GO Improvement Bonds Series 2020D (Refund 2011A Sewer)	2020	2029	1.35-2%	1,570,350.00	0.00	1,187,550.00	200,100.00	21,750.00	987,450.00	602
	BTS	GO Improvement Bonds Series 2020D -(Refund 2011A Water)	2020	2029	1.35-2%	234,650.00	0.00	177,450.00	29,900.00	3,250.00	147,550.00	601
	BTS	GO Improvement Bonds Series 2020D (Refund 2013A Sewer)	2020	2034	1.35-2%	570,000.00	0.00	490,000.00	40,000.00	8,065.00	450,000.00	602
	BTS	GO Improvement Bonds Series 2020D -(Refund 2013A Water)	2020	2034	1.35-2%	660,000.00	0.00	570,000.00	45,000.00	9,442.50	525,000.00	601
TOTAL GENERAL OBLIGATION REVENUE BONDS						0.00	15,585,842.89	1,392,462.89	274,919.24	14,193,380.00		
<u>NOTES PAYABLE EDA/ENTERPRISE FUNDS</u>												
		NOTE PAYABLE OTHER:MHFA NOTE PAYABLE	2001			353,305.00	0.00	353,305.00	0.00	0.00	353,305.00	651
		NOTE PAYABLE OTHER:GMHF NOTE PAYABLE	2001			180,000.00	0.00	155,132.49	0.00	3,118.16	158,250.65	651
		NOTE PAYABLE BANK OF THE WEST	2001			488,847.00	0.00	182,000.68	21,510.36	1,636.56	160,490.32	651
		WATER PURCHASE - RED ROCK RURAL WATER SYSTEM	2013			230,000.00	0.00	0.00	0.00	0.00	-	601
TOTAL EDA/ENTERPRISE NOTES PAYABLE						0.00	690,438.17	21,510.36	4,754.72	672,045.97		
TOTAL OBLIGATIONS						6,905,000.00	28,821,281.06	2,218,973.25	713,381.85	30,030,425.97		
						20970000	745138.12 29370924.32		NOTES BONDS	672,045.97 29,358,380.00		
Hospital Debt Issuances:												
		GO Revenue Hospital Bonds, 2014A	09/01/34		5,600,000.00	1%-4.15%	3,535,000.00	265,000.00	139,945.00	3,270,000.00		
		PPP Loan					0.00			-		
							32,356,281.06			33,300,425.97	Tie to audit	

General Fund Highlights

Total revenues for 2024 (unaudited) in the General Fund were \$8,889,307, which is very similar to the 2023 revenues due to the receipt of transitional aid from the State of Minnesota which was related to the funds for the Windom Apartments LLC. Outside of this transitional State aid, the largest contributors to the General Fund include the property Tax Levy and Local Government Aid. Total disbursements for operations during 2024 were \$2,999,676.

Expenses for the General fund were slightly down from 2023 (not including the State aid) and put the Fund under budget. General Fund expenditures primarily include Fire Fighting, Crime Control, Street and Park Maintenance, and Government\Administrative operations.

Local Government Aid (LGA) in 2024 is consistent with the higher amount provided in 2023. This State aid is used to off-set labor costs, insurance increases and inflationary costs for goods.

The City's Fund Balance policy is to maintain an unrestricted fund balance in the General Fund of an amount that is not less than 35% or more than 60% of the next year's budgeted expenditures of the General Fund. At the end of the current fiscal year, unassigned fund balance for the General Fund is expected to be 44 – 50% of total 2024 general fund expenditures.

CITY OF WINDOM GENERAL FUND ANNUAL ACCOUNT ACTIVITY YTD DECEMBER, 2024 UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			2,691,992.42	
	DECEMBER	2024	2024	
REVENUE	PY YTD	BUDGET	YTD	
310 Taxes	645,919.59	635,049.00	562,946.43	88.65%
320 Licenses and Permits	115,427.46	61,270.00	80,569.27	131.50%
330 Intergovernmental Revenues	6,656,390.91	2,104,232.00	7,727,761.95	367.25%
340 Charges for Services	264,031.63	199,500.00	235,314.68	117.95%
361 Special Assessments	7,887.76	-	11,859.36	-
				Interest
370 Other Revenues	239,701.97	106,500.00	244,855.20	229.91% Earnings
380 Other Financing Sources	245,000.00	245,000.00	26,000.00	10.61%
Revenue Total	8,174,359.32	3,351,551.00	8,889,306.89	265.23%
EXPENSE				
41110 Mayor & Council	186,154.77	134,465.49	110,653.26	82.29%
41310 Administration	154,157.70	158,371.76	173,038.68	109.26%
41410 Elections	203.29	9,000.00	8,827.49	98.08%
41910 Planning & Zoning	210,454.05	180,860.72	140,055.84	77.44%
41940 City Hall	38,985.43	40,922.00	39,813.87	97.29%
42120 Crime Control	1,502,704.96	1,657,665.93	1,446,533.62	87.26%
42220 Fire Fighting	217,049.59	219,173.53	240,891.51	109.91%
42500 Civil Defense	5,581.79	6,940.98	9,181.90	132.29%
42700 Animal Control	1,871.65	2,200.00	1,896.50	86.20%
43100 Streets	595,778.89	641,495.51	556,535.02	86.76%
43210 Sanitation	18,284.87	29,000.00	16,786.49	57.88%
45120 Recreation	54,718.38	53,356.52	49,903.15	93.53%
45202 Park Areas	212,919.79	218,098.59	205,558.62	94.25%
	3,198,865.16	3,351,551.03	2,999,675.95	89.50%
49960-700 Interfund Transfers (Bond Fund)	2,119,716.74	-	-	
49980-700 Other Financing Uses	283,631.34	-	-	
	2,403,348.08	-	-	
Expense Total	5,602,213.24	3,351,551.03	2,999,675.95	89.50%
Surplus (Deficit)	2,572,146.08	(0.03)	5,889,630.94	
Change In Other Asset/Liabilities	-		(5,609,528.61)	
CASH CHANGE	2,572,146.08	(0.03)	280,102.33	Last yr
CASH & INVESTMENT BALANCE	-		2,972,094.75	

2024 FUND 401 RECONCILIATION

								December
		Cash Reserve	Budget/	Actual/	Non Tax	Actual	Total Cash	
		Balance	Levy	Levy	Levy	Expense	Activity	Balance
City Office	Item							
	401-49950-500							
	City Hall Roof	-1,892.15					0.00	-1,892.15
	City Network/Server	8,817.29	1,500.00	1,500.00		2,223.00	-723.00	8,094.29
	Administration Computer Upgrade	0.00	1,300.00	1,300.00	0.00	954.58	345.42	345.42
		6,925.14	2,800.00	2,800.00	0.00	3,177.58	-377.58	6,547.56
Elections	401-49950-500							
	Computer Upgrade Project with County	0.00	3,600.00	3,600.00		3,520.00	80.00	80.00
		0.00	3,600.00	3,600.00	0.00	3,520.00	80.00	80.00
Planning/Zoning	401-49950-506							
	Computer Replacement	3,600.00					0.00	3,600.00
	Bogle Legal fees	0.00					0.00	0.00
	Nuisance Ebeling	0.00				906.11	-906.11	-906.11
	Nuisance	0.00					0.00	0.00
	Land Use Code Review	1,009.00					0.00	1,009.00
		4,609.00	0.00	0.00	0.00	906.11	-906.11	3,702.89
Police	401-49950-501							
	Police -Hand Held Radios (USDA Grant)	-30,220.44					0.00	-30,220.44
	Police -Hand Held Radios	-692.65					0.00	-692.65
	Technology	-2,597.97				2,240.88	-2,240.88	-4,838.85
	Breath Analyzer Unit	0.00	3,200.00	3,200.00		2,975.00	225.00	225.00
	Donations to Police K-9	66.23					0.00	66.23
	Ballistic Shields Upgrade	0.00	3,400.00	3,400.00		2,897.94	502.06	502.06
	Safety Grant	2,515.75					0.00	2,515.75
	Police Forfeits (401-35201)	4,859.76				4,729.71	-4,729.71	130.05
		-26,069.32	6,600.00	6,600.00	0.00	12,843.53	-6,243.53	-32,312.85
Fire	401-49950-502							
	Fire Truck-Pumper (loan) Reserves	0.00					0.00	0.00
	Boat 6 wheeler(Unit 25 (USDA Grant)	41,383.07					0.00	41,383.07
	Fire - Truck/Equipment Fund	34,982.57				5,192.44	-5,192.44	29,790.13
	Fire -Hand Held Radios (USDA Grant)	-77,460.99					0.00	-77,460.99
	Hose Tester Heron Lake BioEnergy Donation undesignated	754.05					0.00	754.05
	Turn out Gear (USDA Grant)	-88,506.04					0.00	-88,506.04
	Turnout Gear (MN State Fire Dept Assn)	-4,767.80					0.00	-4,767.80
	Fire Farm Grain Rescue Equipmt	500.00					0.00	500.00
	ESF Furnishings	12,471.12			922.20		922.20	13,393.32
	Compressor Replacement	0.00	40,000.00	40,000.00		40,000.00	0.00	0.00
	Unit 65 Tanker Truck	0.00	160,000.00	160,000.00		108,334.00	51,666.00	51,666.00
	Unit 25 Wildland Truck (USDA Grant Match)	0.00	34,500.00	34,500.00		10,821.86	23,678.14	23,678.14
		-80,644.02	234,500.00	234,500.00	922.20	164,348.30	71,073.90	-9,570.12
Street Dept	401-49950-503							
	Cul-de-sac Commercial Park	-31,601.70					0.00	-31,601.70
	Equipment Fund Reserve	32,642.40			2,944.00	7,066.04	-4,122.04	28,520.36
	Front-end Loader/Snowplow	3,956.50					0.00	3,956.50
	Small City LGA-seal coat	0.00					0.00	0.00
	Insect Sprayer Replacement	0.00	18,800.00	18,800.00		18,768.25	31.75	31.75
	Pickle Ball Court at Kastle Kingdom	0.00	0.00	0.00	1,899.98	0.00	1,899.98	1,899.98
	Tegels Park Cameras					7,000.00	-7,000.00	-7,000.00
		4,997.20	18,800.00	18,800.00	4,843.98	25,834.29	-2,190.31	2,806.89
Parks/Rec	401-49950-504							
	Playground Fund - Kastle Kingdom	102,292.56			2,019.42		2,019.42	104,311.98
	Park Soil & Water Tree Fund	500.00					0.00	500.00
	Bldg Improv/Maint.	20,000.00	5,000.00	5,000.00			5,000.00	25,000.00
	Trails	10,000.00					0.00	10,000.00
	Veteran's Memorial Project	974.10					0.00	974.10
	Island Park Comfort Station	141,151.70				22,000.00	-22,000.00	119,151.70
	Island Park Campground 19 Flood-Lights	13,812.47					0.00	13,812.47
	Parks - Unit 70 Pick-up Reserve	4,500.00	44,000.00	44,000.00	13,775.00	43,348.15	14,426.85	18,926.85
	Swimming Lessons Sponsorship	200.00					0.00	200.00
	Donation to Recreation Program	525.00					0.00	525.00
	Tegels Park Sidewalk				8,500.00	14,995.29	-6,495.29	-6,495.29
		293,955.83	49,000.00	49,000.00	24,294.42	80,343.44	-7,049.02	286,906.81
Investments/Contributions								
	Well Site Fund	19,109.44			957.74		957.74	20,067.18
	Iced Project Payment	79,232.24			0.00		0.00	79,232.24
		98,341.68	0.00	0.00	957.74	0.00	957.74	99,299.42
American Rescue Plan Act								
	Detail ARPA used							
	Police Drone	-6,878.00			3,878.00		3,878.00	-3,000.00
	Police Radar	-13,200.00			13,200.00		13,200.00	0.00
	Streets - 3 Dump Truck (loan) est \$420,000	181,643.61		0.00	-80,903.60	257,602.00	-338,505.60	-156,861.99
	Streets - 3 Dump Truck	25,000.00					0.00	25,000.00
	Fire - Wildland Truck			0.00	52,982.00	52,982.00	0.00	0.00
		181,348.87	0.00	0.00	-10,843.60	310,584.00	-321,427.60	-134,861.99
TOTAL FUND		483,464.38	315,300.00	315,700.00	20,174.74	601,557.25	-266,082.51	222,518.61

Windom Library Annual Report 2024



The Windom Public Library continues to be a lively center of activity. People continue to see the library as a source for information related to everything from using a computer, to checking out a pass for one of the State Parks in Minnesota. We offer a wide variety of services!

Highlights of some of the services of 2024:

Adult Winter Reading Program January – March with 98 participants. A total of 1287 books were read by those participants. We offered Preschool story time in both English and Spanish.

The month of February we had “Blind Date with a Book”, which was very popular. Patrons were encouraged to check out a book wrapped in festive

Valentine’s Day paper, with just a clue to the book printed on the outside of the book. The patrons then rated the book and a random drawing of all the participants took place for a prize!

In March we held our first “Saturday Shenanigans” event. The theme was St. Patrick’s Day and everything rainbows. We had craft stations and activity stations set up throughout the library. The Friends of the Windom Library volunteered and passed out snacks for all of the participants. We had over 60 people participate. In March we held our first author event of 2024 with Mary Casanova as our guest speaker. Mary Casanova is an award-winning Minnesota author of numerous books for children and teens, as well as adults. She has a nice rapport with children and we heard good comments about the event.

We had an event in April to provide information about the Solar Eclipse. We handed out over 275 free glasses in the weeks leading up to the eclipse for safe viewing. Our big event of May was having William Kent Krueger come to do a “book talk” on May 28th. He is a well-known and much-loved Minnesota author. It was a full house! We had 130 people attend.

Summer reading programs began in June for all ages! “Read, Renew, Repeat” was the theme this year. We held a kickoff event with the Zoo Man up at the Highland Early Learning Center. Children and adults love watching him perform. We had over 200 people attend. This program

was sponsored by the Friends of the Library. The Zoo Man does a fabulous job with promoting the library and he encourages all families to visit the library and learn all about the resources we offer.

We had 120 children sign up for the summer reading program. They were given a Bingo Card for each month at the beginning of the month. Once they had a bingo, they got a small prize when they came back to the library with their Bingo Card. After they got a “coverall” on the bingo card, they received an age-appropriate book.

All summer long we also had an Adult Bingo challenge. Participants were given a Bingo card at the beginning of the summer and they had to complete the challenge in each square of the bingo card to be eligible to put their name in for a prize drawing at the end of August. The Windom Friends of the Library donated 2 Barnes & Noble gift cards for the prizes. The adults that participated really enjoyed the game as it challenged them to read different genres or types of books.

We had a weekly trivia contest for kids! Kids who had the correct answer were entered into a drawing for a prize. We used the Cottonwood County Citizen and had the kids find the answer to the question using the previous weeks newspaper. This was a wonderful way to get kids used to the different sections in the newspaper, as well as learning the value of reading about our local news. We also continued with the “Find Lana the Iguana” on the square. It is such a great way to get everyone introduced to the different businesses on the square and the families really enjoy doing this activity together. Lana moved every two weeks, so it gave people time to look for her. We had preschool story time weekly at the Windom Public Library. We also had 1st – 5th grade lunch bunch at the new Windom Elementary School cafeteria as well as Highland Early Learning Center for students that were at the Adventure Club.

In August we had a crochet class for adults. “Crochet with Margaret” was held in early August. It was a wonderful night of learning for experienced crocheters. Some of us learned we aren’t experienced enough, but Margaret was very patient and worked one on one with many of the attendees. She had kits prepared with all of the supplies to crochet a little stuffed animal.

In October, we had another Saturday Shenanigans event titled “5 Sleeps Until Halloween”. We had crafts and activities all based on Halloween and the book by the same title. Kids and adults came in their costumes and left with a treat and some wonderful memories!

We received a grant through Prairielands Library Exchange in October. Prairielands Library Exchange is the state funded library support organization for the 18 counties of southwestern Minnesota. This grant allowed us to host a cookie decorating class in cooperation with Windom Community Education. “Cookies with Katie” was held at the high school. The class filled on the first day it was advertised. The instructor spent time teaching the art of cookie decorating. Every participant went home with a box of cookies that they created. It was another great event!

In December, it was “Gnome Place like the Library.” Patrons made a gnome at home, with materials they already owned and brought it to the library for display. We had a great variety of Gnomes that were made by patrons of all different ages. We participated in “Christmas by

Candlelight” and we had over 125 people come to the library. We had games for the families and a craft project to take home. The craft project was donated by the Friends of the Library. It was a wonderful way to say thank you to all of our patrons that utilize our library throughout the year!

We have some activities that take place all year long. One of those is our “In Stitches” group that meets every Thursday afternoon from 1:30 ~ 3:30 PM. The group is very faithful in attending and we have new members join whenever it works in their schedule. It is fun to hear the members discussing what they are working on and the participants enjoy seeing completed projects that people share. Take home craft kits for children are also a popular activity we do throughout the year. We hand out 40-60 kits at different times throughout the year. Families appreciate having everything to complete a project at home together.

This past year we also worked in collaboration with Des Moines Valley Public Health a few times for story time throughout the year. Their staff did an amazing job of providing materials and information for parents as well as fun stories and games for the children.

Library Statistical Report Information:

Ebooks: 2,098

Audiobooks: 2,573

Computer usage per week – Average 40 per week

Wi-fi usage approx. in 2024: 2,874

INTERLIBRARY LOAN items we sent TO PCLS LIBRARIES: 5357

INTERLIBRARY LOAN items received from PCLS LIBRARIES: 2873

Registered borrowers: 2214

New Patron Registrations: 162

Items lent for home use: 32,714

Materials on Hand: 28,640

CITY OF WINDOM LIBRARY FUND ANNUAL ACCOUNT ACTIVITY YTD DECEMBER, 2024 UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			259,799.27	
	DECEMBER	2024	2024	
	PY YTD	BUDGET	YTD	%
REVENUE				
310 Taxes	186,885.00	206,057.00	206,057.00	100.00%
330 County Grants	19,055.82	20,000.00	20,981.84	104.91%
340 Charges for Services	2,029.12	500.00	1,107.98	221.60%
370 Other Revenue	8,174.93	3,500.00	4,589.90	131.14%
			-	
Revenue Total	216,144.87	230,057.00	232,736.72	101.16%
EXPENSE				
100 Personal Services	127,147.89	146,590.00	130,434.59	88.98%
200 Supplies	9,098.86	7,300.00	7,854.72	107.60%
300 Charges and Services	11,903.52	12,300.00	11,548.28	93.89%
360 Insurance	8,443.55	8,467.07	7,016.30	82.87%
380 Utility Service	7,335.57	8,600.00	6,288.57	73.12%
400 Repairs & Maint	10,892.68	11,000.00	13,014.58	118.31%
430 Misc	16,901.26	31,800.00	27,683.99	87.06%
500 Capital Outlay	3,956.45	4,000.00	1,681.02	42.03%
Expense Total	195,679.78	230,057.07	205,522.05	89.34%
Surplus (Deficit)	20,465.09	(0.07)	27,214.67	
Change In Other Asset/Liabilities	-		1,392.58	
CASH CHANGE	20,465.09	(0.07)	28,607.25	
			-	
CASH & INVESTMENT BALANCE			288,406.52	

Windom Municipal Airport Highlights

In September 2024 long-time Airport Manager Brian Underwood retired. Brian had over 20+ years of service to the Windom Municipal Airport and was a tireless supporter and manager of the facility. During his tenure the Airport saw a complete renovation in 2005, new runway, large hanger construction, additional hanger bays built and the runway lighting redone. Many thanks to Brian for all his years of service to the community.

In 2024 the number of flights remained consistent with 2023. From January – October 2024 there were 160 recorded flights at the Airport. This data shows that take-offs and landings of planes used for business\commercial trips, spray planes and general aviation was steady with previous year. Seventeen hangers (out of 18 hanger bays) were leased and fuel sales were similar to 2023. Both fuel sales and hanger rent help to fund airport operations.

The Airport used 2024 Federal and State funds to complete a concrete pavement maintenance plan covering about 40,000 square yards of pavement.

The FAA is requesting that the AWOS tower be relocated (versus our planned raising it in place) to meet their requirements and to update the Airport Zoning. The AWOS tower relocation will be 100% State funded so the City is subject to their timeline on this project. Work continues on the planning and studies for a new cross-wind runway which is tentatively scheduled for 2027.

CITY OF WINDOM AIRPORT FUND ANNUAL ACCOUNT ACTIVITY YTD DECEMBER, 2024 UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024		221,469.89		
	DECEMBER	2024	2024	%
REVENUE	PY YTD	BUDGET	YTD	
310 Taxes	13,064.00	15,580.00	15,580.00	100.00%
330 Intergovernmental Revenues	88,416.77	90,346.00	17,915.26	19.83%
340 Charges and Services	143,705.67	85,900.00	92,377.26	107.54%
370 Other Revenues	2,969.70	100.00	1,426.91	1426.91%
380 Other Financial Sources	248.00	100.00	173.00	
Revenue Total	248,404.14	192,026.00	127,472.43	66.38%
EXPENSE				
100 Personal Services	10,704.86	11,706.05	7,558.06	64.57%
200 Supplies	(16,628.18)	1,800.00	700.68	38.93%
250 Merchandise Purchases	114,846.43	59,000.00	43,344.51	73.47%
300 Charges and Services	402.61	400.00	1,319.33	329.83%
360 Insurance	11,687.54	11,969.64	11,332.56	94.68%
380 Utility Service	10,235.10	12,000.00	6,586.46	54.89%
400 Repairs & Maint	13,152.43	11,500.00	7,180.61	62.44%
430 Misc	4,975.06	4,900.00	6,134.71	125.20%
500 Capital Outlay	20,477.79	78,750.00	158,096.82	200.76%
Expense Total	169,853.64	192,025.69	242,253.74	126.16%
Surplus (Deficit)	78,550.50	0.31	(114,781.31)	
Change In Other Asset/Liabilities			64,832.13	Grant Receivable
CASH CHANGE	78,550.50	0.31	(49,949.18)	
CASH & INVESTMENT BALANCE			171,520.71	

REPORT OF GALLONS SOLD, PURCHASED & ON HAND

100 LL

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Physical Inventory Jan 1.	6938	3892	666	9015	5861	3098	5943	3190	3757	4288	8203
Gallons Purchased	8000	14000	35500	8000	8190	12000	7000	15000	10000	12005	3000
Gallons Sold	10805	17351	27590	11072	10809	9069	9753	14170	9352	7990	6537
Gallons Transferred Out	0	0	fuel retur 211	0	0	0	0	0	0	0	0
Book Inventory Dec 31	4133	541	8787	5943	3242	6029	3190	4020	4405	8303	4666
Physical Inventory Dec 31	3892	666	9015	5861	3098	5943	3041	3757	4288	8203	4463
Long (Gallons)		125	228								
Short (Gallons)	241			82	144	86	149	263	117	100	203

JET-A Fuel

	2014	2015	2016	2017	2018	2109	2020	2021	2022	2023	2024
Physical Inventory Jan 1.	0	1821	3581	5090	1122	2241	2600	3239	2242	2243	2635
Gallons Purchased	5000	17501	9499	13499	20201	10802	13203	11003	33212	14500	7500
Gallons Sold	3075	15777	8155	17411	18945	10489	12570	11902	32955	14027	6527
Gallons Transferred Out	0	0	180	0	0	0	0	0	0	0	0
Book Inventory Dec 31	1925	3545	fuel retur 5105	fuel returned 1178	2378	2554	3233	2333	2499	2716	3608
Physical Inventory Dec 31	1821	3581	5090	1122	2241	2600	3290	2242	2243	2635	3553
Long (Gallons)		36				46	57				
Short (Gallons)	104		15	56	137			92	256	81	55

CITY OF WINDOM

POOL FUND

ANNUAL ACCOUNT ACTIVITY

YTD DECEMBER, 2024

UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			71,326.16	
	DECEMBER	2024	2024	
	PY YTD	BUDGET	YTD	%
REVENUE				
310 Taxes	92,779.00	110,918.00	110,918.00	100.00%
340 Charges for Services	38,779.89	43,100.00	1,752.69	4.07%
370 Other Revenues	183.05	1,600.00	-	0.00%
Revenue Total	131,741.94	155,618.00	112,670.69	72.40%
EXPENSE				
100 Personal Services	68,873.57	79,105.00	28,038.77	35.45%
200 Supplies	10,464.87	11,750.00	6,555.75	55.79%
250 Merchandise Purchases	3,757.34	4,000.00	2,103.52	52.59%
300 Charges and Services	2,404.44	4,300.00	4,144.13	96.38%
360 Insurance	8,093.00	8,568.10	5,944.00	69.37%
380 Utility Service	13,516.02	16,825.00	6,213.49	36.93%
400 Repairs & Maint	14,627.04	14,900.00	9,373.41	62.91%
430 Misc	760.00	3,200.00	1,756.12	54.88%
500 Capital Outlay	-	12,870.00	-	0.00%
Expense Total	122,496.28	155,518.10	64,129.19	41.24%
Surplus (Deficit)	9,245.66	99.90	48,541.50	
Change In Other Asset/Liabilities			(2,684.38)	
CASH CHANGE	9,245.66	99.90	45,857.12	
CASH & INVESTMENT BALANCE			117,183.28	

CITY OF WINDOM

ATTENDANCE STATS SWIMMING POOL

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Admissions	12,388	11,404	14,359	10,657	12,286	15,343	13,651	14,351	10,031	11,681	11,430	13,688	12,930	10,047	12,886	11,443	10,810				12,103	12306	11907	785
Individual	59	60	51	35	34	46	49	38	36	32	32	37	40	35	39	38	33	29	28	16	26	23	20	0
Family Memberships	183	184	155	135	125	142	141	140	134	117	119	125	131	121	123	113	108	104	82	60	67	91	95	0
Budget Pass Wading Pool Beach	15	7	10	10 1	19 3	9 0	16 0	19 2	0 0	27 2	48 0	34 5	28 1	N/A 1	N/A 3	N/A 0	N/A 0	N/A 0	N/A 0		0	0		0
Pool Rentals	3	4	5	2	3	3	5	3	3	2	1	1	2	1	2	2	0	0	0	2	4	4	3	0

2024 Flood -
Closed for Season

SWIMMING LESSON STATS

	PreSchool Aquatics	1 on 1	GUARD START	PARENT & CHILD	BASIC 1	BASIC 2	BASIC 3	BASIC 4	BASIC 5	BASIC 6	ADAPTIVE	TOTAL PARTICIPATION	
2001		5	13	3	50	77	62	58	58	75		401	
2002		7	4	5	50	74	78	60	41	59	3	378	
2003		6	14	13	56	64	91	58	36	48	2	388	
2004		0	4	9	56	84	94	48	30	34	3	362	
2005		0	8	8	54	77	64	73	32	34	1	351	
2006		0	3	10	57	88	84	56	42	19	1	360	
2007		0	0	18	71	81	62	61	30	25	4	352	
2008		0	8	18	50	77	66	53	30	20	6	328	
2009		2	0	11	54	78	63	62	30	20	0	320	
2010												311	
2011		5	0	0	64	75	70	46	25	20		305	
2012		3	5	17	48	81	76	39	22	14		305	
2013		2	0	17	59	84	85	41	26	12		326	
2014		0	5	32	53	71	80	42	23	13		319	
Group Semi Group	46	5	6	20	46	64	60	27				87%	
					12	5	19	13				13%	
Group Semi Group	46	5	6	20	58	74	79	40	23	11		362	
					44	40	53	39				82%	
					14	20	16	14				18%	
Group Semi Group	14	7	14	58	60	69	53	14	16		305		
				73	59	43	29				68%		
				16	16	38	23				32%		
2017	56	22	5	19	89	75	81	52	31	13		443	
2018	54	35		10	54	73	56	44	21	20		367	
Season effected due to flood													
2019	72	35	6	9	74	90	79	40	25	17		447	
2020	50	33	5	17	59	68	58	42	23	15		370	
2021	63	29		10	18	71	88	72	54	29	22		456
2022	59	26	1	16	93	90	81	51	30	7		454	
2023	47	21		19	85	78	83	45	25	7		410	
2024	0	0		0	0	0	0	0	0	0	0		0
												**20	

**2024 Flood - Lessons refunded

CITY OF WINDOM

RECREATION PROGRAMS

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2024
Tyke T-Ball	36	20	23	25	15	19	23	14	17	12	15	11
Kindergarten T-Ball	47	44	23	24	23	28	23	23	25	21	6	18
Coatch Pitch	102	88	59	44	33	44	42	42	45	34	26	37
Morning Ball 3rd/4th Grade	80	0	22	40	45	26	11	31	15	35	N/A	32
Mites	39	39	39	27	24	22	20	15	17	26	N/A	28
Midgets	21	20	20	19	24	23	17	30	11	11	N/A	24
Girls Softball *changed to community Ed 2019		13	13	17	14	16	13	12	19	17	0	
Adult Sand Volleyball	14 teams	13 teams	13 teams	13 teams	14 teams	14 teams	14 teams	12 teams	11 teams	11 teams	N/A	10
Participants	112	104	104	104	112	112	112	96	88	88	N/A	80

Windom Arena and Recreation Annual Report 2024

What a wild and crazy year in 2024! The year started out like normal in January finishing the second half of our ice season. We were very busy with hockey, figure skating and public skating. The ice system has been very good and I think we have ironed out many of the issues since the new system was installed. Many years to learn all of the in and outs of a new system. We did have a few projects that were completed down at the arena this year. In coordination with the hockey association we were able to remodel locker rooms 3 & 4 in the old locker rooms. A shower was removed as well as a wall to create one larger locker room that now is used for visiting varsity hockey teams. New rubber flooring was laid down as well as new seating and wall hooks. We also upgraded the lighting with new LED lights. When finishing this project, we then moved over to the community room. All new electrical was installed and the room was painted. The hockey association put up two big tv's and bought all new tables and chairs. This room will now be used for events, team meetings, board meetings and watching film. We are currently looking at a grant to update the sound system as well. The hockey association has been instrumental in continuing to invest money to update this facility. Thank You!

In May we installed the clay footing for the start of our show season for horse shows and livestock events. Due to a wet spring the clay was very wet and it did take some time to firm up inside the arena but overtime it dried out and we were able to maintain the footing very well throughout the summer. We are able to help bring in some new shows with the help of the local horse associations. The Cottonwood County Fair board continues to make changes and improvements at the fairgrounds to help make the County Fair more enjoyable for everyone that attends.

The summer recreation programs started on June 10th. Alex Fink returned as the coordinator for the program and we also brought in Kobe Lovell. Between the two of these individuals they have really turned the summer program into an exciting and educational program. Their knowledge and ability to work with the kids is outstanding. I am very great full to have them back again this coming year.

The pool opened up on June 9th of 2024. We painted the pool vessel this past summer and it up and running with the start of swimming lessons. Unfortunately, we were only open for two weeks until the entire town was impacted with the flood waters. The flood waters were the highest we have ever recorded and with that came the unfortunate closure of the pool in 2024. The flood waters breached the pool deck and brought in about 4"-6" of water above the pool deck. This caused significant damage to almost all of the mechanical components including the pump motor, all three heaters, two hot water heaters and most of our swimming lesson equipment had to be thrown out due to the contamination. The two large filtration tanks were filled with contaminated waters and all of the filtering media inside would need to be replaced as well as all of the other mechanical equipment. The major concern was the damage to the pool vessel and pipes. As the flood waters subsided the water inside the pool also was draining with it. After cleaning out all of the fish and debris from the pool it was cleaned and sanitized. During this process we discovered that there were several cracks in the deep end of the pool. We are thinking that because of these cracks there was also damage to the pipes in the ground and that is why the pool was losing water. We have had the pool inspected by a couple contractors and we are still awaiting the report as to the damage and costs. If the pool is deemed irreparable we will be working with FEMA for mitigation and relocation funds.

We hope to have answers to this in 2025 and develop a plan to see what the future of the Windom swimming pool. Here is to a better year in 2025.

Tim Hogan
Recreation Director
City of Windom

CITY OF WINDOM

ARENA FUND

ANNUAL ACCOUNT ACTIVITY

YTD DECEMBER, 2024

UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			49,671.60	
REVENUE	DECEMBER PY YTD	2024 BUDGET	2024 YTD	%
330 Intergovernmental Revenues	11.00			
310 Taxes	272,421.00	296,092.00	296,092.00	100.00%
370 Other Revenues	10,204.78		4,671.28	-
381 Arena	88,974.66	93,600.00	109,405.18	116.89%
380 Other Financing Sources	73,433.76	72,084.00	-	0.00%
Total Revenue	445,034.20	461,776.00	410,168.46	88.82%
EXPENSE				
100 Personal Services	185,053.83	211,228.00	170,879.22	80.90%
200 Supplies	29,330.82	21,550.00	28,024.48	130.04%
250 Merchandise Purchases			-	-
300 Charges and Services	14,008.70	14,900.00	15,306.26	102.73%
360 Insurance	22,540.48	24,438.68	19,845.19	81.20%
380 Utility Service	65,354.97	77,650.00	73,849.18	95.11%
400 Repairs & Maint	18,368.99	25,900.00	34,538.64	133.35%
430 Misc	10,145.00	10,025.00	21,104.90	210.52%
	344,802.79	385,691.68	363,547.87	94.26%
410 Depreciation	85,910.77	87,000.00	84,612.00	97.26%
700 Other Financing Uses-transfer R	-	-	-	-
600 Debt Service - Interest	27,876.15	72,084.00	27,083.76	37.57%
	27,876.15	72,084.00	27,083.76	37.57%
Expense Total	458,589.71	544,775.68	475,243.63	87.24%
Surplus (Deficit)	(13,555.51)	(82,999.68)	(65,075.17)	
Debt Issuance Proceeds			-	
615-23100 Principal Payments	-	-	45,000.00	
	-	-	45,000.00	-
CAPITAL				
500 Capital Outlay	-	-	-	
	-	-	-	-
Change in Other Asset/Liabilities			(4,652.15)	
CASH CHANGE	72,355.26	4,000.32	(30,115.32)	
CASH & INVESTMENT BALANCE			19,556.28	

CITY OF WINDOM

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM

2024

ANNUAL REPORT



2024

EDA BOARD OF COMMISSIONERS



Nancy Wepplo
President
At-Large Member



Ryan McNamara
Vice President
At-Large Member



Stacie Sanow
Secretary/Treasurer
At-Large Member



Marv Grunig
City Council Representative



James "Jim" Nelson
City Council Representative



Dominic Jones
Mayor/City Council Liaison
(Non-Voting Liaison)



Kevin Stevens
County Commissioners' Liaison
(Non-Voting Liaison)



2024 STAFF REPORT

During 2024, EDA Staff included Tiffany Lamb, EDA Director, and Mary Hensen, Administrative Assistant.

EDA Director Lamb continued interacting with the Developer of the Windom Apartments (now referred to as "Windom Landing") concerning status of the project, processing payment requests, and fielding questions from subcontractors, attorneys, and other interested parties. Five of the six buildings have received certificates of occupancy. The original intent of these apartments was to house 216 HyLife employees. The focus for these apartments has shifted to market-rate apartments for the general public and a number of the units were rented during 2024.

The aftermath of flooding in the Summer of 2024 occupied a significant amount of the EDA Director's time. Activities included, but were not limited to, attending meetings at the Emergency Response Center, assisting with preliminary inspections/assessments of flood-damage properties and preparation of spreadsheets, working with FEMA, generating press releases and other information to help keep the public informed, and providing on-air reports through KDOM.

EDA Director Lamb and City Administrator Nasby have been interacting with Premium Iowa Pork concerning their plans for opening the newly-remodeled pork processing facility in Windom. PIP plans to begin operations in February 2025 with a goal of moving through four phases until full operation of the plant in the Summer of 2025.

EDA Director Lamb also worked on communications and a grant application with MnDOT concerning proposed 2025 improvements in the highway corridor; helped facilitate communications between funding/licensing entities and local entities interested in child care opportunities; and worked with funding sources to help facilitate potential sales and reuse of existing vacant locations for new businesses.

There was also progress on ongoing projects. DVK Diversified, LLC completed the installation of street and utility infrastructure in the new residential subdivision. Grading work has also been completed and the new residential lots are available for sale.

EDA Staff has continued to market available real estate in Windom through phone and e-mail contacts and listings on CoStar/LoopNet, LOIS, the EDA's webpages on the City's website, and a new EDA website developed by EDA Director Lamb. EDA Staff also filed required annual reports for various federal and state programs in which the EDA has participated; worked with TIF consultants and TIF attorneys concerning TIF Reports and tax increment distributions; participated in processing of numerous residential tax abatement applications, and maintained daily operations of the Department.

In addition, EDA Staff has continued to support local businesses through the EDA's financing programs. These include the EDA's Façade Improvement Program, Commercial Rehab Program, and Small and Emerging Business Revolving Loan Fund. Recipients in 2024 included Prudence Lodge (siding), Healing Pathways (roofing), Farm Bureau - TyAnn Marcy's Office (rehab and signage), and First Floral (signage).

Looking forward to another great year,



Tiffany Lamb
EDA Director



Mary Hensen
EDA Admin. Assistant

2024 PROGRESS

Each year, the EDA Board develops and publishes its SMART Goals for the following year. In 2023, there was progress made in these goal areas. Each of these SMART Goals has been continued for the 2024 year, some with minor changes to adjust for new information or changes in planning. To access a list of current SMART goals, contact EDA Staff.

Maintain Commercial & Industrial Property Inventory:

These lists have been updated and maintained by EDA Staff throughout the year. Listings on LOIS, CoStar/Loopnet and other internet resources are updated periodically. The EDA's webpages on the City of Windom's website contain overview information concerning available properties and refer individuals to contact the EDA directly for more specific information. EDA Director Lamb has also created a new separate website to increase visibility for the EDA: www.windomeda.com.

Infill Development:

Through the year, EDA Staff has provided information and referrals for undeveloped sites and available sites for redevelopment in response to inquiries for both housing and commercial properties.

Secure a Tenant(s) for the Former Shopko Building:

EDA Staff has continued contact with the property owners, included the property on various marketing websites, and forwarded inquiries to the property owners.

Market East Highway 60 Development:

This is the property located along Highway 60 between Running's and Windom Wash. EDA Staff has included the property on various marketing websites and forwarded inquiries to the property owners. Work continues on finalizing an agreement with MN DOT for the construction of a right turn lane in that area in conjunction with the City's construction of a new street between Dollar General and Crystal Clean Car Wash.

New Residential Subdivision – Affordable Starter Homes:

This continues to be an important long-term goal for the EDA. However, work to implement measures to respond to the aftermath of flooding and other emerging projects have taken precedence over this goal during 2024.

Grocery Store Project:

EDA Director Lamb has continued making contacts to regional grocery store chains. Director Lamb is also compiling an informational presentation, including the 2023 grocery store study and new housing information, to use in more extensive marketing of Windom to potential grocery store developers.

Data Center Project:

EDA Director Lamb has been in contact with a potential developer identified through the Community Venture Network and is monitoring his progress locating a flagship commercial entity for the development.

Increase the Supply of Child Care in Windom:

The statewide shortage of child care has come to the attention of various levels of government causing state and federal agencies and other entities to introduce programs to assist with development of child care. A local group of stakeholders was established. In January 2024, the EDA Board authorized EDA Director Lamb to submit an application in the Rural Child Care Innovation Program through First Children's Finance. This program assisted with community research and planning activities to determine the best plan to address child care issues in the Windom area. The EDA Board further authorized Director Lamb to act as the core team lead for the Windom program.

Target a Plastics Company for the North Windom Industrial Park:

This was a long-term goal and is still in a very preliminary stage. The Community Venture Network has provided preliminary information to its attendees concerning potential developers in this field.

2025

SMART GOALS



**MAINTAIN
COMMERCIAL
& INDUSTRIAL
PROPERTY
INVENTORY**



**INFILL
DEVELOPMENT**



**SECURE A
TENANT(S)
FOR FORMER
SHOPKO
BUILDING**



**MARKET EAST
HIGHWAY 60
DEVELOPMENT**



**AFFORDABLE
STARTER HOMES**



**GROCERY
STORE PROJECT**



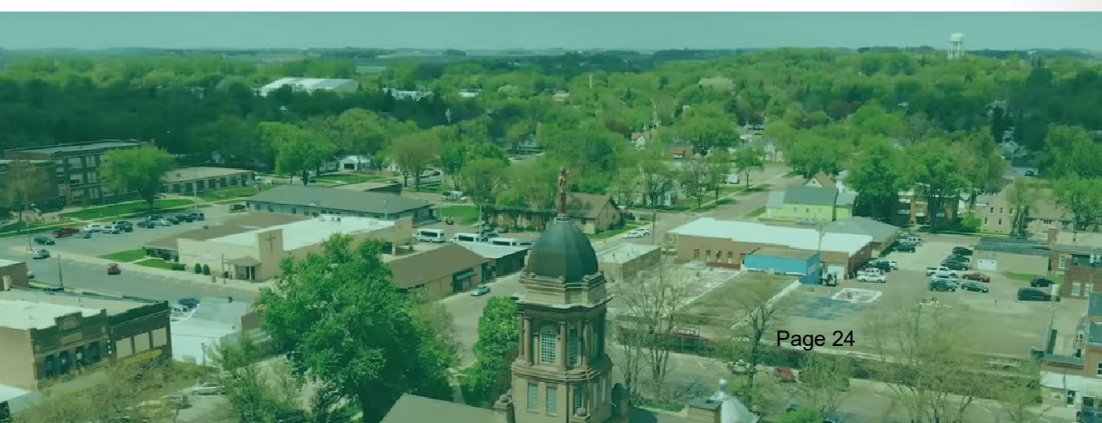
**DATA CENTER
PROJECT**



**INCREASE
THE SUPPLY
OF CHILD
CARE IN WINDOM**



**TARGET A
PLASTICS
COMPANY
FOR NWIP**





ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM

Mission:

To enhance local economic development efforts for the maintenance, expansion, and diversification of the economic base and employment opportunities in Windom and the surrounding area. (June 1995)

Special thanks to:

- Windom City Council for their commitment to local business growth
- City staff for their consistent collaboration
- Windom Chamber, CVB, and WADC for their collaboration
- Cottonwood County Board of Commissioners for helping incentivize business growth
- Mountain Lake EDA Director Rod Hamilton for continued collaboration and support
- Local Senator Bill Weber for continued support and advocacy
- Local Representative Marj Fogelman for continued support and advocacy
- Tax Committee Chairs Senator Ann Rest and Aisha Gomez for their legislative support
- Our amazing Windom community for constantly coming together to support each other
- And our many local businesses in Windom for all they do!

CITY OF WINDOM
ECONOMIC DEVELOPMENT AUTHORITY FUND
ANNUAL ACCOUNT ACTIVITY
YTD DECEMBER, 2024
UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			95,843.03	
	DECEMBER	2024	2024	%
REVENUE	PY YTD	BUDGET	YTD	
310 Taxes	201,904.00	208,580.00	208,580.00	100.00%
330 Intergovernmental Revenues	-	-	424,905.00	-
340 Charges for Services	15,294.05	25,000.00	-	0.00%
370 Other Revenue	6,186.22	735.00	500.00	68.03%
380 Other Financing Sources	-	-	-	-
Revenue Total	223,384.27	234,315.00	633,985.00	270.57%
EXPENSE				
100 Personal Services	93,134.39	138,586.00	125,028.88	90.22%
200 Supplies	1,996.25	1,800.00	717.02	39.83%
300 Charges and Services	27,038.09	36,400.00	32,031.43	88.00%
360 Insurance	2,300.50	2,629.48	1,986.71	75.56%
380 Utility Service	889.62	500.00	1,039.05	207.81%
400 Repairs & Maint	360.00	3,400.00	864.87	25.44%
430 Misc	182,547.08	14,000.00	221,715.52	1583.68%
481 Other	-	37,000.00	-	0.00%
500 Capital Outlay	-	-	-	-
600 Debt Service	-	-	-	-
Expense Total	308,265.93	234,315.48	383,383.48	163.62%
Surplus (Deficit)	(84,881.66)	(0.48)	250,601.52	
Change In Other Asset/Liabilities			(147,730.86)	
CASH CHANGE	(84,881.66)	(0.48)	102,870.66	
CASH & INVESTMENT BALANCE			198,713.69	

CITY OF WINDOM
TAX INCREMENT FINANCING FUND
ANNUAL ACCOUNT ACTIVITY
YTD DECEMBER, 2024
UNAUDITED

		<u>BEGINNING</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING</u>	
260	TIF 1-13 River Bluff Estates	75,026.44	36,772.07		111,798.51	
261	TIF 1-21 Tibodeau's Center	18,534.12	77,099.50	(67,550.70)	28,082.92	
266	TIF 1-10 Runnings	8,318.61	37,417.53	(33,675.77)	12,060.37	
268	TIF 1-12 PM Windom	402,598.02	222,705.59		625,303.61	
270	TIF 1-16 GDF District	3,339.88			3,339.88	
271	TIF 1-18 AG BUILDERS GDF	-	11,569.82	(10,412.84)	1,156.98	
273	TIF 1-17 NWIP	60,956.46			60,956.46	transfer to 254 for debt pymt - final year 2023
274	TIF 1-19 NWIP II	300,645.07	63,401.08	(168,112.00)	195,934.15	Adjusted Balance - 2023 Audit Entry
276	TIF 1-20 NEW VISION 609752	-	24,034.57	(21,613.64)	2,420.93	
277	TIF 1-22 CEMSTONE	0.16	77,591.92	(38,606.20)	38,985.88	Adjusted Balance - 2023 Audit Entry
TOTAL		869,418.76	550,592.08	(339,971.15)	1,080,039.69	

2000

2024 WINDOM AMBULANCE SERVICE - RUN DATA

UNIT 27 MILEAGE – 30,121.4

UNIT 28 MILEAGE – 30,742.8

UNIT 29 MILEAGE – 15,257.5

UNIT 30 MILEAGE – 20,920.3

TOTAL MILEAGE = 97,042.0

TOTAL GALLONS OF FUEL USED = 10,607.5

FUEL COST = \$33,921.58

CALLS: 3.10 CALLS/DAY

TRANSFERS: 387

OTHER FACILITIES: 92 (airport, nursing home, asst. living, Pt. home)

CANCELLED CALLS: 19

NO TRANSPORT: 73

STANDBYS/PUBLIC ASSIST/COMM EVENTS: 51

510 LOCAL PATIENT TRANSPORTS

1132 TOTAL RUN LOGS FILLED OUT

TRANSFERS TO:

Sioux Falls – 282, Worthington – 16, Mankato – 13, Marshall – 15 , New Ulm – 17, Rochester – 11, St. Peter – 9, Brooklyn Park - 17, Fargo - 5

CITY OF WINDOM AMBULANCE FUND ANNUAL ACCOUNT ACTIVITY YTD DECEMBER, 2024 UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			1,648,069.13	
	DECEMBER	2024	2024	
	PY YTD	BUDGET	YTD	%
REVENUE				
330 Intergovernmental Revenues	18,817.90	5,000.00	165,551.25	3311.03%
340 Charges for Services	975,767.68	804,500.00	772,748.80	96.05%
370 Other Revenues	66,105.40	1,000.00	72,936.68	7293.67% Interest/Supplen
380 Other Financing Sources		-	-	-
Revenue Total	1,060,690.98	810,500.00	1,011,236.73	124.77%
EXPENSE				
100 Personal Services	385,739.21	409,622.00	393,859.86	96.15%
200 Supplies	40,577.91	65,500.00	44,982.49	68.68%
250 Merchandise Purchases	13,644.39	10,000.00	11,801.87	118.02%
300 Charges and Services	76,960.44	107,700.00	79,871.28	74.16%
360 Insurance	23,949.04	22,705.86	16,411.42	72.28%
380 Utility Service	7,971.14	8,320.00	7,094.59	85.27%
400 Repairs & Maint	17,667.74	26,100.00	29,479.94	112.95%
430 Misc	7,808.16	15,240.00	14,970.54	98.23%
500 Capital Outlay	196,474.00	-	-	-
Expense Total	770,792.03	665,187.86	598,471.99	89.97%
Surplus (Deficit)	289,898.95	145,312.14	412,764.74	
Change In Other Asset/Liabilities			13,676.49	
CASH CHANGE	289,898.95	145,312.14	426,441.23	
CASH & INVESTMENT BALANCE			2,074,510.36	

CITY OF WINDOM

AMBULANCE STATS

* Ambulance Squad

22 licensed EMTs

Certified Advanced Airway Management and Certified Automatic External Defibrillation.

Year	Numbers of Calls	Miles Unit 27	Miles Unit 28	Miles Unit 29	Miles Unit 30	Number of Transfers	Total Number of Miles
1995	408		25,395	6,109			31,504
1996	471	2,055	14,677	12,453			29,185
1997	427	1,313	782	22,382			24,477
1998	444	1,911	516	22,813			25,240
1999	476	3,247	1,755	26,153			31,155
2000	417	2,639	278	21,187			24,104
2001	424	22,180	661	5,214		162	28,055
2002	496	31,127	166	3,790		200	35,083
2003	490	27,739	616	3,290		168	31,645
2004	425	11,309	1,031	14,196		135	26,536
2005	461	4,337	365	23,084		159	27,786
2006	528	7,456	267	34,021		211	41,744
2007	563	11,242	639	28,416		209	40,297
2008	623	34,877	479	10,450		234	45,806
2009	538	36,606	600	7,874		251	45,080
2010	643	38,711	429	7,970		238	47,110
2011	627	14,541	170	33,871		240	48,582
2012	630	4,789	1,204	43,992		244	49,985
2013	640	28,430	153	19,376		229	47,959
2014	698	24,524	414	29,860		266	54,798
2015	730	40,090	210	10,144		237	50,444
2016	765	38,261	254	12,176		245	50,691
2017	884	48,046	5,808	14,478		315	68,332
2018	963	12,817	12,499	49,437		339	74,753
2019	1034	22,335	16,929	53,707		411	92,971
2020	982	62,068	9,737	19,241		484	91,046
2021	1138	46,453	42,063	13,003		484	101,519
2022	1087	14,807	18,830	10,460	27,254	334	71,351
2023	1110	23,232	9,157	26,537	16,482	357	75,408
2024	1132	30,121	30,743	15,258	20,920	387	97,042

Windom Community Center 2024 Review

Another busy year at the Community Center filled with Weddings. From June to October, we were booked 14 of 17 weekends with Weddings and Quincenaras. I did notice a slight decline in bar sales at some of these events and some weddings were only 1/2 gym (4) affairs with no alcohol sales at all. Another notable was the number of weddings that ended at 11:00 pm. (7). I read in a wedding article that weddings were down 32% nationwide. Our package price was increased \$500.00 for full gym and \$300.00 for 1/2 gym after surveying local venues and finding we are still one of the cheapest venues. End times of Weddings/ Quincenaras was also changed to 11:00 pm. Bookings for 2025 have not slowed down thus far.

Our Sr. Dining has seen the most drastic decline with congregate and Meals on Wheels participation in steady decline partially due to Lutheran Social Service (LSS) changing to a separate site for meal preparation.

We had our first Toy Show this year that was well attended, and our Boys/Girls Basketball Tournament continues to grow. We started a Men's Basketball League to go along with our Co-Ed Volleyball and Pickleball Leagues. Volleyball (Zeds JO and SoDak VB) continues to be our largest growing rental along with the Bounce Houses for Birthday's. Our Indoor Garage Sale is another growing event.

We have a lot of annual events that continued: Gun Show, Craft Show, Duck/Deer/ Pheasant Banquets, South Central Electric, Staples Oil, Midwest Ag, Terror Trail, Toro, DVHHS, Hyvee, KWIK Trip, New Vision, Country Pride, American Red Cross Blood Drive and UCARE just to name a few.

We continue to get many positive comments from people in our community and visitors regarding our building; all possible due to our maintenance staff: Robby and Dan. Mackenzie has been a positive addition to our receptionist/ wedding coordinator position. Mackenzie is also excellent at graphic design and will look to utilize her experience to update our web page.

Huge thank you to all of the Dept.Heads that I rely on for help and guidance whenever needed!
We truly work as a team to get problems/issues resolved.
Thank you to all!

Tim Snyder
Community Center Director

CITY OF WINDOM

COMMUNITY CENTER FUND

ANNUAL ACCOUNT ACTIVITY

YTD DECEMBER, 2024

UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			639,256.73	
	DECEMBER	2024	2024	
	PY YTD	BUDGET	YTD	%
REVENUE				
310 Taxes	245,820.00	236,694.00	236,694.00	100.00%
370 Other Revenues	11,675.42	1,000.00	16,615.63	1661.56%
385 M/P Center	154,010.74	144,520.00	127,910.32	88.51%
330 Intergovernmental Revenue	12.00	-	-	-
Total Revenue	411,518.16	382,214.00	381,219.95	99.74%
EXPENSE				
100 Personal Services	214,416.38	248,842.00	235,518.63	94.65%
200 Supplies	13,010.18	11,350.00	9,350.76	82.39%
250 Merchandise Purchases	20,350.32	19,400.00	17,478.93	90.10%
300 Charges and Services	14,975.42	20,950.00	14,579.06	69.59%
360 Insurance	15,858.98	17,172.00	14,298.55	83.27%
380 Utility Service	29,528.33	33,500.00	26,858.67	80.18%
400 Repairs & Maint	12,232.88	14,200.00	14,211.15	100.08%
430 Misc	6,861.29	4,800.00	7,570.00	157.71%
481 Other	-	2,000.00	-	0.00%
	327,233.78	372,214.00	339,865.75	91.31%
410 Depreciation	62,179.92	60,000.00	61,944.00	103.24%
Expense Total	389,413.70	432,214.00	401,809.75	92.97%
Surplus (Deficit)	22,104.46	(50,000.00)	(20,589.80)	
CAPITAL				
500 Capital Outlay				
HVAC & Air , Scrubber	-	2,500.00	31,368.52	
	-	2,500.00	31,368.52	1254.74%
Change in Other Asset/Liabilities		-	(4,077.65)	
CASH CHANGE	84,284.38	7,500.00	5,908.03	
CASH & INVESTMENT BALANCE			645,164.76	

2024 Water and Wastewater Review

Staffing and Training

There were no staffing changes in 2024. Ryan Anderson continues as Superintendent. The Water Department consists of Foreman Eric Ward and Operator Chad Brand, while Foreman Steve Willard and Operator Brannon Paplow make up the Wastewater Department. All employees are cross-trained and each of them can and will step into either department when needed.

Staff attended MWOA sectional meetings as available, as well as hosting the February meeting. Ryan attended the MnWarn conference in December and presented on the June flood event and our response to it. All licenses require certain amounts of continuing education, and meetings and training are attended to get the needed credits. Staff is also encouraged to pursue all available licensing.

Wastewater-

2024 marked our third year of operation of the upgraded Facility. We were able to complete the year meeting all limits with no effluent violations or letters of warning. We met the Total Nitrogen limit of 18 mg/L all 12 months, as well as the 4 months (June through September) of Total Phosphorus limits of 1 mg/L. Winter continues to be challenging, as cold weather slows down the biological process and requires mindful operational adjustments.

The Hylife pork plant was purchased by Premium Iowa Pork, but the business wasn't operational in 2024. We anticipate it to start up in 1st quarter 2025, we won't know water and wastewater flows until they're operational. Early projections are around 100,000 to 120,000 gallons of water and sewer daily.

The area experienced historic flooding in June of 2024. Staff worked around the clock for over a week to maintain wastewater operations throughout the town. We bypass pumped from the Vold, Rolling Green, and Main lift stations to keep from backing up the whole town. There were entire blocks along the Des Moines River that were underwater, necessitating the need to pump directly out of several manholes in the area also. Total bypass pumping estimates were over 45 million gallons. Along with the bypass gallons, the WWTF peaked at 6.5 MGD and held consistent flows of 4.5 to 6 MGD for over a week. It took nearly a month for flows to be back under 1MGD, where we would have averaged closer to .75 to .85 MGD. Fortunately the high flows were due to river water which had lighter loadings than the

wastewater we normally treat so we were still able to maintain treatment and make all applicable limits.

Biosolids were hauled on October 15th and 16th. Tall B Pork of Mountain Lake handled both the hauling and application. Biosolids were applied to site K1 east of Windom and site 14 east of Bingham Lake. We hauled a total of 798,000 gallons, completely emptying the sludge storage tank as well as the digester.

Water-

The programmable logic control panel that had been approved and ordered in 2022 was finally delivered and installed in November. The installation took 2 days, and we were able to run the plant manually while the install was happening.

All state testing was completed when required. In addition to all required testing and plant operations, Water Department employees handled work orders from City Hall including nearly 130 Elation work orders and dozens of walk sheet reads. They also handled over 400 Gopher 1 Call locate requests. Water department employees also handle the majority of plumbing related questions from the public. We frequently get low water pressure or dirty water questions from customers, and we advise them on whether to call a plumber due to failing equipment, or if it's a City water issue.

Water usage in 2024 was generally down in all sectors. This is primarily due to the significant difference in rainfall during spring/summer months from 23 to 24, most notably the nearly 15" of rain in June of 2024.

Usage Summary-

Water- Billed Usage

Residential Water Usage was down from 2023 3.39MG

Commercial Water Usage was down from 2023 10.28MG

Bingham Lake usage was down from 2023 1.592MG

Poet usage was up from 2023 .455MG

Red Rock Rural Water used just over 1000 gallons

Toro usage was down from 2023 6.715MG

Windom Wash usage was up from 2023 .152MG

Total billed water usage was down 14.827MG

Red Rock Rural Water usage declined again as the new contract has the City being used primarily as an emergency back-up

Sewer- Billed Usage

Residential sewer was down from 2023 3.056MG

Commercial sewer was down from 2023 7.047MG

Bingham Lake sewer was up from 2023 2.915MG

Iowa Lakes sewer was down slightly from 2023 .665MG

Windom Wash sewer was down from 2023 .345MG

Toro sewer was down from 2023 5.522MG

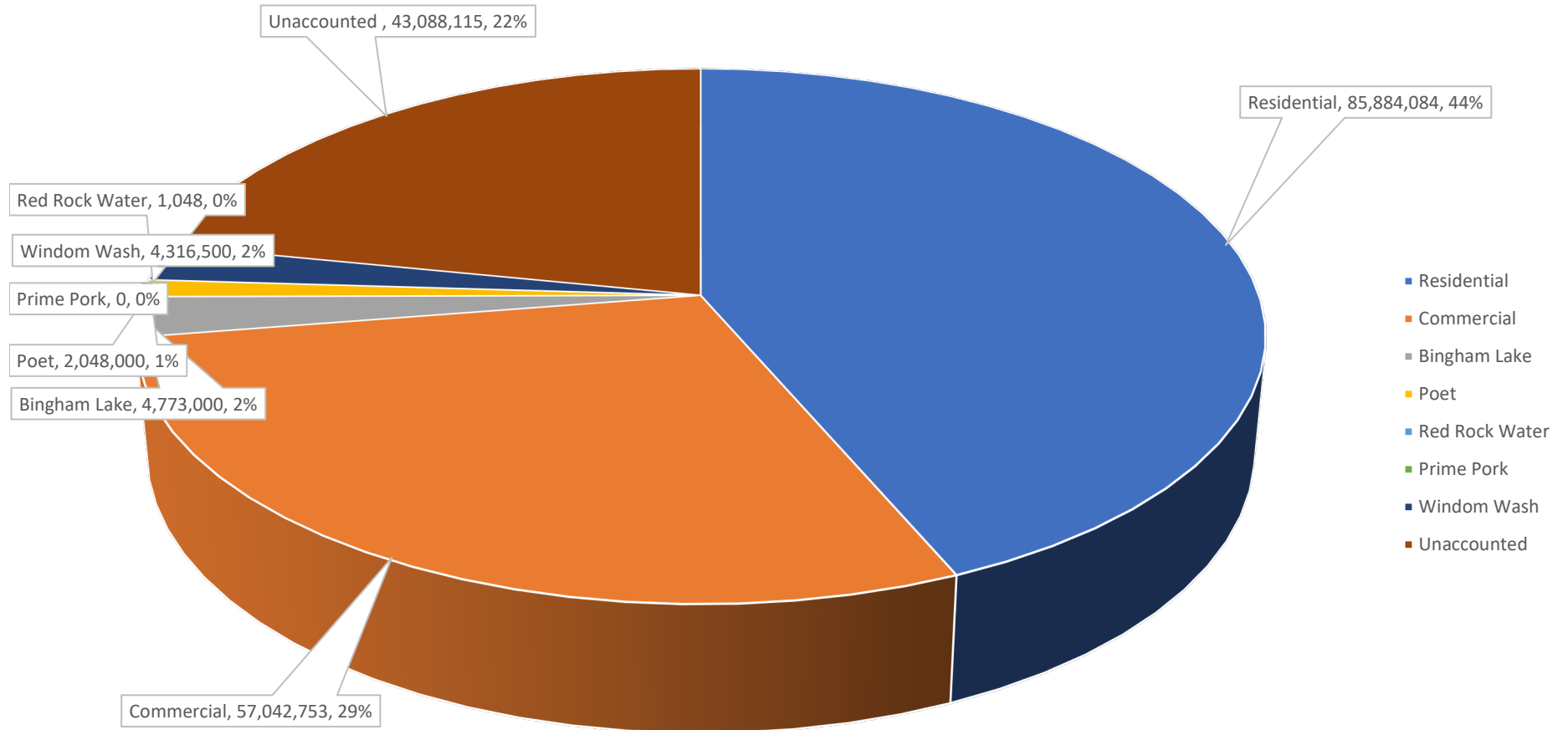
Total billed sewer usage was down from 2023 72.353MG

The large drop in sewer usage still reflects the 5 month of operation we had from Hylife Foods in 2023.

CITY OF WINDOM WATER FUND ANNUAL ACCOUNT ACTIVITY YTD DECEMBER, 2024 UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			2,181,592.17	
	DECEMBER	2024	2024	
	PY YTD	BUDGET	YTD	%
REVENUE				
330 Intergovernmental Revenues	23.00	-	-	-
361 Special Assessments	8,050.50	1,028.00	921.39	89.63%
370 Other Revenues	64,127.61	20,000.00	75,915.97	379.58%
371 Water Service Revenues	1,281,769.80	1,239,150.00	1,169,249.53	94.36%
380 Other Financing Sources		-	-	-
Revenue Total	1,353,970.91	1,260,178.00	1,246,086.89	98.88%
EXPENSE				
100 Personal Services	353,590.84	410,790.00	366,602.73	89.24%
200 Supplies	72,272.01	72,400.00	62,686.13	86.58%
300 Charges and Services	36,579.57	43,600.00	45,926.12	105.34%
360 Insurance	26,811.92	27,474.85	21,817.84	79.41%
380 Utility Service	130,785.26	131,200.00	115,341.75	87.91%
400 Repairs & Maint	66,760.63	56,500.00	149,086.41	263.87%
430 Misc	26,687.30	30,600.00	17,104.90	55.90%
	713,487.53	772,564.85	778,565.88	100.78%
410 Depreciation	345,827.03	440,000.00	289,128.00	65.71%
600 Debt Service Interest	41,697.82	166,724.00	41,823.76	25.09%
700 Other Financing Uses/Sources	58,076.06	57,674.00	17,548.63	30.43%
	99,773.88	224,398.00	59,372.39	26.46%
Expense Total	1,159,088.44	1,436,962.85	1,127,066.27	78.43%
Surplus (Deficit)	194,882.47	(176,784.85)	119,020.62	
Debt Issuance Proceeds	-	-	-	-
601-23100 Principal Payments	124,250.00	-	124,900.00	-
	124,250.00	-	124,900.00	
CAPITAL				
500 Capital Outlay	-	97,500.00	13,208.95	13.55%
	124,250.00	97,500.00	138,108.95	
			151,317.90	
			289,426.85	
Change In Other Asset/Liabilities			140,644.34	
CASH CHANGE	292,209.50	165,715.15	285,784.01	
CASH & INVESTMENT BALANCE			2,467,376.18	

2024 Water Usage



WELL #3	30,309,000	GALS
WELL # 4	13,326,000	GALS
WELL # 5	17,136,000	GALS
WELL # 6	28,471,000	GALS
WELL # 7	142	GALS
WELL # 8	29,640,000	GALS
WELL # 9	22,467,000	GALS
WELL #10	60,872,000	GALS
TOTALS	202,221,142	

51,421	KWH
17,206	KWH
14,551	KWH
32,863	KWH
4,331	KWH
105,400	
TOTAL	225,772 KWH

RAW WATER	198,453,000
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TREATED WATER	192,837,000
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Backwash water meter	20,443,000
ReClaim water meter	15,768,000
Inplant useage	360,000
Wastewater	4,675,000

WATER TO SANITARY SEWER

KWH USED AT FILTER PLANT	257,400
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CHLORINE LBS USED	4,559
HYDROFLUOSILICIC ACID GALS	400
POTASSIUM PERMAGANATE LBS	8,960
CALGON C-5	734

ESTIMATED GALLONS WATER USED FOR

FLUSHING WATER MAINS	1,963,451
PLANT WATER USED	360,000
FLUSHING SEWER MAINS	34,000
FIRE DEPT	66,000
STREET DEPT.CLEANING	12,700
TOTAL	2,436,151

TOTAL GALLONS WATER TO DISTRIBUTION SYSTEM	TOTAL	190,400,849
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Average gals.pumped from wells per day	554,031
Average gals.pumped to Distribution per day	521,646
Peak gals.pumped in one day	1,068
Day of month pumped Peak	8th
Day of Week	Wednesday

2024 Water Meters - Booster Station

Acct: 64788-5 WA01518413 BINGHAM LAKE			Acct: 59407-4 WA15840811 POET BIOREFINING Route 36		Total of Bingham Lake and Poet BioRefining	BOOSTER STATION INTERNAL TRACKING CITY OF WINDOM		
Gallons		Reading	Gallons		Reading	Gallons	Reading	
	READING	USED	READING	USED	Total	READING	USED	OVER UNDER
LAST								
DEC	92,215,000	338,000	35,046,000	0	338,000	345,170,000	385,000	-47,000
NOV	91,877,000	350,000	35,046,000	0	350,000	344,785,000	377,000	-27,000
OCT	91,527,000	340,000	35,046,000	0	340,000	344,408,000	381,000	-41,000
SEPT	91,187,000	316,000	35,046,000	225,000	541,000	344,027,000	359,000	182,000
AUG	90,871,000	434,000	34,821,000	113,000	547,000	343,668,000	499,000	48,000
JULY	90,437,000	601,000	34,708,000	441,000	1,042,000	343,169,000	1,048,000	-6,000
JUNE	89,836,000	551,000	34,267,000	31,000	582,000	342,121,000	588,000	-6,000
MAY	89,285,000	530,000	34,236,000	383,000	913,000	341,533,000	934,000	-21,000
APRIL	88,755,000	343,000	33,853,000	390,000	733,000	340,599,000	732,000	1,000
MAR	88,412,000	315,000	33,463,000	8,000	323,000	339,867,000	327,000	-4,000
FEB	88,097,000	287,000	33,455,000	389,000	676,000	339,540,000	676,000	0
JAN	87,810,000	368,000	33,066,000	68,000	436,000	338,864,000	422,000	14,000
TOTAL	87,442,000	4,773,000	32,998,000	2,048,000	6,821,000	338,442,000	6,728,000	93,000
Acct: 17172-2 WA97590233 RED ROCK WATER meter # 1 Nor			Acct: 17172-2 WA97590232 RED ROCK WATER meter # 2 North Booster		Acct: 17172-2 WA10000015 RED ROCK WATER meter # 3 South Booster		Total of Meter 1,2 & 3	Booster Pumps 1&2 Hour Meters
Gallons		Reading	Gallons		Reading	Gallons		Reading
	READING	USED	READING	USED	READING	USED	Total	Total Hrs
LAST								
DEC	97,551,700	0	5,400	0	226,165,652	91	91	0
NOV	97,551,700	0	5,400	0	226,165,561	2	2	0
OCT	97,551,700	0	5,400	0	226,165,559	1	1	0
SEPT	97,551,700	0	5,400	0	226,165,558	1	1	0
AUG	97,551,700	0	5,400	0	226,165,557	1	1	0
JULY	97,551,700	0	5,400	0	226,165,556	1	1	0
JUNE	97,551,700	0	5,400	0	226,165,555	0	0	0
MAY	97,551,700	0	5,400	0	226,165,555	2	2	0
APRIL	97,551,700	0	5,400	0	226,165,553	1	1	0
MAR	97,551,700	0	5,400	0	226,165,552	1	1	0
FEB	97,551,700	0	5,400	0	226,165,551	0	0	0
JAN	97,551,700	0	5,400	0	226,165,551	948	948	0
TOTAL	97,551,700	0	5,400	0	226,164,603	1,049	1,049	0

YEAR	WELL 2	WELL 3	WELL 3A	WELL 4	WELL 11	WELL 6	WELL 7	WELL 8	WELL 9	WELL 10	TOTAL	Ethanol	Red Rock
1997			31,880,800	45,545,200	37,982,900	54,280,000		83,778,900			253,467,800	29,011,300	
1998			40,859,500	38,010,000	33,132,700	39,241,100		69,255,800	11,747,800	46,734,200	278,981,100	59,364,000	16,384,400
1999			22,669,300	23,410,900	16,727,100	34,423,900		65,201,000	21,334,900	118,833,400	302,600,500	62,471,600	34,750,000
2000			33,771,300	29,504,500	27,534,800	39,926,800		65,518,900	25,665,200	119,149,600	341,071,100	92,612,300	36,434,000
2001			37,476,200	38,952,200	31,308,000	41,413,400		83,414,500	27,679,400	126,164,100	386,407,800	125,170,000	40,235,100
2002			41,001,200	37,314,300	32,870,800	41,931,700	5,224,500	67,983,000	29,871,300	151,249,800	407,446,600	128,723,000	59,911,200
2003			41,019,100	30,138,600	29,689,000	43,575,700	14,073,800	89,343,200	26,107,300	138,447,600	412,394,300	111,233,000	45,449,000
2004			47,521,200	36,077,100	26,386,900	37,540,100	17,295,000	54,645,400	17,065,700	168,636,000	405,167,400	133,969,800	58,978,474
2005			49,208,000	38,261,100	21,561,800	53,825,900	19,238,700	79,406,300	16,171,000	137,306,400	414,979,200	146,348,400	74,327,952
2006			49,381,000	39,134,100	28,422,600	40,965,800	8,868,110	91,511,300	21,831,800	134,077,100	414,191,810	153,607,600	66,607,400
2007			43,530,900	42,011,700	19,052,000	51,233,600	168,966	92,283,400	16,294,500	129,881,700	394,456,766	143,382,000	56,000,300
2008			42,887,900	42,510,900	22,108,900	35,456,700	19,019,568	81,220,600	18,332,400	98,553,900	360,090,868	130,296,000	33,091,600
2009			39,055,700	36,575,100	16,796,600	24,440,400	1,095,932	62,911,400	14,245,000	84,944,000	280,064,132	65,757,000	7,902,700
2010			32,861,600	30,154,400	13,520,600	23,170,400	570,918	56,165,100	11,271,100	64,245,200	231,959,318	823,000	4,421,700
2011			38,386,900	32,901,900	14,470,000	23,039,400	211,913	59,586,400	12,647,800	67,561,700	248,806,013	991,000	22,893,700
2012			40,497,000	36,702,300	17,492,700	26,047,900	86,154	53,497,200	16,997,600	68,514,500	259,835,354	912,000	32,683,800
2013			31,001,500	31,607,400	13,949,300	24,419,400	116,195	48,386,500	14,722,300	64,861,100	229,063,695	2,216,000	9,350,800
2014			37,583,400	31,160,000	23,315,600	27,548,500	62,944	54,227,950	15,963,900	84,848,600	274,710,894	27,164,000	50,903,400
2015			36,773,400	30,917,800	22,749,800	26,777,800	33,039	58,035,000	15,729,500	85,195,800	276,212,139	18,234,000	32,515,000
2016			32,301,200	29,208,000	20,316,900	28,836,900	4,847	61,274,000	14,159,300	103,795,600	289,896,747	46,897,000	53,334,000
2017			36,465,500	27,203,200	24,032,200	26,066,100	2,364	40,980,200	21,488,300	80,563,600	256,801,464	10,886,000	42,120,000
2018			24,208,000	21,276,000	22,028,000	21,327,000	1,683	42,061,000	15,594,000	81,617,000	228,112,683	3,799,000	42,236,000
2019			28,856,000	21,324,000	23,304,000	24,229,000	1,294	39,184,000	19,295,000	81,612,000	237,805,294	923,000	43,577,000
2020			43,883,000	18,595,000	21,573,000	37,081,000	2,020	33,620,000	29,810,000	81,055,000	265,619,020	5,811,000	34,976,000
2021			33,641,000	26,105,000	23,500,000	30,347,000	800	47,940,000	22,481,000	65,434,000	249,448,800	6,470,000	8,789,100
2022			40,187,000	21,276,000	24,539,000	32,410,000	898	43,574,000	26,823,000	88,848,000	277,657,898	11,303,000	7,148,345
2023			25,881,000	22,738,000	22,275,000	21,902,000	157	47,986,000	17,343,000	73,031,000	231,156,157	1,593,000	11,958
2024			30,309,000	13,326,000	17,136,000	28,471,000	142	29,640,000	22,467,000	60,872,000	202,221,142	2,048,000	1,049

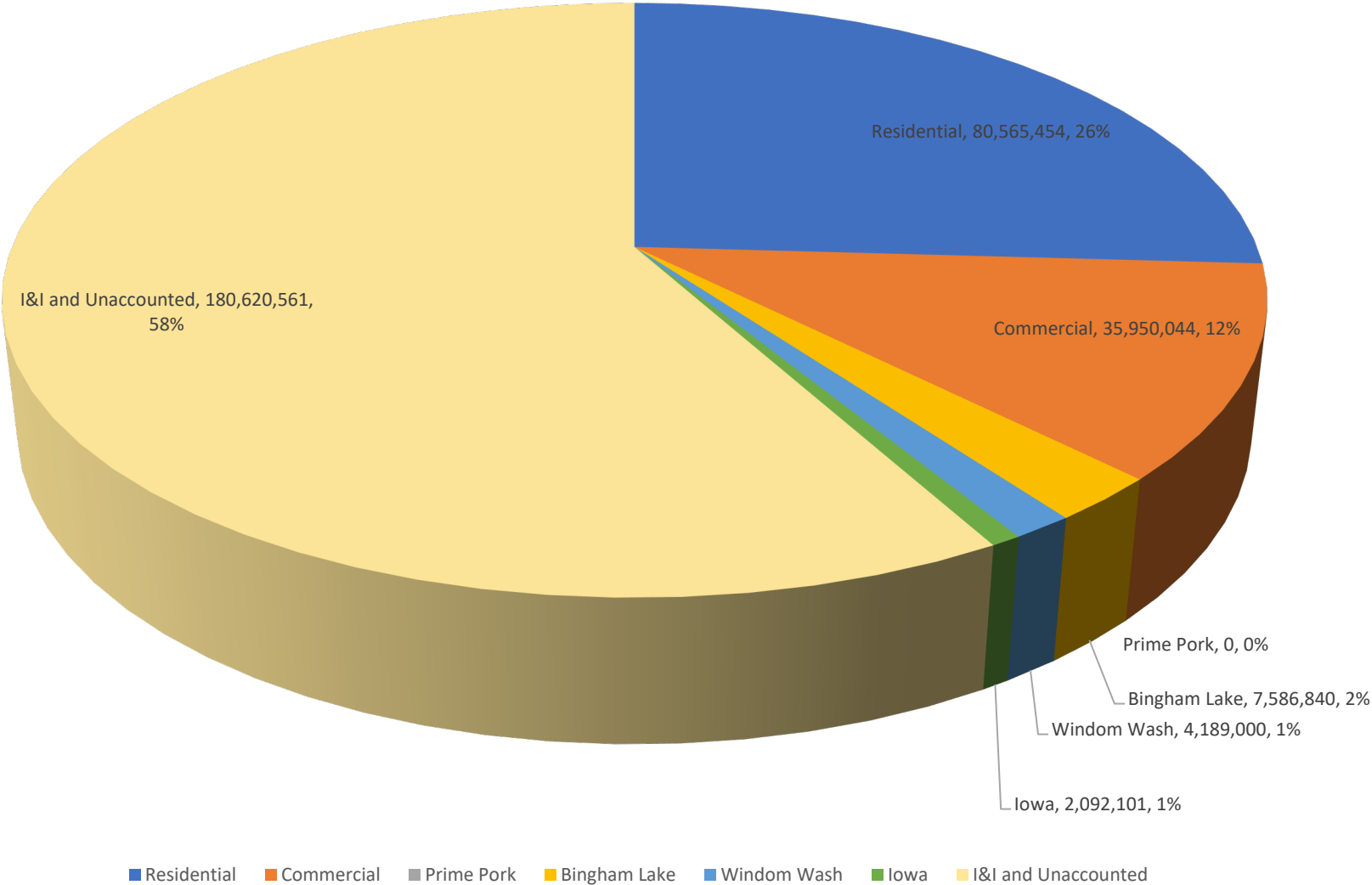
CITY OF WINDOM WASTEWATER FUND ANNUAL ACCOUNT ACTIVITY YTD DECEMBER, 2024

CASH & INVESTMENT BALANCE JAN 1, 2024

3,468,992.16

	DECEMBER PY YTD	2024 BUDGET	2024 YTD	%
REVENUE				
330 Intergovernmental Revenues	23.00		-	-
361 Special Assessments	2,210.78	440.00	380.53	86.48%
370 Other Revenues	152,670.60	50,000.00	158,112.02	316.22%
372 Sewer Service Revenues	1,884,547.53	1,621,300.00	1,740,101.04	107.33%
380 Other Financing Sources	2,000,000.00	-	-	-
Revenue Total	4,039,451.91	1,671,740.00	1,898,593.59	113.57%
EXPENSE				
100 Personal Services	357,274.78	424,139.00	357,636.88	84.32%
200 Supplies	111,121.22	13,600.00	19,370.43	142.43%
300 Charges and Services	84,605.14	89,800.00	78,933.00	87.90%
360 Insurance	37,074.52	42,873.93	33,702.79	78.61%
380 Utility Service	140,933.06	150,600.00	142,123.12	94.37%
400 Repairs & Maint	58,760.95	91,300.00	63,749.49	69.82%
430 Misc	2,059,897.21	61,100.00	41,866.28	68.52%
	2,849,666.88	873,412.93	737,381.99	84.43%
410 Depreciation	967,628.04	997,220.00	981,696.00	98.44%
600 Debt Service Interest	120,235.36	587,291.00	83,727.97	14.26%
700 Other Financing Uses	59,331.94	58,974.00	19,788.88	33.56%
	179,567.30	646,265.00	103,516.85	16.02%
Expense Total	3,996,862.22	2,516,897.93	1,822,594.84	72.41%
Surplus (Deficit)	42,589.69	(845,157.93)	75,998.75	
Debt Issuance Proceeds				
602-23100 Principal Payments	-	880,550.00	285,100.00	
	-	880,550.00	285,100.00	
CAPITAL				
Cemstone	-	-	4,180.08	-
	-	-	-	
500 Capital Outlay	-	40,000.00	2,152.50	5.38%
	-	40,000.00	6,332.58	
			-	
49970 Change in Other Asset/Liabilities			(225,066.64)	
CASH CHANGE	1,069,549.67	(768,487.93)	560,984.41	
CASH & INVESTMENT BALANCE			4,029,976.57	

2024 Wastewater Usage



Total gallons for the year	<u>311,004,000</u>
Gallons per average day	<u>852,066</u>
Gallons on peak day	<u>6,970,000</u>
Date and day of peak day	<u> </u>
Precipitation on Peak day	<u>0.05</u>
Precipitation for year	<u>35.65</u>
Chlorine use for year lbs	<u>4347</u>
Sulfur Dioxide use Lbs	<u>2356</u>
Electrical K.W.H	
Main Lift Station	<u>288,400</u>
Treatment Plant	<u>1,050,600</u>
Total K.W.H	<u>1,339,000</u>
Main Lift Station Pumping Hrs	
Pump No 1	<u>2940</u>
Pump No 2	<u>2850</u>
Pump No 3	<u>3076</u>
Total Hrs	<u>8866</u>

<u>Water</u>			
Treatment Plant		<u>84,600</u>	
Pretreatment		<u>202,000</u>	
Shop Building		<u>630</u>	
Total Gals		<u>287230</u>	
B.O.D Influent	MG/L		LBS
High		<u>293</u>	<u>1676.3</u>
Low		<u>60</u>	<u>370.1</u>
Ave		<u>163</u>	<u>837</u>
B.O.D % REMOVEL			<u>99</u>
B.O.D Effluent	MG/L		LBS
High		<u>7.2</u>	<u>34.8</u>
Low		<u>0.5</u>	<u>1.7</u>
Ave		<u>1</u>	<u>7</u>
T.S.S Influent	MG/L		LBS
High		<u>1530</u>	<u>6443.9</u>
Low		<u>107</u>	<u>518.5</u>
Ave		<u>255</u>	<u>1310</u>
T.S.S % REMOVEL			<u>98</u>
T.S.S Effluent	MG/L		LBS
High		<u>14</u>	<u>64.2</u>
Low		<u>2</u>	<u>6.9</u>
Ave		<u>5</u>	<u>28</u>

<u>P H Influent</u>		<u>P H Effluent</u>		<u>TKN Inf</u>		MG/L	LBS
High	<u>9</u>	High	<u>8.2</u>	High		<u>65</u>	<u>0</u>
Low	<u>7.5</u>	Low	<u>7.5</u>	Low		<u>16</u>	<u>0</u>
Ave	<u>7.9</u>	Ave	<u>7.8</u>	Ave		<u>38</u>	<u>194</u>

<u>Hylife Foods</u>				<u>Truck Wash</u>			
Total Gallons for year			0	Total Gallons for year		<u>4,205,000</u>	
Gallons per Ave day				Gallons per ave day		<u>11,521</u>	
off no days							
<u>B.O.D</u>	MG/L	LBS		<u>B.O.D</u>	MG/L	LBS	
High			0%	High	<u>315</u>	<u>44.7</u>	
Low			0%	Low	<u>59.6</u>	<u>6.5</u>	
Ave			#DIV/0!	Ave	<u>192</u>	<u>22</u>	
<u>T.S.S</u>	MG/L	LBS		<u>T.S.S</u>	MG/L	LBS	
High			0%	High	<u>975</u>	<u>105.7</u>	
Low			0%	Low	<u>277</u>	<u>39.3</u>	
Ave			#DIV/0!	Ave	<u>535</u>	<u>59</u>	
<u>P H</u>	<u>TKN</u>	MG/L	LBS	<u>P H</u>	<u>TKN</u>	MG/L	LBS
	HIGH				8.2 HIGH	<u>43.9</u>	<u>4.6</u>
	LOW				7.8 LOW	<u>12.3</u>	<u>1.4</u>
	AVE				8.2 AVE	<u>28</u>	<u>3</u>

YEAR	GAL	AVE\DAY	Effluent		B.O.D AVE	% REMOVE	Effluent		T.S.S AVE	% REMOVE	PREC INCH
			B.O.D	B.O.D			T.S.S	T.S.S			
			HIGH	LOW			HIGH	LOW			
1994	474,206,000	1.299	29	4	7.5	90.8	40	8	20	81.5	32.66
1995	480,055,000	1.315	22	1	3.7	94.5	40	1	12.3	87.4	39.35
1996	427,999,000	1.169	5	1	1.75	98.3	12	1	4	96.6	34.7
1997	431,278,000	1.182	4	1	1.19	97.6	12	1	3.8	95.8	26.35
1998	352,410,000	0.965	10	1	1.52	98.3	12	1	4.2	96.3	24.8
1999	346,568,000	0.949	16	1	2.12	96.3	14	1	2.6	97.4	23.36
2000	331,446,000	0.908	11	2	2.9	96.3	31	1	5.9	95.1	29.74
2001	399,672,000	1.094	5	2	2.2	95.9	31	1	3.8	96.1	27.19
2002	340,584,000	0.932	19	2	2.6	97.4	28	1	3.3	97.2	23.47
2003	258,857,000	0.982	20	2	3.0	97.2	24	1	6.8	95.4	23.63
2004	360,530,000	0.984	22	2	2.7	97.3	28	1	4.7	95.5	30.83
2005	392,409,000	1.074	13	2	2.8	97.4	48	2	4.2	96.2	40.82
2006	401,169,000	1.099	14	2	2.5	97.6	16	2	5.3	95.3	27.62
2007	354,242,000	0.970	8	2	2.7	97.4	14	2	4.9	96.0	31.01
2008	369,349,000	1.009	14	2	2.8	97.4	21	2	3.8	96.3	25.1
2009	369,295,000	1.012	7	2	2.3	97.6	9	2	3.4	95.8	28.09
2010	483,514,000	1.325	10	2	2.3	96.4	20	2	4.0	94.5	39.05
2011	478,697,000	1.311	14	2	2.4	95.8	10	2	4.2	93.2	28.33
2012	350,766,000	0.958	11	2	2.4	97.4	21	2	4.3	95.4	26.94
2013	343,964,300	0.942	7	2	2.5	97.3	11	2	4.0	96.6	30.46
2014	344,043,000	0.942	13	2	2.3	97.6	16	2	3.9	96.1	28.89
2015	289,717,000	0.794	10	2	2.3	97.5	16	2	3.8	96.1	36.64
2016	260,836,000	0.712	24	2	2.2	97.8	17	2	3.1	97.3	39.55
2017	341,645,000	0.934	5	2	2	98	20	2	3.8	97	34.49
2018	465,674,000	1.273	9	2	2	97	8	2	3.0	98	43.09
2019	520,288,000	1.423	21	2	4	96	15	2	5	96	44.86
2020	429,098,000	1.172	58	2	8	91	35	2	5	97	23.29
2021	395,686,000	1.084	46.1	2	4.3	96.7	52	2	5.2	97.7	26.34
2022	422,439,000	1.157	58	0.5	2.8	96.9	44.0	2.0	5.5	97.0	23.48
2023	304,731,000	0.835	14.4	0.5	3	98	16	2	5	98	28.6
2024	311,004,000	0.852	7.2	0.5	1	99	14	2	5	98	35.65

2024 Sewer Meters - Booster Station

Acct: 64788-5 SW01518413 BINGHAM LAKE			Acct: 14361-5 SW41702880 IOWA/FISH LAKE			Acct: 18849521 SW_PLANT 2850 Hwy 6 Premium Iowa Pork Plant SW Route 5		
Gallons		Reading	Gallons		Reading	Gallons		Reading
	READING	USED		READING	USED		READING	USED
LAST			LAST			LAST		
DEC	98,567,736	265,264	DEC	12,321,410	106,044	DEC		0
NOV	98,302,472	302,464	NOV	12,215,366	105,498	NOV	15,442,840	1,850
OCT	98,000,008	342,120	OCT	12,109,868	110,786	OCT	15,440,990	1,470
SEPT	97,657,888	247,432	SEPT	11,999,082	120,782	SEPT	15,439,520	1,020
AUG	97,410,456	327,088	AUG	11,878,300	154,490	AUG	15,438,500	1,180
JULY	97,083,368	857,592	JULY	11,723,810	257,101	JULY	15,437,320	1,150
JUNE	96,225,776	2,750,704	JUNE	11,466,709	417,613	JUNE	15,436,170	2,860
MAY	93,475,072	1,025,480	MAY	11,049,096	296,397	MAY	15,433,310	1,440
APRIL	92,449,592	572,296	APRIL	10,752,699	168,759	APRIL	15,431,870	1,040
MAR	91,877,296	341,176	MAR	10,583,940	104,293	MAR	15,430,830	720
FEB	91,536,120	267,232	FEB	10,479,647	88,724	FEB	15,430,110	690
JAN	91,268,888	287,992	JAN	10,390,923	161,614	JAN	15,429,420	16,020
TOTAL	90,980,896	7,586,840	TOTAL	10,229,309	2,092,101	TOTAL	15,413,400	29,440

Electric Department - Annual Review

Customers

In 2024, Windom provided power to 2,167 residential customers, 355 commercial customers and 42 Industrial customers. The residential customer count increased by 20 from 2023. The Utilities seasonal peak demands were 12.3 MW in the summer, and a winter peak of 9.5 MWs. The Utility also provides power to 530 City owned street lights, 23 flood light rentals and 73 security lights. Some of the Utilities largest users are Toro, Premium Iowa Pork, Windom Public Schools and Windom Area Health.

Employees

20 years Jason Sykora, Electric Utility Manager	4 years Lisa Vollan, Electric Inventory Clerk
28 years Preston Rossow, Foreperson	6 years Connor Knigge, Journeyman Lineworker
7 years Levi Bunting, Journeyman Lineworker	5 years Tristan Joel, Journeyman Lineworker

Tristan just recently completed schooling and became a Journeyman Lineworker.

Power

The Electric Utility sold the fewest number of Kilowatt hours since 1995. The sole reason for this drop in sales was due to the closing of Hylife. Numbers are expected to climb back up as Premium Iowa Pork starts up its operations in the spring of 2025.

Financials

The Windom Electric Utility annually transfers funds to the City of Windom general fund as a payment in lieu of taxes. In 2024, the Electric Utility transferred \$200,750.00. The Utilities cash reserve at the end of 2024 was \$3,726,947.68.

Capital Projects

The Electric Utility finished up the last of some very large capital projects. The large capital projects completed within the last 3 years were the rebuilding of the Cities transmission line that brings power into Windom, the construction of a new truck garage, and the completion of a generation addition. The generation addition doubled the generating capacity of the generating plant to a total of roughly 11 MW. This gives the Electric Utility the ability to generate the entire Cities load in an emergency or maintenance situation.

Also, in 2024 the Electric Utility constructed a new three phase line to the new County Highway Department Building. While at the same time retiring an old overhead single-phase line that was at end of life. The Electric Utility also installed the new power lines and lighting in the Cemstone development.

2024 flooding

During the 2024 spring flooding the Electric Utility lost the feed going under the river by Subway that provided power to the residents and businesses south of the Des Moines River. The outage lasted for about twelve hours until the Electric crew was able to run a cable across the Hwy 60 bridge to restore power. A backup generator was procured from Caterpillar in case this exact scenario occurred, but the generator had some mechanical issues. That's when plan B was implemented, which was running the lines across the bridge.

This issue is being resolved in the 2025 Distribution capital projects. There will be a new line ran without any cabinets in the flood way. The old line will then become the backup feed for south Windom if the need should arise.

CITY OF WINDOM ELECTRIC FUND ANNUAL ACCOUNT ACTIVITY YTD DECEMBER, 2024 UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024

12,960,912.55

	DECEMBER PY YTD	2024 BUDGET	2024 YTD	%
REVENUE				
330 Intergovernmental Revenues	5,678.80	-	-	-
370 Other Revenues	378,333.43	-	335,069.40	-
374 Electric Service Revenues	6,485,132.04	5,522,017.17	6,378,316.16	115.51%
380 Other Financing Sources	(0.11)	-	-	-
Total Revenue	6,869,144.16	5,522,017.17	6,713,385.56	121.57%
EXPENSE				
100 Personal Services	617,202.41	879,252.00	705,369.72	80.22%
200 Supplies	38,454.99	45,900.00	41,397.10	90.19%
250 Merchandise Purchases	4,046,904.11	2,968,404.07	3,130,309.21	105.45%
300 Charges and Services	116,612.40	93,000.00	87,285.46	93.86%
360 Insurance	174,904.69	189,691.21	160,931.84	84.84%
380 Utility Service	10,735.68	14,600.00	7,939.43	54.38%
400 Repairs & Maint	97,597.27	153,500.00	130,785.11	85.20%
430 Misc	132,094.45	137,250.00	115,445.34	84.11%
481 Other	15,600.00	14,400.00	14,400.00	100.00%
	5,250,106.00	4,495,997.28	4,393,863.21	97.73%
410 Depreciation	630,970.70	1,000,000.00	625,192.00	62.52%
600 Debt Service	149,515.36	-	202,414.90	-
700 Other Financing Uses	200,750.00	714,346.00	-	0.00%
	350,265.36	714,346.00	202,414.90	28.34%
Expense Total	6,231,342.06	6,210,343.28	5,221,470.11	84.08%
Surplus (Deficit)	637,802.10	(688,326.11)	1,491,915.45	
CAPITAL				
East Hill Distribution	-	-	2,187.87	
County Highway Shop	-	-	45,544.13	
Transmission Project	-	-	190,412.31	
Hospital Addition	-	-	57,665.75	
Wood Chipper	-	-	51,179.57	
Vehicle	-	-	60,938.97	
Generator	-	-	-	
Generation Building	-	-	4,209,235.96	
Truck Shop	-	-	67,038.62	
Bit Coin	-	-	12,913.75	
Cemstone	-	-	33,669.47	
500 Capital Outlay	-	9,100,000.00	-	
	-	9,100,000.00	4,730,786.40	51.99%
Change in Other Asset/Liabilities	-	-	(6,620,285.92)	
CASH CHANGE	1,268,772.80	(8,788,326.11)	(9,233,964.87)	
CASH & INVESTMENT BALANCE			3,726,947.68	

2024

YEAR AND HISTORY
ELECTRICAL PURCHASING
AND
SALES DATA

Electric Sales Data History

<u>SALES</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>RES.</u>	<u>RES.</u>	<u>RES.</u>	<u>% of</u>	<u>% OF</u>
<u>YEAR</u>	<u>KWHS SOLD</u>	<u>SALES</u>	<u>INCOME</u>	<u>KWHS</u>	<u>SALES</u>	<u>INCOME</u>	<u>SALES</u>	<u>SALES</u>
		<u>DOLLARS</u>	<u>PER KWH</u>	<u>SOLD</u>	<u>DOLLARS</u>	<u>PER KWH</u>	<u>KWHS</u>	<u>DOLLARS</u>
1985	35,824,925	\$1,123,516	\$0.0314	15,070,616	\$494,305	\$0.0328	42.07%	44.00%
1986	37,596,147	\$1,282,660	\$0.0341	16,099,207	\$572,467	\$0.0356	42.82%	44.63%
1987	41,986,290	\$1,451,054	\$0.0346	15,853,979	\$566,475	\$0.0357	37.76%	39.04%
1988	43,484,280	\$1,496,276	\$0.0344	17,072,410	\$620,593	\$0.0364	39.26%	41.48%
1989	42,962,081	\$1,610,859	\$0.0375	16,235,686	\$628,560	\$0.0387	37.79%	39.02%
1990	43,965,080	\$1,628,955	\$0.0371	16,135,902	\$636,665	\$0.0395	36.70%	39.08%
1991	45,001,172	\$1,618,605	\$0.0360	16,882,752	\$706,118	\$0.0418	37.52%	43.63%
1992	44,816,341	\$1,854,468	\$0.0414	15,590,786	\$669,289	\$0.0429	34.79%	36.09%
1993	49,890,732	\$1,998,262	\$0.0401	16,696,740	\$699,732	\$0.0419	33.47%	35.02%
1994	52,065,706	\$2,036,771	\$0.0391	16,964,110	\$745,044	\$0.0439	32.58%	36.58%
1995	53,508,359	\$2,242,882	\$0.0419	18,598,893	\$754,889	\$0.0406	34.76%	33.66%
1996	54,122,683	\$2,370,502	\$0.0438	18,195,510	\$814,228	\$0.0447	33.62%	34.35%
1997	56,567,595	\$2,438,314	\$0.0431	18,632,402	\$820,183	\$0.0440	32.94%	33.64%
1998	57,026,106	\$2,480,997	\$0.0435	18,325,802	\$821,943	\$0.0449	32.14%	33.13%
1999	58,057,624	\$2,634,667	\$0.0454	18,315,226	\$870,329	\$0.0475	31.55%	33.03%
2000	59,397,030	\$2,650,750	\$0.0446	19,220,120	\$868,312	\$0.0452	32.36%	32.76%
2001	61,085,756	\$3,020,759	\$0.0495	20,027,680	\$1,017,231	\$0.0508	32.79%	33.67%
2002	64,520,267	\$3,055,065	\$0.0474	20,613,958	\$998,292	\$0.0484	31.95%	32.68%
2003	69,078,061	\$3,670,359	\$0.0531	20,044,786	\$1,096,636	\$0.0547	29.02%	29.88%
2004	67,611,019	\$3,937,806	\$0.0582	19,136,008	\$1,153,280	\$0.0603	28.30%	29.29%
2005	71,957,930	\$4,872,948	\$0.0677	20,806,407	\$1,470,278	\$0.0707	28.91%	30.17%
2006	67,086,075	\$5,095,378	\$0.0760	19,959,297	\$1,557,527	\$0.0780	29.75%	30.57%
2007	71,208,467	\$5,407,659	\$0.0759	21,100,018	\$1,643,573	\$0.0779	29.63%	30.39%
2008	68,165,960	\$5,126,022	\$0.0752	19,578,539	\$1,523,474	\$0.0778	28.72%	29.72%
2009	68,053,166	\$5,247,893	\$0.0771	19,661,308	\$1,567,958	\$0.0797	28.89%	29.88%
2010	69,735,125	\$5,912,429	\$0.0848	20,145,217	\$1,747,789	\$0.0868	28.89%	29.56%
2011	69,319,978	\$5,495,775	\$0.0793	19,985,596	\$1,635,539	\$0.0818	28.83%	29.76%
2012	68,117,119	\$5,390,665	\$0.0791	20,110,871	\$1,638,813	\$0.0815	29.52%	30.40%
2013	66,579,038	\$5,689,169	\$0.0854	20,037,255	\$1,747,873	\$0.0872	30.10%	30.72%
2014	67,771,083	\$5,647,564	\$0.0833	19,410,206	\$1,668,350	\$0.0860	28.64%	29.54%
2015	64,560,545	\$5,769,278	\$0.0894	18,666,453	\$1,720,024	\$0.0921	28.91%	29.81%
2016	54,193,662	\$4,789,235	\$0.0884	18,867,077	\$1,738,087	\$0.0921	34.81%	36.29%
2017	68,261,785	\$6,036,397	\$0.0884	18,888,459	\$1,767,997	\$0.0936	27.67%	29.29%
2018	76,584,105	\$6,580,123	\$0.0859	19,985,749	\$1,856,560	\$0.0929	26.10%	28.21%
2019	75,774,788	\$6,515,619	\$0.0860	19,506,928	\$1,842,843	\$0.0945	25.74%	28.28%
2020	75,938,214	\$6,489,569	\$0.0855	19,910,264	\$1,876,195	\$0.0942	26.22%	28.91%
2021	80,974,378	\$6,764,561	\$0.0835	20,025,765	\$1,916,375	\$0.0957	24.73%	28.33%
2022	81,394,393	\$6,878,759	\$0.0845	20,077,512	\$1,944,197	\$0.0968	24.67%	28.26%
2023	64,838,588	\$6,084,767	\$0.0938	19,586,223	\$2,015,710	\$0.1029	30.21%	33.13%
2024	53,318,414	\$5,667,178	\$0.1063	19,221,470	\$2,157,410	\$0.1122	36.05%	38.07%

Electric Sales Data History

<u>SALES</u>	<u>GS COM.</u>	<u>GS COM.</u>	<u>GS COM.</u>	<u>% of</u>	<u>% OF</u>	<u>GS MUNI.</u>	<u>GS MUNI.</u>	<u>GS MUNI.</u>	<u>% of</u>	<u>% OF</u>
<u>YEAR</u>	<u>KWH</u>	<u>SALES</u>	<u>INCOME</u>	<u>SALES</u>	<u>SALES</u>	<u>KWHS</u>	<u>SALES</u>	<u>INCOME</u>	<u>SALES</u>	<u>SALES</u>
	<u>SOLD</u>	<u>DOLLARS</u>	<u>PER KWH</u>	<u>KWHS</u>	<u>DOLLARS</u>	<u>SOLD</u>	<u>DOLLARS</u>	<u>PER KWH</u>	<u>KWHS</u>	<u>DOLLARS</u>
1985	10,959,642	\$425,209	\$0.0388	30.59%	37.85%	3,521,387	\$80,333	\$0.0228	9.83%	7.15%
1986	8,655,433	\$337,128	\$0.0389	23.02%	26.28%	3,631,737	\$95,989	\$0.0264	9.66%	7.48%
1987	7,390,057	\$310,785	\$0.0421	17.60%	21.42%	3,323,072	\$88,406	\$0.0266	7.91%	6.09%
1988	9,283,739	\$359,292	\$0.0387	21.35%	24.01%	3,290,792	\$47,529	\$0.0144	7.57%	3.18%
1989	7,735,604	\$335,263	\$0.0433	18.01%	20.81%	3,370,769	\$101,915	\$0.0302	7.85%	6.33%
1990	7,961,837	\$352,574	\$0.0443	18.11%	21.64%	3,637,850	\$108,368	\$0.0298	8.27%	6.65%
1991	8,178,416	\$380,997	\$0.0466	18.17%	23.54%	3,519,726	\$116,631	\$0.0331	7.82%	7.21%
1992	8,217,644	\$383,231	\$0.0466	18.34%	20.67%	4,011,944	\$130,382	\$0.0325	8.95%	7.03%
1993	8,344,754	\$384,512	\$0.0461	16.73%	19.24%	4,282,852	\$136,591	\$0.0319	8.58%	6.84%
1994	7,814,623	\$383,895	\$0.0491	15.01%	18.85%	4,150,620	\$147,789	\$0.0356	7.97%	7.26%
1995	10,137,292	\$465,464	\$0.0459	18.95%	20.75%	4,447,153	\$160,753	\$0.0361	8.31%	7.17%
1996	8,988,250	\$435,270	\$0.0484	16.61%	18.36%	5,024,070	\$185,506	\$0.0369	9.28%	7.83%
1997	9,094,419	\$455,373	\$0.0501	16.08%	18.68%	5,129,230	\$189,248	\$0.0369	9.07%	7.76%
1998	9,430,202	\$450,245	\$0.0477	16.54%	18.15%	5,346,721	\$197,086	\$0.0369	9.38%	7.94%
1999	10,235,759	\$496,288	\$0.0485	17.63%	18.84%	4,778,968	\$187,668	\$0.0393	8.23%	7.12%
2000	10,177,709	\$498,173	\$0.0489	17.14%	18.79%	5,140,110	\$206,625	\$0.0402	8.65%	7.79%
2001	9,928,350	\$523,997	\$0.0528	16.25%	17.35%	5,383,020	\$245,496	\$0.0456	8.81%	8.13%
2002	10,832,024	\$561,945	\$0.0519	16.79%	18.39%	5,744,116	\$248,866	\$0.0433	8.90%	8.15%
2003	10,520,962	\$608,481	\$0.0578	15.23%	16.58%	6,140,792	\$306,248	\$0.0499	8.89%	8.34%
2004	10,749,060	\$667,727	\$0.0621	15.90%	16.96%	5,720,389	\$321,048	\$0.0561	8.46%	8.15%
2005	10,312,333	\$787,721	\$0.0764	14.33%	16.17%	5,294,871	\$331,303	\$0.0626	7.36%	6.80%
2006	10,736,812	\$863,400	\$0.0804	16.00%	16.94%	4,605,629	\$319,898	\$0.0695	6.87%	6.28%
2007	10,004,674	\$837,059	\$0.0837	14.05%	15.48%	6,107,661	\$430,529	\$0.0705	8.58%	7.96%
2008	9,374,494	\$786,509	\$0.0839	13.75%	15.34%	6,363,225	\$434,938	\$0.0684	9.33%	8.48%
2009	8,836,480	\$769,008	\$0.0870	12.98%	14.65%	6,258,263	\$437,626	\$0.0699	9.20%	8.34%
2010	9,183,580	\$863,821	\$0.0941	13.17%	14.61%	6,339,007	\$497,982	\$0.0786	9.09%	8.42%
2011	9,222,391	\$817,350	\$0.0886	13.30%	14.87%	6,830,218	\$502,547	\$0.0736	9.85%	9.14%
2012	9,442,872	\$842,536	\$0.0892	13.86%	15.63%	6,871,328	\$498,366	\$0.0725	10.09%	9.24%
2013	10,098,769	\$958,796	\$0.0949	15.17%	16.85%	6,861,459	\$539,471	\$0.0786	10.31%	9.48%
2014	9,359,059	\$877,804	\$0.0938	13.81%	15.54%	7,009,851	\$528,225	\$0.0754	10.34%	9.35%
2015	9,840,509	\$975,946	\$0.0992	15.24%	16.92%	6,231,778	\$529,837	\$0.0850	9.65%	9.18%
2016	8,382,118	\$831,932	\$0.0993	15.47%	17.37%	1,946,918	\$167,231	\$0.0859	3.59%	3.49%
2017	7,839,765	\$800,903	\$0.1022	11.48%	13.27%	1,823,942	\$168,521	\$0.0924	2.67%	2.79%
2018	8,968,167	\$893,692	\$0.0997	11.71%	13.58%	308,954	\$29,513	\$0.0955	0.40%	0.45%
2019	8,889,411	\$890,342	\$0.1002	11.73%	13.66%	165,938	\$15,764	\$0.0950	0.22%	0.24%
2020	8,437,502	\$850,157	\$0.1008	11.11%	13.10%	155,680	\$14,790	\$0.0950	0.21%	0.23%
2021	8,263,515	\$816,371	\$0.0988	10.21%	12.07%	124,658	\$13,712	\$0.1100	0.15%	0.20%
2022	8,495,586	\$837,770	\$0.0986	10.44%	12.18%	159,035	\$19,084	\$0.1200	0.20%	0.28%
2023	8,248,156	\$857,091	\$0.1039	12.72%	14.09%	158,715	\$19,649	\$0.1238	0.24%	0.32%
2024	8,308,339	\$923,668	\$0.1112	15.58%	16.30%	158,818	\$21,610	\$0.1361	0.30%	0.38%

Electric Sales Data History

<u>SALES</u>	<u>INDUST. w DE</u>	<u>INDUST. w DE</u>	<u>INDUST. w DE</u>	<u>% of</u>	<u>% OF</u>	<u>POWER</u>	<u>RENTAL SEC.</u>	<u>TOTAL KWHS</u>
<u>YEAR</u>	<u>KWHS</u>	<u>SALES</u>	<u>INCOME</u>	<u>SALES</u>	<u>SALES</u>	<u>PLANT KWH</u>	<u>LIGHT KWH</u>	<u>SOLD OR</u>
	<u>SOLD</u>	<u>DOLLARS</u>	<u>PER KWH</u>	<u>KWHS</u>	<u>DOLLARS</u>	<u>USAGE</u>	<u>USAGE</u>	<u>USED</u>
1985	6,273,640	\$160,533	\$0.0256	17.51%	14.29%	77,700	83,534	35,986,159
1986	9,209,770	\$279,049	\$0.0303	24.50%	21.76%	58,800	88,944	37,743,891
1987	15,419,192	\$485,385	\$0.0315	36.72%	33.45%	68,100	85,830	42,140,220
1988	13,837,339	\$468,862	\$0.0339	31.82%	31.34%	56,500	87,914	43,628,694
1989	15,850,755	\$544,283	\$0.0343	36.89%	33.79%	68,000	90,611	43,120,692
1990	16,343,488	\$542,901	\$0.0332	37.17%	33.33%	70,100	90,000	44,125,180
1991	16,421,108	\$617,145	\$0.0376	36.49%	38.13%	71,900	90,230	45,163,302
1992	16,995,967	\$671,566	\$0.0395	37.92%	36.21%	71,200	108,930	44,996,471
1993	20,748,986	\$777,426	\$0.0375	41.59%	38.91%	80,400	102,200	50,073,332
1994	23,136,353	\$689,064	\$0.0298	44.44%	33.83%	90,080	100,110	52,255,896
1995	20,325,021	\$861,774	\$0.0424	37.98%	38.42%	152,800	111,020	53,772,179
1996	21,914,853	\$935,497	\$0.0427	40.49%	39.46%	157,500	97,820	54,378,003
1997	23,711,544	\$973,510	\$0.0411	41.92%	39.93%	168,100	58,300	56,793,995
1998	23,923,381	\$1,011,722	\$0.0423	41.95%	40.78%	150,600	56,180	57,232,886
1999	24,727,671	\$1,080,383	\$0.0437	42.59%	41.01%	145,700	52,920	58,256,244
2000	25,052,091	\$1,077,639	\$0.0430	42.18%	40.65%	164,600	51,410	59,613,040
2001	25,724,021	\$1,229,087	\$0.0478	42.11%	40.69%	150,300	22,685	61,258,741
2002	27,269,689	\$1,241,251	\$0.0455	42.27%	40.63%	212,302	60,480	64,793,049
2003	32,311,896	\$1,654,031	\$0.0512	46.78%	45.06%	230,436	59,625	69,078,061
2004	31,938,362	\$1,789,039	\$0.0560	47.24%	45.43%	217,085	67,200	67,611,019
2005	35,477,119	\$2,281,284	\$0.0643	49.30%	46.82%	229,055	67,200	71,957,930
2006	31,721,957	\$2,347,676	\$0.0740	47.29%	46.07%	225,262	62,380	67,311,337
2007	33,512,273	\$2,457,619	\$0.0733	47.06%	45.45%	227,740	72,122	71,208,467
2008	32,389,044	\$2,343,859	\$0.0724	47.51%	45.72%	231,896	62,326	68,165,960
2009	32,819,487	\$2,435,314	\$0.0742	48.23%	46.41%	204,664	62,458	68,053,166
2010	33,640,335	\$2,761,481	\$0.0821	48.24%	46.71%	197,983	65,423	69,933,108
2011	33,281,773	\$2,540,340	\$0.0763	48.01%	46.22%	189,999	70,854	69,509,977
2012	31,620,522	\$2,410,951	\$0.0762	46.42%	44.72%	171,633	71,526	68,288,752
2013	29,511,600	\$2,443,029	\$0.0828	44.33%	42.94%	172,590	69,955	66,751,628
2014	31,925,777	\$2,573,185	\$0.0806	47.11%	45.56%	167,046	66,190	67,938,129
2015	29,367,811	\$2,531,671	\$0.0862	45.49%	43.88%	163,398	68,374	64,723,943
2016	24,997,549	\$2,091,869	\$0.0837	46.13%	43.68%	177,293	68,610	54,370,955
2017	39,653,995	\$3,298,977	\$0.0832	58.09%	54.65%	181,706	55,624	68,443,491
2018	47,293,161	\$3,800,358	\$0.0804	61.75%	57.76%	168,687	31,199	76,752,792
2019	47,212,511	\$3,766,670	\$0.0798	62.31%	57.81%	158,653	33,195	75,933,441
2020	47,434,768	\$3,748,427	\$0.0790	62.46%	57.76%	126,925	28,536	76,093,675
2021	52,560,440	\$4,018,103	\$0.0764	64.91%	59.40%	122,556	33,063	81,129,997
2022	52,662,260	\$4,077,707	\$0.0774	64.70%	59.28%	142,606	34,310	81,571,309
2023	36,845,494	\$3,192,316	\$0.0866	56.83%	52.46%	152,085	34,547	65,025,220
2024	25,629,787	\$2,564,490	\$0.1001	48.07%	45.25%	268,763	31,967	53,619,144

Electric Sales Data History

<u>SALES</u>	<u>TOTAL KWHS</u>	<u>INCOME PER</u>	<u>LOSSES</u>	<u>WINTER</u>	<u>SUMMER</u>	<u>RL</u>	<u>CL</u>	<u>DE</u>	<u>PL</u>	<u>TOTAL</u>
<u>YEAR</u>	<u>PURCHASED</u>	<u>KWH TOTAL</u>	<u>PERCENT</u>	<u>PEAK KW</u>	<u>PEAK KW</u>	<u>COUNT</u>	<u>COUNT</u>	<u>COUNT</u>	<u>COUNT</u>	<u>COUNT</u>
		<u>PURCHASED</u>								
1985	39,469,800	\$0.0285	8.83%	7,028	8,823	1,870	275	2	26	2,173
1986	42,837,301	\$0.0299	11.89%	7,477	9,656					
1987	44,381,876	\$0.0327	5.05%	7,565	10,373	1,907	293	18	1	2,219
1988	46,019,457	\$0.0325	5.20%	7,918	11,383	1,907	293	18	1	2,219
1989	45,238,700	\$0.0356	4.68%	8,019	10,272	1,919	294	18	1	2,232
1990	49,911,570	\$0.0326	11.59%	8,322	10,252	1,909	294	18	1	2,232
1991	47,902,940	\$0.0338	5.72%	8,191	10,625	1,919	230	17	1	2,167
1992	47,081,860	\$0.0394	4.43%	8,494	9,070	1,919	232	17	1	2,169
1993	52,450,589	\$0.0381	4.53%	9,151	11,282	1,948	242	17	1	2,208
1994	54,730,153	\$0.0372	4.52%	9,984	11,817	1,992	253	22	1	2,268
1995	55,775,230	\$0.0402	3.59%	10,312	12,484	2,012	256	20	1	2,289
1996	56,273,000	\$0.0421	3.37%	10,312	12,433	2,015	267	24	1	2,307
1997	58,841,000	\$0.0414	3.48%	9,575	13,958	2,016	253	22	1	2,292
1998	58,753,000	\$0.0422	2.59%	10,312	12,654	2,019	264	18	1	2,302
1999	60,084,000	\$0.0438	3.04%	11,130	13,574	2,030	342	21	1	2,394
2000	62,979,000	\$0.0421	5.34%	11,251	12,765	2,025	329	10	1	2,365
2001	62,203,000	\$0.0486	1.52%	10,726	14,191	2,039	337	21	1	2,398
2002	66,969,000	\$0.0456	3.25%	10,544	14,928	2,055	344	24	1	2,424
2003	71,732,077	\$0.0512	3.70%	11,211	14,998	2,064	343	26	1	2,434
2004	71,371,771	\$0.0552	5.27%	11,464	15,029	2,068	329	26	1	2,424
2005	72,488,248	\$0.0672	0.73%	11,395	15,352	2,081	331	26	1	2,439
2006	72,229,128	\$0.0705	6.81%	11,888	15,621	2,082	336	20	1	2,439
2007	74,328,346	\$0.0728	4.20%	11,554	15,609	2,053	357	21	1	2,431
2008	72,292,207	\$0.0709	5.71%	11,819	14,500	2,051	360	22	1	2,434
2009	70,520,725	\$0.0744	3.50%	11,631	13,665	2,064	356	22	1	2,442
2010	73,459,509	\$0.0805	4.80%	11,502	15,483	2,055	358	21	1	2,435
2011	73,368,934	\$0.0749	5.26%	11,431	15,881	2,054	360	18	1	2,433
2012	71,645,714	\$0.0752	4.69%	11,322	15,342	2,052	368	17	1	2,433
2013	70,024,180	\$0.0812	4.67%	11,272	14,972	2,043	364	19	1	2,426
2014	71,029,465	\$0.0795	4.35%	11,363	14,219	2,038	301	21	67	2,427
2015	68,344,633	\$0.0844	5.30%	12,695	13,950	2,040	305	19	68	2,431
2016	57,132,531	\$0.0838	4.83%	9,680	12,039	2,055	301	32	64	2,453
2017	70,564,226	\$0.0855	3.01%	12,587	15,441	2,065	299	39	64	2,467
2018	79,289,932	\$0.0830	3.20%	13,013	16,873	2,061	351	44	7	2,463
2019	78,605,679	\$0.0829	3.40%	14,565	16,161	2,066	349	45	6	2,466
2020	78,656,070	\$0.0825	3.40%	12,619	16,612	2,088	345	46	6	2,479
2021	83,957,121	\$0.0806	3.37%	13,358	18,023	2,133	347	41	6	2,527
2022	84,277,534	\$0.0816	3.21%	13,330	17,714	2,120	350	40	6	2,516
2023	67,411,543	\$0.0903	3.54%	12,558	14,233	2,136	353	41	6	2,536
2024	55,775,186	\$0.1016	3.87%	9,515	12,269	2,167	356.833	40	6	2,570

YEAR	TOTAL KWH'S	TOTAL POWER	COST PER KWH	WAPA KWH'S	WAPA COST	COST PER KWH	% OF COST	% OF KWH'S
	PURCHASED	COSTS	BLENDED		DOLLARS	WAPA	DOLLARS	PURCHASED
1985	39,469,800	\$642,386	\$0.016275	33,570,095	\$258,932	\$0.00771	40.31%	85.05%
1986	42,837,301	\$738,371	\$0.017237	35,223,257	\$240,237	\$0.00682	32.54%	82.23%
1987	44,381,876	\$778,905	\$0.017550	35,276,832	\$235,090	\$0.00666	30.18%	79.48%
1988	46,019,457	\$856,291	\$0.018607	34,022,133	\$230,687	\$0.00678	26.94%	73.93%
1989	45,238,700	\$912,805	\$0.020178	33,245,543	\$235,658	\$0.00709	25.82%	73.49%
1990	44,911,570	\$957,526	\$0.021320	33,479,405	\$271,458	\$0.00811	28.35%	74.55%
1991	47,902,940	\$1,070,882	\$0.022355	36,154,154	\$338,699	\$0.00937	31.63%	75.47%
1992	47,081,860	\$1,108,550	\$0.023545	34,738,145	\$372,556	\$0.01072	33.61%	73.78%
1993	52,450,589	\$1,224,086	\$0.023338	38,183,237	\$438,334	\$0.01148	35.81%	72.80%
1994	54,730,153	\$1,419,925	\$0.025944	35,480,470	\$448,834	\$0.01265	31.61%	64.83%
1995	58,002,230	\$1,539,543	\$0.026543	36,266,860	\$488,868	\$0.01348	31.75%	62.53%
1996	57,202,320	\$1,561,193	\$0.027292	34,753,287	\$478,032	\$0.01376	30.62%	60.76%
1997	59,333,410	\$1,589,655	\$0.026792	35,505,080	\$479,755	\$0.01351	30.18%	59.84%
1998	59,925,100	\$1,603,579	\$0.026760	35,513,075	\$444,545	\$0.01252	27.72%	59.26%
1999	61,202,360	\$1,626,241	\$0.026572	35,838,207	\$487,678	\$0.01361	29.99%	58.56%
2000	62,330,126	\$1,582,090	\$0.025382	35,521,015	\$478,188	\$0.01346	30.23%	56.99%
2001	61,085,756	\$1,883,882	\$0.030840	34,295,437	\$467,455	\$0.01363	24.81%	56.14%
2002	68,068,322	\$1,747,889	\$0.025678	35,892,238	\$483,629	\$0.01347	27.67%	52.73%
2003	71,732,077	\$2,362,336	\$0.032933	35,962,956	\$487,702	\$0.01356	20.64%	50.14%
2004	71,371,771	\$2,606,790	\$0.036524	36,669,000	\$566,412	\$0.01545	21.73%	51.38%
2005	72,488,248	\$3,447,014	\$0.047553	36,562,000	\$584,861	\$0.01600	16.97%	50.44%
2006	72,229,128	\$3,710,248	\$0.051368	36,494,000	\$655,733	\$0.01797	17.67%	50.53%
2007	74,328,346	\$3,876,413	\$0.052153	36,494,000	\$694,695	\$0.01904	17.92%	49.10%
2008	72,292,207	\$3,482,050	\$0.048166	36,600,000	\$860,264	\$0.02350	24.71%	50.63%
2009	70,520,725	\$3,556,217	\$0.050428	36,494,000	\$1,022,734	\$0.02802	28.76%	51.75%
2010	73,459,509	\$4,228,544	\$0.057563	36,494,000	\$1,179,673	\$0.03233	27.90%	49.68%
2011	73,368,934	\$3,812,786	\$0.051967	36,494,000	\$1,179,673	\$0.03233	30.94%	49.74%
2012	71,645,714	\$3,723,861	\$0.051976	36,600,000	\$1,181,485	\$0.03228	31.73%	51.08%
2013	70,024,180	\$4,020,994	\$0.057423	36,494,000	\$1,179,673	\$0.03233	29.34%	52.12%
2014	71,029,465	\$3,958,065	\$0.055724	36,494,000	\$1,180,806	\$0.03236	29.83%	51.38%
2015	68,344,633	\$4,118,004	\$0.060254	36,494,000	\$1,179,672	\$0.03233	28.65%	53.40%
2016	57,132,531	\$3,317,025	\$0.058058	36,600,000	\$1,181,485	\$0.03228	35.62%	64.06%
2017	70,564,226	\$3,900,432	\$0.055275	36,494,000	\$996,633	\$0.02731	25.55%	51.72%
2018	79,289,932	\$4,210,667	\$0.053105	36,494,000	\$849,228	\$0.02327	20.17%	46.03%
2019	78,605,679	\$3,825,436	\$0.048666	36,494,000	\$849,228	\$0.02327	22.20%	46.43%
2020	78,656,070	\$3,607,191	\$0.045860	36,600,000	\$850,529	\$0.02324	23.58%	46.53%
2021	83,957,121	\$3,833,866	\$0.045665	36,494,000	\$885,722	\$0.02427	23.10%	43.47%
2022	84,277,534	\$3,686,333	\$0.043740	36,494,000	\$885,722	\$0.02427	24.03%	43.30%
2023	67,411,543	\$3,907,351	\$0.057963	36,494,000	\$1,031,353	\$0.02826	26.40%	54.14%
2024	55,775,186	\$3,283,316	\$0.058867	36,600,000	\$1,032,971	\$0.02822	31.46%	65.62%

YEAR	IP CO. KWH'S	IP CO. COST DOLLARS	COST PER KWH IP CO.	% OF COST DOLLARS	% OF KWH'S PURCHASED	IP CO. TRANS. COST	TRANS. COST PER KWH (MIL)	MISO TO Revenue	Renewable Energy Credits
1985	5,983,705	\$269,316	\$0.04501	41.92%	15.16%	\$114,138	\$0.0029		
1986	7,600,044	\$345,265	\$0.04543	46.76%	17.74%	\$152,869	\$0.0036		
1987	9,094,044	\$390,714	\$0.04296	50.16%	20.49%	\$153,101	\$0.0034		
1988	11,988,324	\$490,876	\$0.04095	57.33%	26.05%	\$134,728	\$0.0029		
1989	11,984,247	\$482,707	\$0.04028	52.88%	26.49%	\$131,652	\$0.0029		
1990	11,426,165	\$460,756	\$0.04032	48.12%	25.44%	\$136,319	\$0.0030		
1991	11,623,786	\$475,883	\$0.04094	44.44%	24.27%	\$146,734	\$0.0031		
1992	12,330,715	\$491,968	\$0.03990	44.38%	26.19%	\$140,513	\$0.0030		
1993	14,259,352	\$553,185	\$0.03879	45.19%	27.19%	\$155,177	\$0.0030		
1994	19,150,683	\$752,582	\$0.03930	53.00%	34.99%	\$144,285	\$0.0026		
1995	21,735,370	\$828,997	\$0.03814	53.85%	37.47%	\$147,500	\$0.0025		
1996	22,449,522	\$867,417	\$0.03864	55.56%	39.25%	\$141,518	\$0.0025		
1997	23,823,330	\$890,103	\$0.03736	55.99%	40.15%	\$143,888	\$0.0024		
1998	24,390,025	\$940,213	\$0.03855	58.63%	40.70%	\$143,864	\$0.0024		
1999	25,303,153	\$919,739	\$0.03635	56.56%	41.34%	\$143,865	\$0.0024		
2000	8,777,808	\$317,354	\$0.03615	20.06%	14.08%	\$38,872	\$0.0006		
2001	29,722,358	\$1,025,423	\$0.03450	54.43%	48.66%	\$296,790	\$0.0049		
2002	32,142,372	\$920,004	\$0.02862	52.64%	47.22%	\$306,742	\$0.0045		
2003	35,769,121	\$1,256,446	\$0.03513	53.19%	49.86%	\$325,527	\$0.0045		
2004	34,702,771	\$1,435,141	\$0.04136	55.05%	48.62%	\$346,683	\$0.0049		
2005	35,926,248	\$2,153,485	\$0.05994	62.47%	49.56%	\$347,836	\$0.0048		
2006	35,735,128	\$2,345,625	\$0.06564	63.22%	49.47%	\$368,302	\$0.0051		
2007	37,866,971	\$2,405,855	\$0.06353	62.06%	50.95%	\$398,172	\$0.0054		
2008	35,692,207	\$1,879,801	\$0.05267	53.99%	49.37%	\$366,213	\$0.0051		
2009	34,026,725	\$1,507,934	\$0.04432	42.40%	48.25%	\$653,784	\$0.0093		
2010	36,965,509	\$1,504,044	\$0.04069	35.57%	50.32%	\$1,141,590	\$0.0155		
2011	36,874,934	\$1,541,506	\$0.04180	40.43%	50.26%	\$1,051,292	\$0.0143		
2012	35,045,714	\$1,546,179	\$0.04412	41.52%	48.92%	\$1,070,093	\$0.0149	\$77,869	
2013	33,530,180	\$1,662,250	\$0.04957	41.34%	47.88%	\$1,237,714	\$0.0177	\$64,879	\$2,100
2014	34,535,465	\$1,532,049	\$0.04436	38.71%	48.62%	\$1,285,413	\$0.0181	\$51,789	\$2,567
2015	31,850,633	\$1,539,857	\$0.04835	37.39%	46.60%	\$1,417,339	\$0.0207	\$51,458	\$4,500
2016	20,532,531	\$945,262	\$0.04604	28.50%	35.94%	\$1,232,993	\$0.0216	\$70,281	\$4,500
2017	34,054,496	\$1,367,097	\$0.04014	35.05%	48.26%	\$1,587,971	\$0.0225	\$56,322	\$0
2018	42,711,386	\$1,770,552	\$0.04145	42.05%	53.87%	\$1,611,755	\$0.0203	\$47,277	\$0
2019	42,079,569	\$1,311,748	\$0.03117	34.29%	53.53%	\$1,724,711	\$0.0219	\$69,077	\$0
2020	42,044,332	\$1,064,270	\$0.02531	29.50%	53.45%	\$1,803,235	\$0.0229	\$114,502	\$0
2021	47,394,439	\$851,042	\$0.01796	22.20%	56.45%	\$2,204,745	\$0.0263	\$122,996	\$0
2022	47,758,954	\$538,942	\$0.01128	14.62%	56.67%	\$2,298,101	\$0.0273	\$165,106	\$0
2023	30,861,449	\$926,956	\$0.03004	23.72%	45.78%	\$1,978,869	\$0.0294	\$137,383	\$0
2024	19,152,090	\$723,216	\$0.03776	22.03%	34.34%	\$1,660,578	\$0.0298	\$140,318	\$0

YEAR	KWH'S GENERATED	% OF KWH'S GENERATED	FUEL ON HAND YEAR END	FUEL PURCHASED	FUEL USED FOR TURBINE		
1985	6,000	0.015%	37,640	0	820		
1986	14,000	0.033%	40,611	0	2,559		
1987	11,000	0.025%	38,925	0	1,686		
1988	9,000	0.020%	44,519	7,000	1,410		
1989	9,000	0.020%	46,259	3,000	1,260		
1990	6,000	0.013%	45,100	0	1,259		
1991	125,000	0.261%	42,900	15,490	17,690		
1992	13,000	0.028%	41,590	0	1,310		
1993	8,000	0.015%	39,900	0	1,690		
1994	5,000	0.009%	39,193	0	707		
1995	7,000	0.012%	38,676	0	517		
1996	8,000	0.014%	37,336	0	1,340		
1997	5,000	0.008%	36,856	0	480		
1998	22,000	0.037%	40,786	7,500	3,570		
1999	61,000	0.100%	42,556	7,200	5,430		
2000	82,000	0.132%	39,996	7,200	9,790		
2001	316,472	0.518%	44,628	29,002	21,131		
2002	33,712	0.050%	44,470	1,000	2,745		
2003	480,617	0.670%	39,661	36,000	39,400	\$33,461	\$259,200
2004	34,461	0.048%	36,792	0	2,979	\$2,979	\$255,576
2005	350,008	0.483%	39,816	27,999	24,725	\$43,536	\$245,428
2006	107,048	0.148%	38,018	7,500	9,307	\$18,688	\$275,576
2007	182,226	0.245%	39,739	14,646	13,041	\$28,478	\$248,814
2008	30,823	0.043%	36,907	0	2,887	\$6,513	\$250,114
2009	26,765	0.038%	34,598	0	2,309	\$5,175	\$241,227
2010	11,299	0.015%	33,438	0	1,081	\$2,394	\$241,227
2011	19,704	0.027%	31,748*	0	1,701	\$3,866	\$0
2012	11,464	0.016%	27,997	30,009	2,112	\$3,972	\$0
2013	10,980	0.016%	26,754	0	1,277	\$4,310	\$0
2014	34,545	0.049%	24,204	0	2,697	\$9,019	\$0
2015	15,103	0.022%	22,974	0	1,233	\$4,206	\$0
2016	19,051	0.033%	22,974	0	1,233	\$6,004	\$0
2017	15,730	0.022%	19,791	0	1,521	\$5,141	\$0
2018	84,546	0.107%	19,721	7500	7,825	\$26,409	\$0
2019	32,110	0.041%	17,238	0	2,615	\$8,826	\$0
2020	11,738	0.015%	16,211	0	1,169	\$3,659	\$0
2021	68,682	0.082%	16,235	5000	4,908	\$15,353	\$0
2022	24,580	0.029%	7,641	8500	1,814	\$6,578	\$0
2023	56,094	0.083%	8,707	5000	3,888	\$15,324	\$0
2024	23,096	0.041%	10,357	0	2,238	\$8,848	\$0

CITY OF WINDOM

ELECTRIC FUND CONTRIBUTIONS TO OTHER FUNDS

YEAR	GENERAL FUND	HOSPITAL FUND	MEDICAL CLINIC	WATER FUND	SEWER FUND	ARENA FUND	5-YR ST PROJECT	LANDFILL	COMMUNITY CENTER	ALL OTHER	TOTALS
1957	5,317										5,317
1958	9,652										9,652
1959	24,759										24,759
1960	18,411										18,411
1961	16,931										16,931
1962	21,303										21,303
1963	21,332										21,332
1964	12,240										12,240
1965	24,931										24,931
1966	38,298										38,298
1967	59,259										59,259
1968	63,645										63,645
1969	54,355										54,355
1970	60,404										60,404
1971	63,645										63,645
1972	68,915			63,067							131,982
1973	72,950			23,008							95,958
1974	76,019	40,000		11,555							127,574
1975	87,049	40,000		360,150		10,000					497,199
1976	87,869	40,000		150,000		5,000					282,869
1977	98,621					5,000					103,621
1978	111,989					5,000					116,989
1979	145,261										145,261
1980	140,637										140,637
1981	154,469										154,469
1982	165,235	45,000									210,235
1983	195,245						750,000				945,245
1984	169,177										169,177
1985	221,313										221,313
1986	195,245		428,300								623,545
1987	195,000							127,172		1,063	323,235
1988	195,245							45,262			240,507
1989	195,000							260,681		79,950	535,631
1990	195,245	172,695			240,000			98,861			706,801
1991	192,245							15,594		15,000	222,839
1992	195,245							29,002		15,000	239,247
1993	195,245							27,856		374,973	598,074
1994	195,245							30,718			225,963
1995	195,245							29,355			224,600
1996	195,245										195,245
1997	195,245									23,150	218,395
1998	195,245								500,000	150,882	846,127
1999	195,245		68,000						150,000	218,000	631,245
2000	195,245										195,245
2001	195,245									20,000	215,245
2002	195,245										195,245
2003	195,245										195,245
2004	250,000										250,000
2005	250,000									223,878	473,878
2006	250,000										250,000
2007	200,000										200,000
2008	175,000										175,000
2009	175,000										175,000
2010	175,000										175,000
2011	175,000										175,000
2012	175,000									24,657	199,657
2013	175,000									28,837	203,837
2014	175,000										175,000
2015	175,000										175,000
2016	175,000										175,000
2017	175,000									9,998	184,998
2018	200,000										200,000
2019	200,000										200,000
2020	200,000										200,000
2021	200,000										200,000
2022	200,000										200,000
2023	200,000										200,000
2024	200,000										200,000
TOTAL	9,900,151	337,695	496,300	607,780	240,000	25,000	750,000	664,501	650,000	1,185,388	14,856,815

2024 Annual Report

River Bend Liquor
City of Windom
Manager – John Nelson



2024 River Bend Liquor Staff

Manager

John Nelson (7th year)

Full Time Staff

Wanda Byam (26th year)

Kathy Morphew (4th year)

Part-Time Staff

Jennifer Elness* (2nd year)

Shannon Goemle (1st year)

Tamra Griesse* (2nd year)

Mara Hawkinson-Dunse (2nd year)

Tony Hulm (2nd year)

Kylee Johnson (1st year)

Lisa Letcher (4th year)

Bill Mielke (8th year)

Mikayla Myers* (1st year)

Cindy Nelson (7th year)

*Resigned



Department Sales

Department	2024	Percent of Sales	2023	Percent of Sales	2022	Percent of Sales
Liquor	\$792,940.36	35.48%	\$802,043.10	33.92%	\$775,477.67	32.22%
Beer	\$1,171,310.33	52.41%	\$1,283,867.73	54.29%	\$1,338,252.91	55.60%
Wine	\$213,736.24	9.56%	\$216,195.91	9.14%	\$234,955.63	9.76%
Tobacco	\$2,810.00	0.13%	\$4,449.00	0.19%	\$7,105.00	0.30%
Non-Alcoholic	\$30,084.30	1.35%	\$31,760.02	1.34%	\$25,318.98	1.05%
Ice	\$9,085.07	0.41%	\$10,434.57	0.44%	\$9,644.44	0.40%
THC	\$3,597.82	0.16%	\$741.02	0.03%	-	-
Other Merchandise	\$11,211.05	0.50%	\$15,287.41	0.65%	\$16,279.49	0.68%
Total Sales:	\$2,234,775.17		\$2,364,778.76		\$2,407,034.12	

River Bend Liquor Top Sellers of 2024!

Beer

- Busch Light 24pk Cans – 3,266 Cases (33.33 Pallets) – \$75,619.94
- Keystone Light 15pk Cans – 1,718 (859 Cases) – \$20,140.44
- Coors Light 24pk Cans – 1,581 (15.2 Pallets) – \$38,621.94
- Busch Light 24pk-16oz Cans – 1,531 (24.3 Pallets) – \$38,248.19
- Michelob Golden Light 24pk Cans – 1,511 (15.41 Pallets) – \$36,958.45
- Coors Light 24pk-16oz Cans – 1,379 (19.7 Pallets) – \$35,840.21
- Michelob Ultra 24pk Can – 1,365 (15.17 Pallets) – \$34,521.91
- Michelob Golden Light 24pk-16oz Can – 1,094 (17.35 Pallets) – \$28,415.06
- Deschutes Royal Imperial IPA 19.2oz Can – 995 (82.91 Cases) – \$3,041.35
- Modelo Especial 24pk Can – 976 (12.05 Pallets) – \$29,270.24

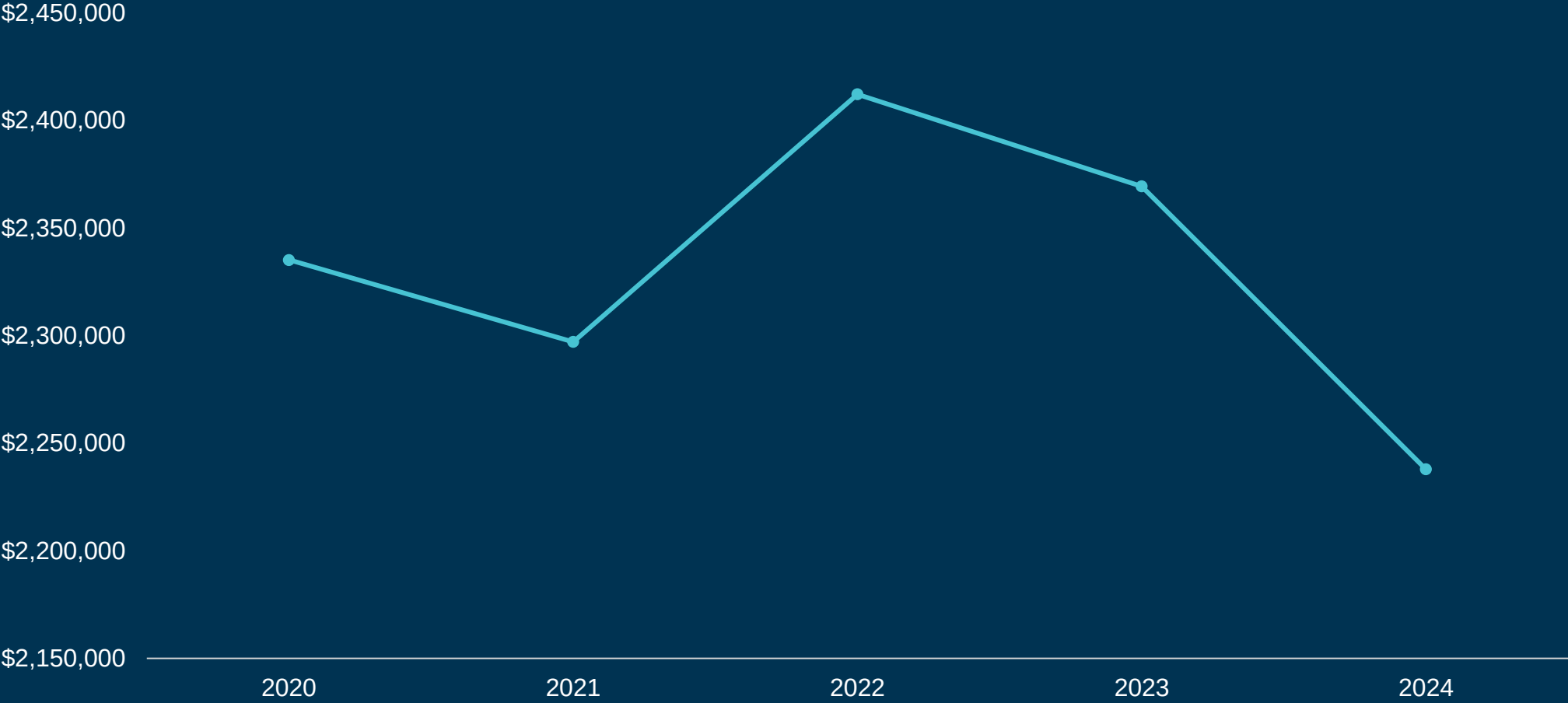
Liquor

- Fireball 100ml – 1,957 (40.77 Cases) – \$3,892.49
- 99 Watermelons 50ml – 1,539 (12.82 Cases) – \$2,308.19
- UV Blue Raspberry 50ml – 1,307 (10.89 Cases) – \$1,844.50
- Karkov Vodka 1.75L – 1,052 (175.33 Cases) – \$12,452.40
- Windsor 1.75L – 973 (162.16 Cases) – \$17,764.03
- Fireball 50ml – 956 (9.77 Cases) – \$1,434.00
- Black Velvet 1.75L – 864 (144 Cases) – \$14,337.12
- Karkov 375ml – 335 (13.96 Cases) – \$1,839.15
- Revel Stoke Roasted Apple 200ml – 335 (6.98 Cases) – \$1,119.17
- Bacardi Light 375ml – 329 (27.42 Cases) – \$2,793.21

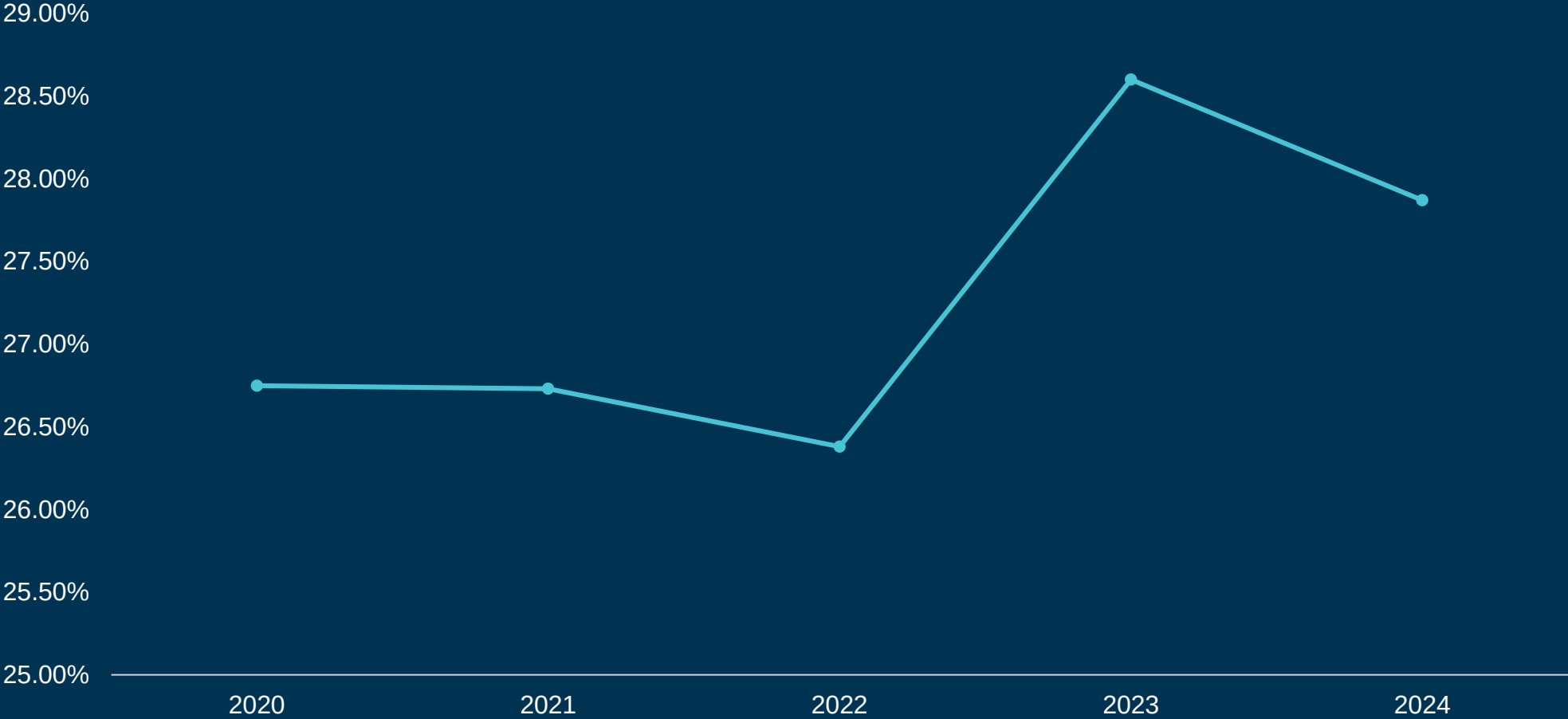
Wine

- Murphy Good-Sauvignon Blanc 750ml – 208 (17.33 Cases) – \$2,652.47
- Black Box-Cabernet Sauvignon 500ml – 171 (14.25 Cases) – \$1,108.49
- Gallo-Cabernet Sauvignon 1.5L – 171 (28.5 Cases) – \$1,695.96
- Whitehaven-Sauvignon Blanc 750ml – 150 (12.5 Cases) – \$2,938.10
- Stella Rosa-Black 750ml – 148 (12.33 Cases) – \$1,865.32
- Franzia-Crisp White 5L Box – 148 (37 Cases) – \$2,805.52
- Black Box-Chardonnay 3L Box – 131 (21.83 Cases) – \$2,880.69
- Ménage-A-Trois Dolce Sweet Red 750ml – 129 (10.75 Cases) – \$1,546.71
- Franzia-Chillable Red 3L Box – 128 (32 Cases) – \$2,421.72
- Franzia-Sunset Blush 3L Box – 115 (28.75 Cases) – \$2,172.85

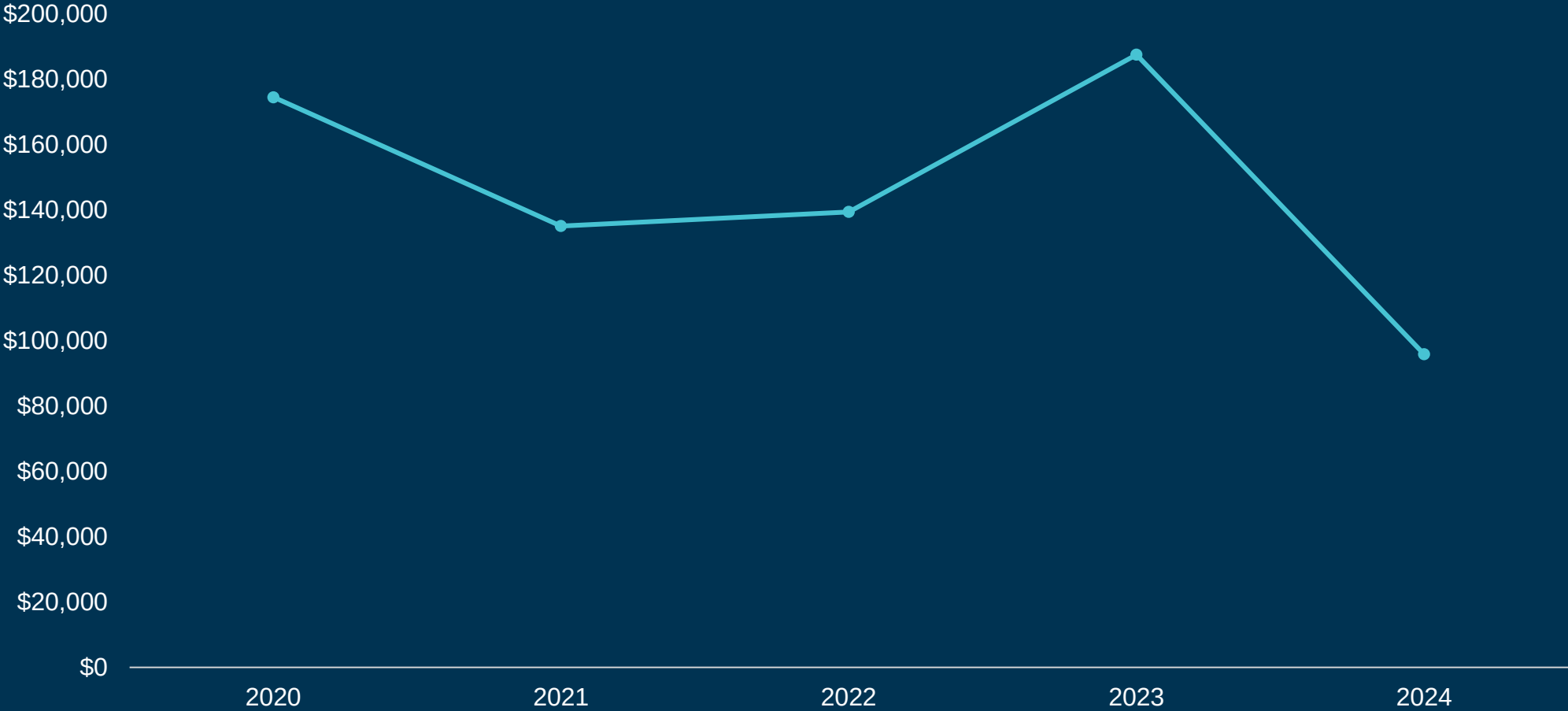
Gross Revenue Sales



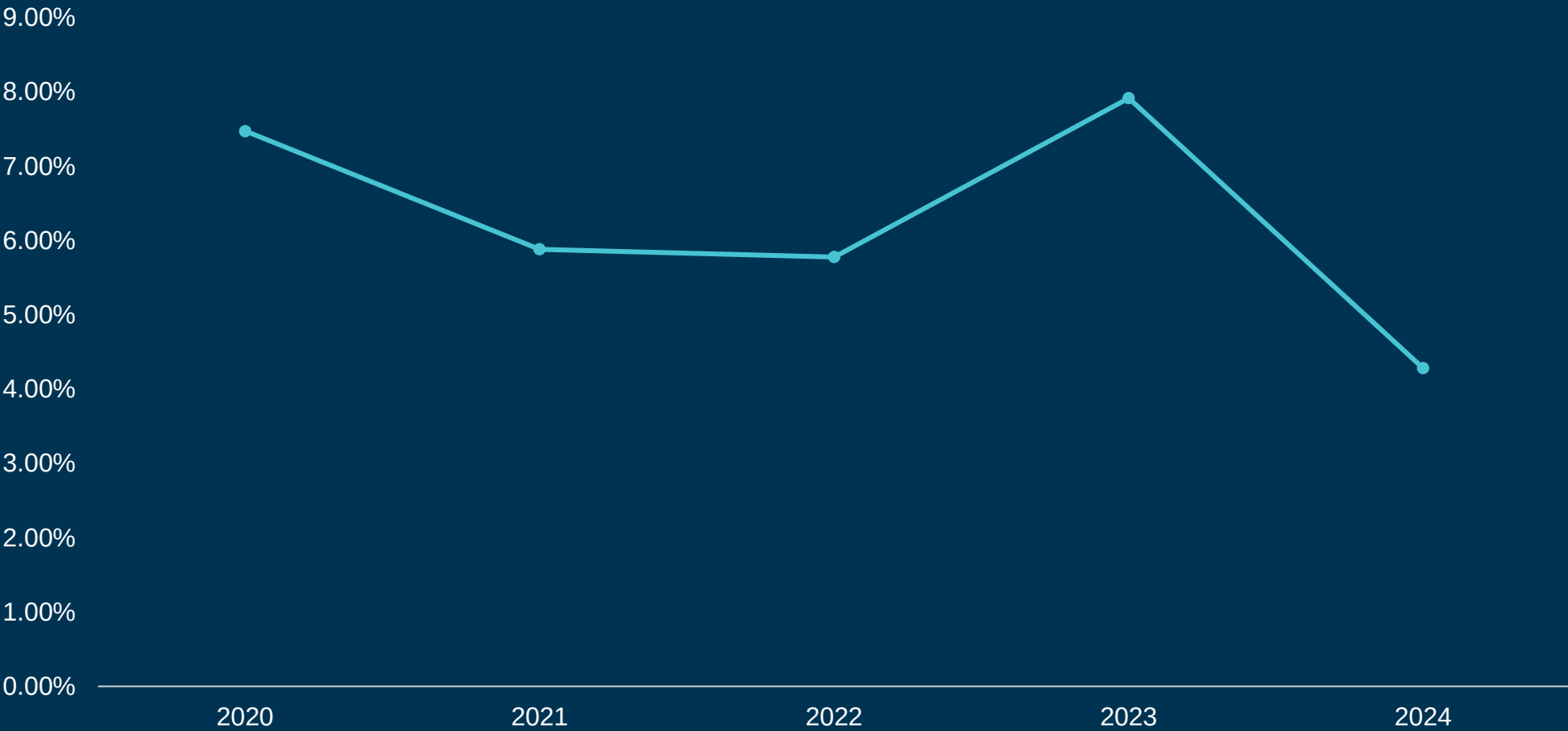
Gross Profit Percentage (Gross Profit/Gross Sales)



Net Profit



Net Profit Percentage (Net Income/Gross Sales)



Store Remodel/Expansion

Substantial Completion – May 2024

Major Improvements

- Added approximately 1500 square foot addition for storage.
- Easier Access for Deliveries
- Purchased two brand new cooler boxes and cooling units. Increasing the number of display doors from 13 to 21 and additional cooler space by about 75%
- Purchased all new shelving and added an extra 400 linear feet of shelving space.
- Increased size of Mechanical Room for more maneuverability.
- Updated Air Conditioner Condenser Units
- Installed Epoxy flooring vs. Carpet.
- Replaced the aged awning on the front of the building with an updated modern LED Sign. Also added the same sign to the back of the store.
- Updated Security System & Cameras
- Increased our ADA Accessibility
- More Options for Displays and/or Tasting Tables
- Eliminated Liability Hazards from the front sidewalk.
- Overall Positive Feedback from the general public.

River Bend Liquor - Launch Video

We teamed up with MediaWorks to create a launch video after the remodel/expansion for advertising. We have posted the video on YouTube and can be found by Searching "River Bend Liquor"

Or the following link:

<https://youtu.be/KhMPS31P3wA?si=wqeqbVRwcvrwJoL7>



2024 Annual Wine (And More) Tasting

Location: Windom Community Center

Date: November 8, 2024



Holiday **WINE TASTING**

Beer and liquor also available

EVENT

Fri., Nov. 8
6:00 p.m. to 8:00 p.m.
Windom Community Center
1750 Cottonwood Lake Drive

Palate cleansers by
Cakes & Catering

20+ vendor
tables! 100+
items to sample

River Bend
LIQUOR

\$25 at the door OR
\$20 with food or cash donation to Windom Area Sharing Center

Results of the 2024 Wine Tasting

- For the first time we had paired our Wine Tasting with our Annual Food Drive. Offering a discounted admission for a donation to the Windom Area Sharing Center.
 - We collected 150lbs of Food
 - We collected \$95 (\$1 = 3lbs of Food)
- Attendance: 169
- 20 Vendor Tables, Sampling 148 items
- Orders:
 - 17 Total Orders
 - 209 items
 - \$3,500 in sales
- Next years tasting scheduled for November 14, 2025

2024 MMBA Community Involvement Activities

Results from 2024 MMBA Community Events

- April 2024 – Pet Supply Drive Month
 - Hosted a Pet Adoption Day – April 14, 2024
 - Collected numerous pet supplies and cash for Cottonwood County Animal Rescue
- August – September 2024 – Fire Department Fundraiser
 - Organized a Pallet Raffle for the Windom Fire Department – Relief Association
 - Sales generated a transfer of \$692.50 to Windom Fire Department
 - Boot Collection at registers collected just over \$50
- November – December 2024 – Food Drive
 - Collected Food, Cash & other supplies for Windom Area Sharing Center
 - 196.6lb of Food
 - \$150 Cash (\$1 = 3lbs of Food) – 450lbs
 - Total: 646.6lbs of Food!

River Bend Liquor City of Windom

Year	Revenue Sales	Cost of Goods Sold	Profit \$	Profit %	Other Expenses	Net Income	Transfer	Net After Transfer
2015	\$1,810,485.00	(\$1,290,241.00)	\$520,244.00	28.74%	(\$321,611.00)	\$198,633.00	(\$70,000.00)	\$128,633.00
2016	\$1,835,544.00	(\$1,333,627.00)	\$501,917.00	27.34%	(\$371,216.00)	\$130,701.00	(\$581,212.00)	(\$450,511.00)
2017	\$1,906,997.93	(\$1,392,407.00)	\$514,590.93	26.98%	(\$383,486.97)	\$131,103.96	(\$70,000.00)	\$61,103.96
2018	\$2,059,652.55	(\$1,530,617.62)	\$529,034.93	25.69%	(\$391,150.16)	\$137,884.77	(\$100,000.00)	\$37,884.77
2019	\$2,052,671.93	(\$1,508,024.82)	\$544,647.11	26.53%	(\$412,924.63)	\$131,722.48	(\$100,000.00)	\$31,722.48
2020	\$2,335,338.94	(\$1,710,696.02)	\$624,642.92	26.75%	(\$450,059.29)	\$174,583.63	(\$100,000.00)	\$74,583.63
2021	\$2,297,136.05	(\$1,683,136.65)	\$613,999.40	26.73%	(\$478,864.80)	\$135,134.60	(\$100,000.00)	\$35,134.60
2022	\$2,412,277.22	(\$1,775,953.78)	\$636,323.44	26.38%	(\$496,888.38)	\$139,435.06	(\$100,000.00)	\$39,435.06
2023*	\$2,369,420.27	(\$1,691,881.62)	\$677,538.65	28.60%	\$64,034.55	\$741,573.20	(\$100,000.00)	\$641,573.20
2024	\$2,237,979.66	(\$1,614,266.16)	\$623,713.50	27.87%	(\$527,841.55)	\$95,871.95	(\$100,000.00)	(\$4,128.05)

*Bonding Revenue/Expenses included in 2023 Numbers. Bond Proceeds: \$540,000 Premium on Bonds Sold: 24,966.91 Bond Issueance Costs: (\$10,992.21). After those numbers are subtracted results in a Net Income amount of \$187,598.50 or \$87,598.50 after transfer.

Sales by Department

	2024	% of Sales	2023	2022	2021	2020
Liquor	\$792,940.36	35.48%	\$802,043.10	\$775,477.67	\$749,583.58	\$773,327.51
Beer	\$1,171,310.33	52.41%	\$1,283,867.73	\$1,338,252.91	\$1,230,055.73	\$1,224,239.94
Wine	\$213,736.24	9.56%	\$216,195.91	\$234,955.63	\$258,817.10	\$288,450.56
Tobacco	\$2,810.00	0.13%	\$4,449.00	\$7,105.00	\$5,465.16	\$4,707.26
Non-Alcoholic	\$30,084.30	1.35%	\$31,760.02	\$25,318.98	\$20,489.66	\$19,066.70
Ice	\$9,085.07	0.41%	\$10,434.57	\$9,644.44	\$9,638.70	\$9,516.21
THC	\$3,597.82	0.16%	\$741.02			
Other Merch	\$11,211.05	0.50%	\$15,287.41	\$16,279.49	\$18,462.84	\$15,894.56
Total	\$2,234,775.17		\$2,364,778.76	\$2,407,034.12	\$2,292,512.77	\$2,335,202.74

CITY OF WINDOM LIQUOR FUND ANNUAL ACCOUNT ACTIVITY YTD DECEMBER, 2024 UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			965,086.42	
	DECEMBER	2024	2024	
	PY YTD	BUDGET	YTD	%
REVENUE				
330 Intergovernmental Revenue	21			
370 Other Revenues	14,910.15	-	24,328.18	-
378 Liquor Sales	2,369,420.27	2,467,700.00	2,237,979.66	90.69%
380 Other Financing Sources	(0.09)		-	
Total Revenue	2,384,351.33	2,467,700.00	2,262,307.84	91.68%
EXPENSE				
100 Personal Services	340,924.85	328,197.00	336,277.99	102.46%
200 Supplies	12,049.83	8,500.00	11,031.62	129.78%
250 Merchandise Purchases	1,714,512.94	1,799,582.00	1,611,450.16	89.55%
300 Charges and Services	65,296.32	58,745.00	61,581.39	104.83%
360 Insurance	22,616.12	23,748.04	18,643.01	78.50%
380 Utility Service	15,734.00	16,950.00	10,013.93	59.08%
400 Repairs & Maint	2,808.28	5,800.00	20,108.85	346.70%
430 Misc	57,760.50	50,850.00	60,098.98	118.19%
	2,231,702.84	2,292,372.04	2,129,205.93	92.88%
410 Depreciation	23,042.10	53,000.00	15,540.00	29.32%
600 Debt Service	10,992.21		17,187.99	
700 Other Financing Uses	100,000.00	145,025.00	-	0.00%
	110,992.21	145,025.00	17,187.99	11.85%
Expense Total	2,365,737.15	2,490,397.04	2,161,933.92	86.81%
Surplus (Deficit)	18,614.18	(22,697.04)	100,373.92	
CAPITAL				
500 Capital Outlay		826,000.00		
Building remodel			501,249.92	
Coolers & Cameras	-	-	12,705.50	
	-	826,000.00	513,955.42	62.22%
Change in Other Asset/Liabilities		-	(210,445.51)	
CASH CHANGE	41,656.28	(795,697.04)	(608,487.01)	
CASH & INVESTMENT BALANCE			356,599.41	

City of Windom

Telecommunications Department

Annual Report 2024

From Telecom Dept. General Manager



Why is it important that rural Minnesotans have broadband access?

“Broadband has revolutionized business, government, education, work, and lifestyles. Without robust broadband access and fully technologically literate populations, rural communities will be unable to take advantage of the extraordinary benefits that ultra-high-speed, next-generation Internet can provide.”

The world has moved online since the COVID-19 pandemic affected our local community, city, county, state, local businesses, and area schools. Online commerce is still increasing, online webinars/meetings and home offices are the norm in which all of these results in increased broadband consumption throughout 2023. The Windomnet internet daily down/up bandwidth usage is around 19.25 Terabytes (TB) per day or about 7,026 TB per year.

In practical terms, 19.25 terabytes of data are equivalent to the following:

14 million floppy disks	28,836 CD-ROM discs	4,081 DVD discs	770 single-layer Blu-ray discs
9,625 hours of movies	2,543,887 650-pg books	1.65 billion pages of Word documents.	

City of Windom Utilities and Windomnet Operations

The City of Windom's utility services cater to 2,088 households and approximately 357 commercial customers, primarily focusing on electric, water, and telecom services. Windomnet, a subsidiary, is responsible for the management and maintenance of various critical infrastructure components, ensuring seamless operations and service delivery to the community.

Key Infrastructure:

1. **Gigabit Passive Optical Network (GPON):** Windomnet operates and maintains a robust GPON, facilitating high-speed internet access for residential and commercial users.
2. **Telephone Switch:** The city's telephone switch infrastructure is managed by Windomnet, providing reliable communication services to residents and businesses.
3. **Core Internet Routers:** Windomnet oversees the operation of core internet routers, ensuring optimal performance and connectivity for internet services.
4. **CATV Headend:** Windomnet manages the CATV headend system, delivering a wide range of television services to subscribers.
5. **City IT Network:** The IT network infrastructure of the city is maintained by Windomnet, supporting various municipal operations and services.
6. **Direct Internet Access:** Windomnet offers two diverse 10 Gb routes for Direct Internet Access, ensuring redundancy and high availability for internet connectivity.
7. **Colocation Services:** Windomnet provides colocation services, with seven additional colocation racks installed in 2021 to accommodate growing demand. Currently, there are ten companies and various other entities collocated in Windomnet's facility.

Continued Growth:

Colocation customers continue to leverage Windomnet's infrastructure for their connectivity needs, with ongoing installations of cross connects and circuits. Additionally, several fiber optic transport providers have their routes transiting through Windomnet's facility, highlighting the strategic importance of the city's infrastructure in the region's telecommunications landscape.

Conclusion:

The City of Windom, through its utilities division and Windomnet subsidiary, remains committed to providing reliable and cutting-edge infrastructure to meet the evolving needs of its residents and businesses. The continued expansion of colocation services and the presence of fiber optic transport providers underscore Windom's role as a vital hub in the telecommunications ecosystem.



Telecommuter Forward! Community

The City of Windom is one of 49 Minnesota cities recognized as Telecommuter-Friendly Communities to support remote work capabilities. Windom, MN is a Telecommuter Forward! Community.



In 2004, the Telecommunications Department embarked on a groundbreaking initiative known as the 'Fiber Optic Cable Build,' which marked the inception of a transformative infrastructure project. The endeavor saw the installation of the following fiber optic cable network:

- Fiber Optic Cable Route Miles: 34.87
- Dual Fiber Optic Cable Route Miles: 10.8 (representing instances where two or more cables were laid within the same trench)

Over the years, our commitment to innovation and expansion has remained steadfast. An additional 6.25 Fiber Miles have been seamlessly integrated into our network, bolstering the reach and capacity of the Windomnet fiber optic distribution infrastructure. As a result, our network now spans an impressive total of 51.92 miles, a testament to our unwavering dedication to advancing connectivity.



Behind the success of this initiative lies the expertise and dedication of our Telecom Department staff:

- Jeff Dahna: With a 20-year tenure (initially as a NOC Technician) General Manager of Windomnet and a remarkable 30 years in the telecommunications field, Jeff brings extensive experience and strategic leadership to our team.
- Terry Glidden: With 27 years of invaluable experience as an Outside Plant Technician, Terry has been a cornerstone of City Cable/Windomnet's operations.
- Jordan Bussa: Bringing 11 years of expertise to the team as an Outside Plant Technician, Jordan has played a pivotal role in the development and maintenance of our network.
- Brian Turner: With 2 ½ years with Windomnet, Brian's contributions as an Installation Technician have been instrumental in realizing our vision for a robust telecommunications infrastructure.
- Andrew Rossow: In just under two years as our Network Operations Center Technician, Andrew has made significant strides in his tenure, exemplifying a commitment to excellence in ensuring the smooth functioning of our network operations center.

Together, their collective efforts underscore our unwavering commitment to delivering cutting-edge telecommunications solutions to our community, today and into the future.

IT/Network Operations 2024 Summary

Network Operations Center Colocation Racks

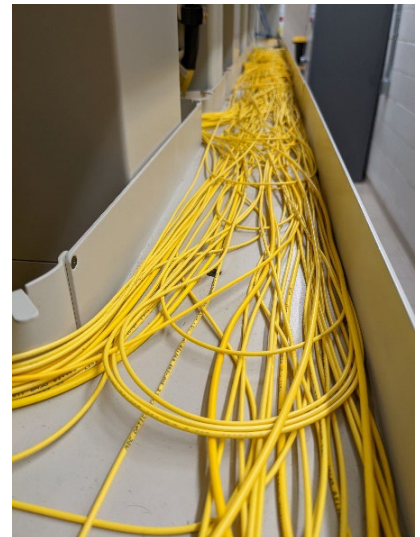
In 2024, significant progress was made in expanding and optimizing the Network Operations Center (NOC) colocation racks to meet the evolving demands of our long-haul fiber transport services.

1. Rack Expansion for Projects: A prominent long-haul fiber transport company required additional infrastructure for their 2024 projects. Consequently, we leased additional racks to accommodate their needs. The installation process, encompassing fiber trays, power/ground cables, fuse panels, and frame hardware, was diligently executed and successfully completed by second quarter 2024.

2. Expedited Rack Relocation: Responding to the urgent requirements of another colocation partner, we swiftly facilitated the relocation of an 8' rack to accommodate their long-haul transport equipment. This expedited process underscores our commitment to meeting the dynamic needs of our clients while maintaining operational efficiency.

3. Rack Lineup Enhancement: To further bolster our infrastructure capabilities, two additional 7' racks were ordered to replace a single cage style rack and will be installed in the first part of 2025 in the Network Operations Center. These additions not only expanded our capacity but also optimized the arrangement of equipment, ensuring seamless operations and facilitating future scalability.

These endeavors reflect our dedication to providing robust and adaptable infrastructure solutions, thereby empowering our clients to thrive in a rapidly evolving technological landscape.



FCC Broadband Data Collection

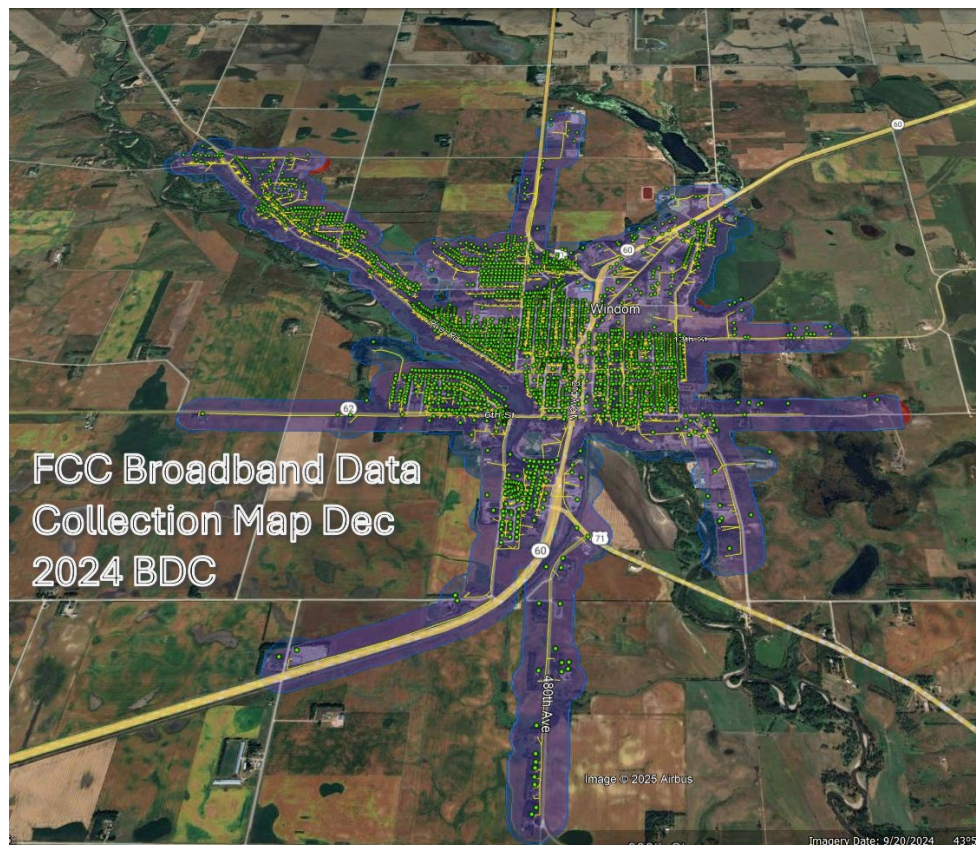
In compliance with FCC regulations, our organization has diligently undertaken the task of updating and submitting existing network data and coverage area maps to the Federal Communications Commission (FCC). This process is carried out biannually and involves collaboration among key stakeholders including the Telecom General Manager (GM), staff, city hall personnel, and engineers.

Our concerted effort revolves around ensuring the accuracy and comprehensiveness of the data submitted to the FCC for their broadband coverage maps. This undertaking not only aligns with regulatory obligations but also serves to enhance transparency and accessibility in depicting the broadband landscape across our service areas.

Throughout this process, our team has worked diligently to compile and update the necessary documentation, leveraging the expertise and insights of our engineering staff alongside the administrative support provided by city hall personnel. The Telecom GM's oversight ensures coordination and adherence to FCC guidelines, thereby facilitating a streamlined and efficient submission process.

By actively engaging in the FCC broadband data collection initiative, we reaffirm our commitment to promoting robust communication infrastructure and bridging the digital divide within our communities. This ongoing collaboration underscores our dedication to fostering connectivity and empowering individuals and businesses through reliable broadband services.

Moving forward, we remain steadfast in our efforts to maintain the accuracy and integrity of our broadband coverage data, thereby contributing to the FCC's overarching goal of advancing nationwide broadband availability and accessibility.



Outside Plant Operations Summary: Fiber Optic Services Drops and Infrastructure for 2024

In 2024, our Outside Plant Operations team achieved significant milestones in expanding and maintaining our fiber optic infrastructure. The following summary highlights key metrics:

- **New Installations:**
Single Family Residential: 5
Multi Dwelling Unit: 0
New Business: 3
- **Maintenance and Repairs:**
Fiber drops repaired: 10
Fiber Optic Pedestals replaced: 6



These numbers reflect our commitment to delivering reliable fiber optic services to our customers while ensuring the resilience and longevity of our infrastructure.

Moving forward, we remain dedicated to enhancing our operations, optimizing service delivery, and meeting the evolving needs of our customers.

Thank you to all team members for their hard work and dedication throughout the year.



Customer Service Ticket Summary

Over the past year, Customer Service Representatives, using the provisioning and billing system, have compiled the following tickets for Telecom Technicians.

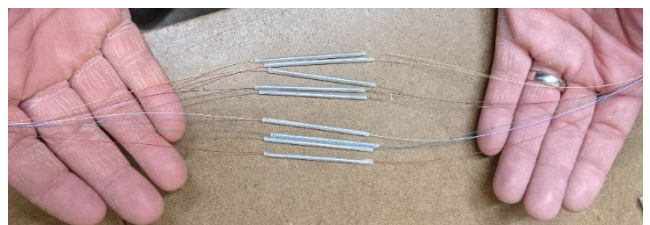
<u>Trouble Orders - 636</u>			
Checking service	307	Single Serv Trouble	281
Multiple Serv Trouble	48		
<u>Quick Changes - 81</u>			
Speed Change	50	Equipment Change	3
Adding Feature	3	Password Reset Email	2
Equipment Return	3	change	2
Vacation Orders	25	Migration Orders	202
Reconnects for nonpaid	242	Overall Service Orders	925

Windomnet Fiber Optic Splicing Trailer

A fiber optic splicing trailer offers several benefits for organizations involved in telecommunications, networking, or any field that relies heavily on fiber optic infrastructure:

1. **Mobility:** Fiber optic splicing trailers are essentially mobile workstations equipped with all the necessary tools and equipment for splicing fiber optic cables. This mobility allows technicians to bring their workspace directly to the location where splicing is needed, whether it's in a remote area or at a specific job site.
2. **Rapid Deployment:** With a splicing trailer, technicians can quickly set up their workspace without the need to rely on fixed facilities or infrastructure. This leads to faster response times and quicker completion of projects, which is especially crucial in emergency situations or when dealing with tight deadlines.
3. **Cost-Effectiveness:** While the initial investment in a fiber optic splicing trailer can be significant, it can ultimately save money in the long run by reducing the need for multiple fixed splicing locations or renting temporary facilities. It also helps in minimizing downtime and maximizing the efficiency of technicians' time on-site.
4. **Customization and Organization:** Splicing trailers can be customized to suit the specific needs of the organization or project. They are typically equipped with racks, shelves, and storage compartments to keep tools, equipment, and materials organized and easily accessible. This helps technicians work more efficiently and reduces the risk of misplaced or lost items.
5. **Weather Protection:** Many fiber optic splicing trailers are designed to provide a controlled environment for splicing work, protecting technicians and equipment from the elements. This is particularly important in outdoor or harsh weather conditions where the working conditions may otherwise be challenging.
6. **Enhanced Safety:** Splicing trailers often come with safety features such as proper ventilation systems, fire extinguishers, and first aid kits to ensure a safe working environment for technicians. Additionally, having a dedicated workspace for splicing helps minimize the risk of accidents and injuries associated with working in non-optimal conditions.
7. **Quality Assurance:** By having a dedicated splicing trailer, organizations can maintain consistent quality standards for their splicing work. The controlled environment and access to necessary tools and equipment ensure that splices are performed accurately and reliably, leading to better overall network performance and reliability.

Overall, a fiber optic splicing trailer provides a convenient, efficient, and cost-effective solution for organizations looking to perform fiber optic splicing work in various locations.



Fiber Optic System

With technology changes and life-span of electronics, Windomnet staff continues to upgrade customers to the new fiber system. This new fiber system allows Windomnet to offer larger bandwidth packages, home WiFi, increased internet speeds for larger apartments, Transparent Local Area Network Services and auto provisioning of services. Technology is changing. We have made system design changes to allow for the newer technologies (WiFi 6, NGPON-Next Gigabit Passive Optical Network) to be used with our existing fiber optic infrastructure.



Fusion Splicer

We have a refurbished Fujikura 70S Core Alignment Fusion Splicer. This splicer has less loss per splice than the cladding alignment fusion splicer and will be used on distribution fibers. The service drops are fusion spliced with a Fitel splicer which is a handheld size unit.



Underground Utility Locating

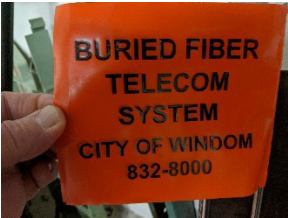


By successfully locating services this eliminates or reduces the disruption of critical utilities, such as fiber optic systems, water, gas and electrical grid. Without underground utility locates, there is a potential for loss of life and damage to property just by digging a hole. It’s important to have

locates completed before any construction starts as it provides crucial information for entities and individuals who are doing the digging. The Telecom Department locates our own fiber optic underground infrastructure.

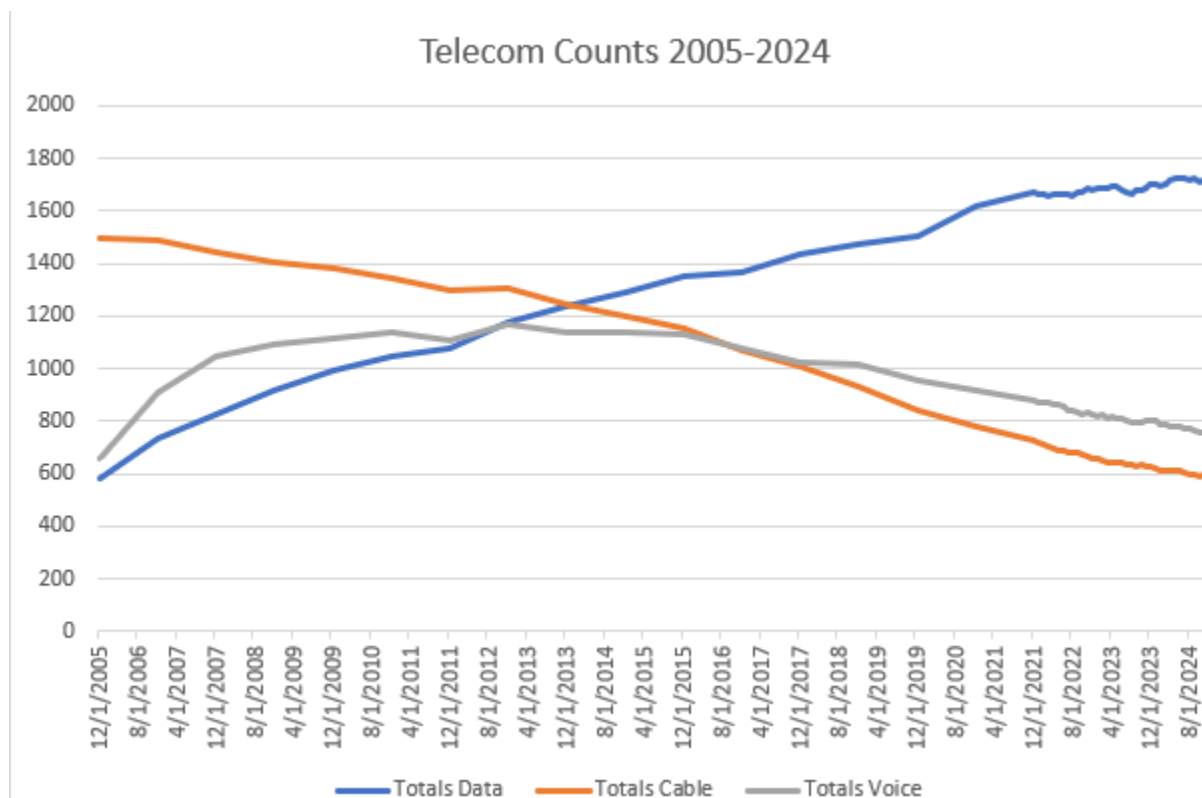
In 2024 there were approximately 525 locates completed by the staff.

Notable Locate Statistics					
Clear/No Conflict	216	Normal	525	Boundary Survey	13
Marked	291	Non-Excavation	14	Update	42
Marked, critical facilities	3	Cottonwood County	514	Meet	9
Emergency	11	Jackson County	11		



Services – Data, Video, and Voice

Since the start of Windomnet’s video, data and voice services in 2005, the graph shows the trends over the years.



Telephone Usage and Transition to SIP Trunk Connections

The telecommunications landscape is continuously evolving, with mobile phone usage on the rise and a corresponding decline in traditional landline services. In response to these shifts, coupled with regulatory requirements from the Federal Communications Commission (FCC) to combat robocalls, our organization has proactively invested in a Session Border Controller (SBC). This strategic acquisition not only ensures compliance with FCC directives but also facilitates the transition from legacy TDM Trunk connections to more efficient SIP Trunk connections.



Moreover, recent vendor changes to the Enhanced 911 (E911) system in the State of Minnesota have prompted the adoption of Next Generation 911 (NG911) solutions. These new systems will seamlessly

interface with our SBC via SIP Trunk connections, streamlining operations and reducing voice network connection expenses. This initiative, which commenced in late 2021, was completed in 2024.

Our current phone take rate stands at 20.1% for residential customers, with a significantly higher adoption rate among commercial entities. Notably, our commercial segment comprises approximately 134 customers, with the overall total of 578 lines in use. Many businesses utilize multiple lines to meet their operational needs, contributing to our robust network utilization.

By embracing modern technologies and adhering to regulatory mandates, we are not only enhancing our operational efficiency but also ensuring optimal service delivery to our valued customers. This proactive approach underscores our commitment to remaining at the forefront of telecommunications innovation while delivering cost-effective solutions.



Cable Television

The landscape of television consumption has been rapidly evolving with advancements in technology, notably the rise of alternatives such as satellite dishes and over-the-top (OTT) streaming services like Hulu and YouTube TV. These changes have led to a decline in cable TV subscriptions across the industry. In response to this trend, Windomnet is adapting by transitioning to an internet-delivered streaming TV Gen 2 service in 2025, which will entail the discontinuation of the Cable TV Headend.



The current Video Take Rate stands at 26.9%, Among residential customers, there are 584 Video subscribers.

Data and Broadband Infrastructure

As data consumption continues to soar alongside the surge in internet subscribers and heightened bandwidth demands, broadband services have become indispensable for maintaining the quality of life in our community. Access to robust broadband infrastructure is not just a convenience but a necessity for securing the socio-economic prosperity of our region.



Here's how investing in broadband infrastructure can benefit our community:

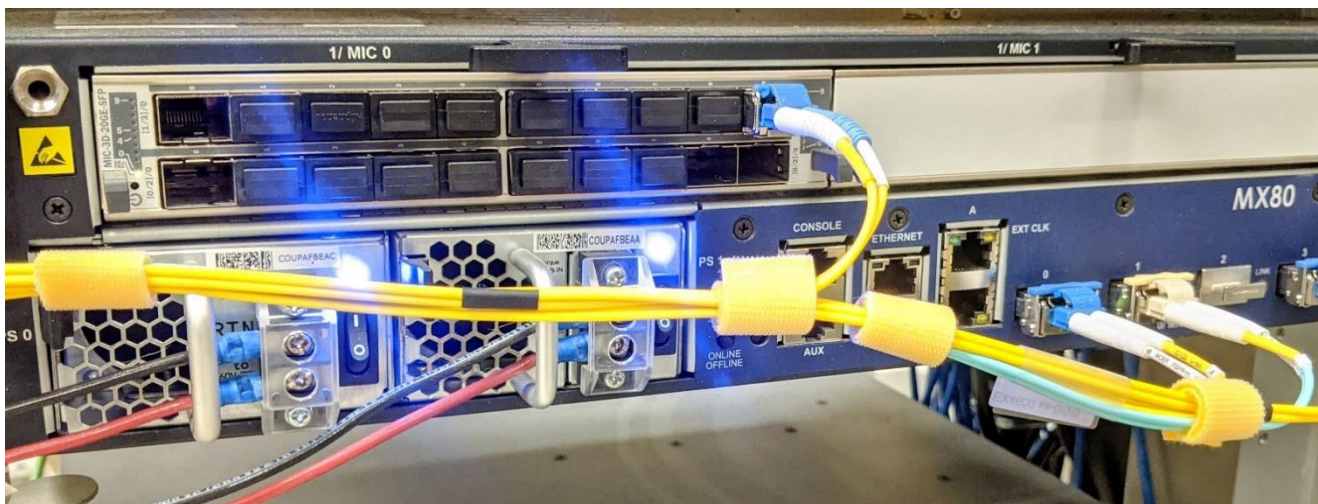
1. **Attracting New Companies:** Broadband availability stands as a pivotal factor for startups and businesses considering relocation, making it crucial for economic development efforts.
2. **Facilitating Telecommuting:** The COVID-19 pandemic has underscored the importance of remote work, with a significant increase in the number of employees working from home. Reliable broadband infrastructure is essential for sustaining this trend and ensuring productivity.

3. **Stimulating Job Growth:** By supporting the expansion of broadband networks, we can catalyze the creation of new, high-paying job opportunities within our community, fostering economic growth and prosperity.
4. **Enhancing Property Values:** Studies show that access to fiber-optic broadband can increase home values by 3.1% or more, providing homeowners with a tangible return on investment and further incentivizing broadband infrastructure development.

Internet Subscriber Statistics:

- Total Internet Subscribers: 1715
 - Residential Internet Subscribers: 1524 (Take Rate: 68.09)
 - Business Internet Subscribers: 191 (Take Rate: 54.10%)

Note: In the current reporting period, 16 new internet subscribers have been added to our network.



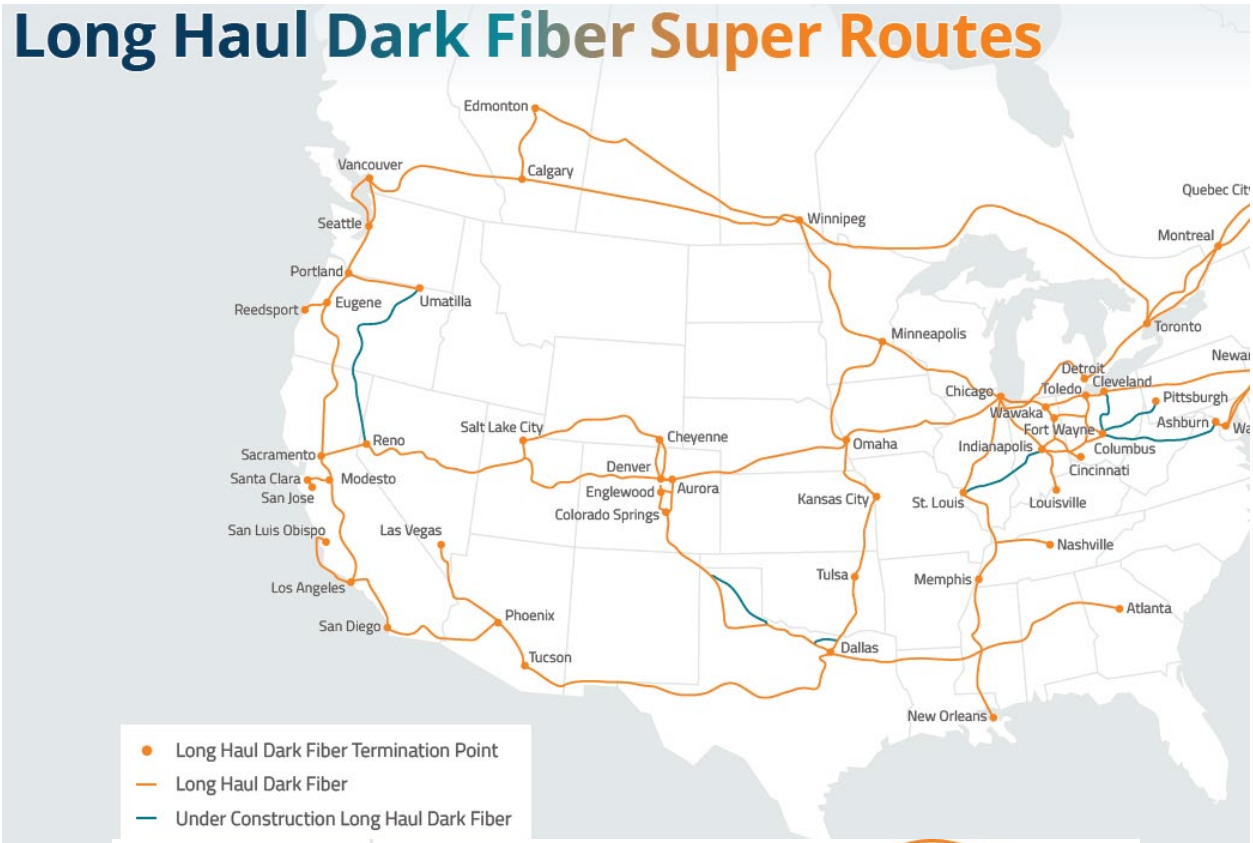
Operational Electrical Utility Yearly Expense 2024

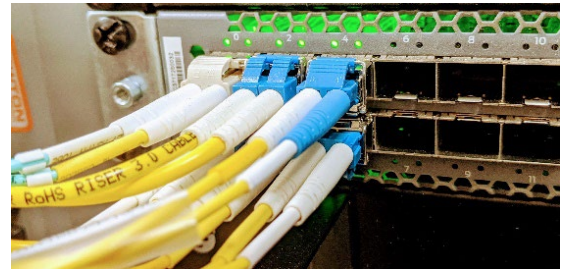
Headend Electric Usage	145,237 KWH	\$13,984.11
Network Operations Center Electric Usage	245,840 KWH	\$23,713.68



The City of Windom is located on a long-haul Dark Fiber Super Route

Pictures from Zayo Communications





The Minnesota Broadband Vision

“Everyone in Minnesota will be able to use convenient, affordable, world-class broadband networks that enable us to survive and thrive in our communities and across the globe.”

Regards,

Jeff Dahna, Telecom Department – Windomnet General Manager



CITY OF WINDOM

TELECOM FUND

ANNUAL ACCOUNT ACTIVITY

YTD DECEMBER, 2024

UNAUDITED

CASH & INVESTMENT BALANCE JAN 1, 2024			(1,131.63)	
	DECEMBER	2024	2024	
	PY YTD	BUDGET	YTD	%
REVENUE				
330 Intergovernmental Revenue	37.00			
370 Other Revenues	28,632.46	2,000.00	33,215.49	1660.77%
374 Sale of Fixed Assets	-	-	-	-
382 Cable	748,118.10	732,500.00	724,083.12	98.85%
383 Telephone	581,893.07	591,330.00	484,507.61	81.94%
384 Internet	1,544,262.70	1,490,540.00	1,539,858.51	103.31%
380 Other Financing Sources	11,266.00	2,000.00	4,659.00	232.95%
Total Revenue	2,914,209.33	2,818,370.00	2,786,323.73	98.86%
EXPENSE				
100 Personal Services	589,351.92	640,691.00	627,865.46	98.00%
200 Supplies	66,792.56	84,300.00	43,478.16	51.58%
300 Charges and Services	95,730.50	131,000.00	120,119.91	91.69%
360 Insurance	29,970.54	40,552.24	24,487.92	60.39%
380 Utility Service	36,614.48	32,150.00	43,711.19	135.96%
400 Repairs & Maint	40,429.44	29,000.00	17,225.98	59.40%
430 Misc	1,033,653.12	1,103,000.00	1,071,976.43	97.19%
	1,892,542.56	2,060,693.24	1,948,865.05	94.57%
410 Depreciation	334,749.94	352,050.00	332,036.00	94.32%
700 Other Financing Uses	2,250.00	2,250.00	-	0.00%
600 Debt Service - Interest	135,380.40	841,284.00	122,904.75	14.61%
	137,630.40	843,534.00	122,904.75	14.57%
Expense Total	2,364,922.90	3,256,277.24	2,403,805.80	73.82%
Surplus (Deficit)	549,286.43	(437,907.24)	382,517.94	
Debt Issuance Proceeds			-	
614-23100 Principal Payments	711,000.00	-	719,000.00	
	711,000.00	-	719,000.00	-
CAPITAL				
Core Upgrade	-	-	10,407.01	
500 Capital Outlay	1,943.76	-	34,201.94	
	1,943.76	-	44,608.95	
Change In Other Asset/Liabilities			(54,949.54)	
CASH CHANGE	171,092.61	(85,857.24)	(104,004.55)	
CASH & INVESTMENT BALANCE			(105,136.18)	

Building and Zoning Department - 2024

The past year was one of transition for the Building and Zoning Department. Building & Zoning Official Andy Spielman accepted a new position with the State of Minnesota and his last day of work with the City was February 16, 2024. The City and Mr. Spielman entered into a Letter of Agreement for Mr. Spielman to provide part-time consulting services related to plan reviews, issuance of building permits, code inspections, and other Building Department activities. Mr. Spielman's services were to continue through the hiring and full certification of a new Building & Zoning Official.

Todd Severson was hired as the new Building & Zoning Official and began work on April 8, 2025. Mr. Severson utilized his construction background and worked with Mr. Spielman on Building Department processes and activities. Mr. Severson left employment with the City on October 4, 2024, to pursue other construction-related activities.

During 2024, a total of 174 building permits were issued with a valuation of \$10,919,977. This total included permits for 3 new single-family homes, the completion of the new generation building for the Electric Department, the new County Highway maintenance facilities, additional remodeling at the Hospital, together with construction projects at the Premium Iowa Pork facility.

In 2024, Windom experienced major flooding which resulted in the issuance of a significant number of permits for replacements of water heaters and furnaces, installation of residential drainage systems and structural reinforcements (such as earth anchors and braces), replacement of drywall that had been damaged, etc. One of the new homes currently under construction is a replacement for a home destroyed by the flooding.

Thirty-five other permits were issued in 2024. These included permits for demolition, signs, right-of-way installations, and zoning permits for fences, storage sheds, ramps, and other similar structures, retaining walls, driveway replacements/additions, and parking pads.

Because of the flooding and resulting activities and the turnover in personnel, the renewal process for the rental housing licenses for Zone 3 was not completed in 2024. The plan is to follow-up on renewals of these licenses and licenses for Zone 1, as time allows, in 2025.

The Planning Commission held four regular meetings and one special meeting in 2024. During these meetings, the Planning Commission reviewed numerous proposed revisions to City Code Chapter 152 including a new Code Section on short-term rental properties. The Commission also conducted a preliminary review concerning designations of zoning districts for businesses to be licensed by the Minnesota Office of Cannabis Management.

Matt Fast was hired as the new Building & Zoning Official and began work on January 13, 2025. Mr. Fast is currently reviewing Building Codes and City Code, learning processes and activities associated with the Building & Zoning Department, conducting various inspections, and preparing for his initial certification examination.

The Building & Zoning Office looks forward to a year of progress and hopefully no significant weather events.

**CITY OF WINDOM
WINDOM, MINNESOTA 56101**

REPORT OF BUILDING PERMITS FOR 2006-2024

	<u>NEW RESIDENTIAL</u>		<u>MISC. RESIDENTIAL</u>		<u>COMMERCIAL & INDUSTRIAL</u>		<u>TAX EXEMPT or INSTITUTIONAL</u>		<u>TOTAL</u>	
<u>YEAR</u>	<u>No. of Apps.</u>	<u>Estimated Value</u>	<u>No. of Apps.</u>	<u>Estimated Value</u>	<u>No. of Apps.</u>	<u>Estimated Value</u>	<u>No. of Apps.</u>	<u>Estimated Value</u>	<u>No. of Apps.</u>	<u>Estimated Value</u>
2006	5	1,329,895	185	1,306,947	18	738,000	7	2,439,270	215	5,814,112
2007	2	310,000	202	1,381,728	26	2,203,722	12	1,232,077	242	5,127,527
2008	1	200,000	176	1,020,355	19	723,455	6	237,451	202	2,181,261
2009	2	517,000	202	1,213,201	16	306,328	8	204,912	228	2,241,441
2010	0	- 0 -	220	1,544,359	18	2,645,563	15	275,288	253	4,465,210
2011	1	170,000	188	1,289,958	12	1,351,103	12	528,320	213	3,339,381
2012	0	- 0 -	188	1,395,549	13	1,933,241	17	799,647	218	4,128,437
2013	0	- 0 -	581	4,522,365	14	2,823,606	6	105,156	601	7,451,127
2014	2 *	370,000	249	1,911,239	20	3,359,245	5	74,250	276	5,714,734
2015	1	200,000	165	1,528,435	16	6,827,237	5	132,691	187	8,688,363
2016	4	1,043,400	143	1,213,095	22	10,913,642	10	4,254,126	179	17,424,263
2017	0	- 0 -	318	2,985,703	21	3,565,305	7	462,300	346	7,013,308
2018	5	1,086,519	306	2,812,129	20	1,566,411	16	7,227,788	347	12,692,847
2019	3 **	4,864,755	167	1,695,015	10	1,587,243	5	472,843	185	8,619,856
2020	3 ***	652,335	167	1,557,572	15	972,911	14	1,047,927	199	4,230,745
2021	6	1,125,000	95	972,581	15	2,619,650	5	455,634	121	5,172,865
2022	4*****	747,930	111	1,160,541	15	6,038,646	7	2,259,657	143	19,290,107
	6*****	9,083,333								
2023	0	- 0 -	109	1,353,262	12	1,051,000	9	21,018,477	130	23,422,739
2024	3	704,600	153	1,168,627	12	2,041,409	6	7,005,341	174	10,919,977

NOTE: In 2013, there was a hailstorm in the Spring which caused a significant increase in re-shingling permits. In 2017, there was a hailstorm in July.

* One permit for a new single-family home and one permit for a new duplex.

** Two permits for single-family homes (\$365,000) & one permit for a 45-unit, 3-story apartment building (\$4,499,755).

*** Three permits for single-family homes including one modular home. Permit valuation for new homes = \$652,335. Total valuation for new homes (with valuation based on square footage for modular home) = \$719,210.

NOTE: In 2020, two of the miscellaneous residential permits were mechanical permits.

2021: Five permits for single-family homes (\$925,000) & one permit for 2-unit townhome (\$200,000); Misc. Res. Permits: Include 3 Mechanical & 1 Plumbing Permits.

***** Three permits for single-family homes (\$547,930) & one permit for 2-unit townhome (\$200,000).

***** Six permits for workforce housing apartment buildings (6 Buildings – 60 units).

2022: Misc. Res. Permits: Include 1 Mechanical Permit; Two permits were issued for new retail store—one structure and one interior finishing. [Not included in these totals were two permits issued for Manufactured Buildings – storage shed (residential) and outdoor wood-burning boiler for an industrial business.]

2023: Tax-Exempt/Institutional Projects included the new Electric Department Truck Garage, footings and foundation for the new Electric Generation Building, the new Windom Medical Office Building on the hospital property, the addition to River Bend Liquor, and other smaller repair projects.

2024: There was major flooding resulting in many furnace and water heater replacements, installation of drainage systems and structural reinforcements, etc. Tax-Exempt/Inst. Permits included the new Generator Bldg. for Electric Dept., New County Highway Maintenance Facilities, remodeling of areas in the Hospital, etc.

**CITY OF WINDOM, MINNESOTA
BUILDING PERMITS-CATEGORY SUMMARY**

2023

Residential – Miscellaneous – 109:

Additions (House and/or Garage)	1
Alteration/Finish/Remodel (Interior)	10
Decks (New, Addition, Replace or Repair)	12
Garage (New)	0
Storage Buildings (New) (Over 200 Sq. Ft.)	0 *
Roofing/Shingling	26
Siding	6
Windows	11
Doors (including Overhead Garage Doors)	4
Combinations (Roofing, Shingling, Siding, Windows &/or Doors, etc.)	24
Combinations – Exterior (Ex. Roofing, etc.) with Interior Remodeling	2
Miscellaneous **	13

* Mfgd. Structure Permits: 1 (Storage Shed) (included in Miscellaneous Permits Total)

** Miscellaneous Permit Total also includes:
Plumbing Permit – 1; Mechanical Permit (Water Heater Replacement) – 1; installation of drain tile & sump pump, etc.; foam insulation; repair of steps; replacement of outside cellar door; construction of covered porch; construction of outside walls to enclose porch; etc.

Residential – New Homes: 0

Residential – Multi-family: 0

Tax Exempt &/or Institutional - 9: City (Electric Dept.) – New Truck Garage & New Generation Building (footings & foundation); City/ Windom Medical Building – New Medical Office Building; City (Liquor Store) – Addition; County (Fairgrounds) – ADA ramp & platform for wheelchair accessibility to stands; County (Historical Society) – Partial Re-roof; HRA (Riverview) – Egress Window; First United Methodist Church – Roofing; St. Francis Xavier (Cemetery) – Storage Building.

Commercial or Industrial – New – 1: Scooter's Coffee Kiosk.

Commercial or Industrial Additions/Renovations/Repairs – 11: Remodels: Dental Offices (820 Second Avenue) & Former Shopko Building; Fuller Living Office; Red Carpet Inn - Window Replacement & Installation of Steel Roof ; Harris Antique Store (old Post Office Building) - Roofing; Godfather's Pizza - Pre-fab Walk-in Freezer; Dason Technology – Replace Framing; Casey's – Roofing; Hair Salon (1041 3rd Avenue) - Partial Roof Replacement; Pohlman Pallets – Office, Breakroom & Restrooms.

2024

Residential – Miscellaneous – 153:

Additions (House and/or Garage)	6
Alteration/Finish/Remodel (Interior)	12
Decks (New, Addition, Replace or Repair)	10
Garage (New)	0
Storage Buildings (New) (Over 200 Sq. Ft.)	0 *
Roofing/Shingling	16
Siding	4
Windows	13
Doors (including Overhead Garage Doors)	6
Combinations (Roofing, Shingling, Siding, Windows &/or Doors, etc.)	13
Combinations – Exterior (Ex. Roofing, etc.) with Interior Remodeling	2
Miscellaneous **	17

* Mfgd. Structure Permits: 1 (Storage Shed) (included in Miscellaneous Permits Total)

** Miscellaneous Permit Total also includes:
Mechanical Permits (natural gas water heaters & furnaces - replacements) – 47;
installation of drain tile & sump pump, etc. - 9;
installation of structural reinforcements (earth anchors, braces, etc.) – 4; gas line & gas fireplace - 2; solar panel system – 1; enclose front entry/ porch remodels – 3, replace drywall, wall repairs, carport wall & lean-to wall –4, etc.

Residential – New Homes: 3: Single-Family Homes: Borsgard Construction; Preferred Choice Homes; (D/M Strom).

Tax Exempt &/or Institutional - 6: City (Electric Dept.) – New Generation Building (above ground construction) & remodeling existing building; City/ Windom Medical Building – Reconstruct wound care area of hospital, remodel existing offices, entry & related support areas in hospital; County – New Highway Maintenance Facility, Cold Storage Building & Salt Storage Shed; Church of God of Prophecy – Windows; Evangelical Free Church – Roofing – Office & Garage, SWWC – Shower Room Enclosure – 6th Avenue Building.

Commercial or Industrial – New – 1: A Red Shed... - New 40' x 100' Mini Storage Building.

Commercial or Industrial Additions/Renovations/Repairs – 11: Addition: Premium Iowa Pork; Remodels: Dental Offices (820 Second Avenue), Premium Iowa Pork Facility, Marcy Insurance Office, & Latino Universal; **New Medal Siding:** Prudence Lodge & Windom Theater; **Siding:** Dental Offices (820 Second Avenue); **Roofing:** Windom Theater, Cowan (915 Third Avenue); and McDonalds - RPZ to water system .

2024 ZONING PERMITS

In 2020, the City Council established Zoning Permit requirements and fees.

Zoning Permits are required for the following projects: Construction or placement of a storage building less than 200 square feet, other outdoor structure, a deck not attached to the house and/or less than 30” tall, an in-ground pool, or a fence, wall or hedgerow on property within the City of Windom. A Zoning Permit is also required to install a new driveway, with or without a curb cut, or to replace the paving or concrete in a driveway. In 2023, the revisions of the Land Usage Code were adopted. Parking pads (front-yard, rear-yard, and side-yard) require an improved surface and also require zoning permits.

Zoning Permits Issued in 2024: 29

Fences (New/Replace):	13
Driveways (New, Replace, Addition):	2
Parking Pads (New, Replace, Addition):	2
Storage Sheds:	8
Decks (Front, Rear or Side) (not attached to the house &/or less than 30”):	1
Retaining Walls	1
Accessibility Ramps	2

CITY OF WINDOM
Windom, Minnesota 56101

PLANNING COMMISSION ACTIVITIES

Year Ending December 31, 2024

<u>PLANNING COMMISSION:</u>	Chairman:	Brett Mattson
	Vice Chairman:	Jared Baloun
	Commissioners:	Ben Byam
		Lorri Cole
		Carol Hartman
		Matt Miller
		Brandon Pletcher
		Tom Tegels
	City Council Liaison:	Dominic Jones
	Building and Zoning Official:	Andy Spielman & Todd Severson (Part Year)
Administrative Assistant:	Mary Hensen	

<u>MEETINGS:</u>	Regular Meetings	4	
	Special Meetings	1	
	TOTAL NUMBER OF MEETINGS.....		5

<u>PUBLIC HEARINGS:</u>	Variance Applications	1	
	Conditional Use Permit Applications	0	
	Planned Unit Development	0	
	Rezoning Applications	0	
	Preliminary Plats	0	
	Zoning Amendment	0	
	Floodplain – Updated Maps & Proposed Revisions to Ordinance	0	
	TOTAL NUMBER OF PUBLIC HEARINGS.....		1

<u>VARIANCE APPLICATIONS:</u>		
Approved	(Re: Side Yard Setback for Garage Addition)	1
Denied:.....		0

<u>CONDITIONAL USE PERMITS:</u>	Partial Applications were submitted for 3 Billboards. B&Z Office is awaiting additional requested information to move the applications forward to public hearing.	
Approved:.....		0
Denied:.....		0

PLANNED UNIT DEVELOPMENT: None Submitted.

REZONING APPLICATIONS: None Submitted.

PLATS APPROVED WITHIN CITY LIMITS: None Submitted.

ZONING AMENDMENTS: None Submitted.

ORDINANCES RE NEW OR REVISED CODE SECTIONS – REVIEW OF PROPOSED CHANGES TO ZONING-RELATED ORDINANCES: The Planning Commission reviewed proposed revisions to amend a definition and remove language regarding alternate renewal periods in the Rental Housing Sections of Chapter 150. Council adopted revisions after second reading of Ordinance No. 198, 2nd Series on April 2, 2024.

The Planning Commission reviewed proposed additions to Chapter 90 concerning hazardous spills and reviewed a new definition and a new Code Section 152.355 concerning “Short-Term Rental Properties” (Airbnbs). The City Council adopted these proposed additions to the City Code after second reading of Ordinance No. 199, 2nd Series on June 18, 2024.

In December 2024, the Planning Commission reviewed proposed zoning districts and preliminary ordinance language concerning cannabis and hemp businesses. (The City proposes to adopt an ordinance concerning locations and hours of operation, etc. for these businesses.) Cottonwood County will be handling registrations and inspections of businesses and code enforcement concerning these businesses.

ZONING DESIGNATION (Land to be Annexed): None requested.

MINOR SUBDIVISIONS: None submitted to Planning Commission in 2024.

TAX INCREMENT FINANCING DISTRICTS: No new districts.

OTHER ACTIVITIES: The Commissioners reviewed and approved the proposed 2025 S.M.A.R.T. Goals for the B&Z Department.

Windom Fire *Department*



2024 Annual Report

November 1, 2023
to
October 31, 2024

By: Ben Derickson

WINDOM FIRE DEPARTMENT ANNUAL REPORT

**Fiscal Year 2024
11/01/23 - 10/31/24**

2024 OFFICERS:

Chief	Ben Derickson
1st Assistant	Jordan Bussa
2nd Assistant	Jason Krumwiede
3rd Assistant	Kristen Porath

2024 FIRE DEPARTMENT MEMBERS:

Richard Barnett	London Kruse
Jordan Bussa	Brady Lyons
Ben Derickson	Daniel Maras
Jason DeWall	Jake McCormick
Matt Ellingson	Tyler Morgan
Aaron Flatgard	John Nelson
Jay Grandprey	Jackson Oltmans
Blake Hall	Isaak Paulson
Justin Harrington	Kristen Porath
Aaron Hernandez	Zach Rabbe
Chris Hetterich	Brent Reisdorfer
Tim Hogan	Preston Rossow
Devin Homer	Jacob Schaffer
Tristan Joel	Darren Tietz
Ben Johnson	Brian Turner
Jeremy Johnson	Kjell Turner
Joe Jurgens	Rob Visker
Connor Knigge	Roger Winker
Jason Krumwiede	

We ended 2024 with 35 active fire fighters

We Retired No Fire Fighters

We had 2 Fire Fighters Resign from the Department – Aaron Flatgard and Isaak Paulson

We Had No Active Fire Fighter Death

We Had No Retired Fire Fighter Death

We Hired 6 New Fire Fighter – Blake Hall, Tim Hogan, Jake McCormick, Tyler Morgan, Zach Rabbe, and Brian Turner.

FIREFIGHTER OF THE YEAR: Kjell Turner

CHIEF'S AWARD: Jay Grandprey

Years of Service Pins:

30 Years: None

25 Years: None

20 Years: None

15 Years: None

10 Years: Ben Johnson and Jeremy Johnson

5 Years: None

1 Year: None

Windom Volunteer Fire Department

Fiscal Year 2024 (11/01/23- 10/31/24)

Activity Report

2024 Responses

75 Fire Calls (36 Rural & 39 City)

24 DRILLS AND MEETINGS

<u>YEAR</u>	<u>FIRE CALLS</u>	<u>RURAL</u>	<u>CITY</u>	<u>DRILLS</u>
1987	73	54 (74%)	19 (26%)	22
1988	70	47 (67%)	23 (33%)	22
1989	46	19 (41%)	27 (59%)	21
1990	54	29 (54%)	25 (46%)	21
1991	43	25 (58%)	18 (42%)	23
1992	36	23 (64%)	13 (36%)	23
1993	50	23 (46%)	27 (54%)	24
1994	62	31 (50%)	31 (50%)	23
1995	40	21 (52.5%)	19 (47.5%)	24
1996	49	22 (44.9%)	27 (55.1%)	23
1997	52	26 (50%)	26 (50%)	23
1998	27	12 (44.4%)	15 (55.6%)	23
1999	50	29 (58.0%)	21 (42.0%)	24
2000	79	45 (57.0%)	34 (43.0%)	24
2001	37	10 (27.1)	27 (72.9%)	24
2002	36	9 (25%)	27 (75%)	24
2003	53	29 (55%)	24 (45%)	23
2004	34	12 (35%)	22 (65%)	23
2005	29	18 (62%)	11 (38%)	24
2006	44	21 (47.7%)	23 (52.3%)	24
2007	49	24 (49%)	25 (51%)	24
2008	38	24 (63.2%)	14 (36.8%)	24
2009	49	27 (55.1%)	22 (44.9%)	24
2010	49	24 (49%)	25 (51%)	23
2011	40	21 (52.5%)	19 (47.5%)	24
2012	57	33 (57.9%)	24 (42.1%)	24
2013	43	21 (48.8%)	22 (51.2%)	24
2014	48	17(35.4%)	31(64.6%)	24
2015	41	20(48.8%)	21(51.2%)	24
2016	45	22 (48.8%)	23(51.2%)	24
2017	65	29(44.6%)	36(55.4%)	24
2018	62	29 (46.8%)	33(53.2%)	24
2019	55	26 (47.3%)	29 (52.7%)	24
2020	49	23 (46.9%)	26 (53.1%)	24
2021	71	37 (52.1%)	34 (47.9%)	24
2022	79	27 (34.2%)	52 (65.8%)	24
2023	74	28 (37.9%)	46 (62.1%)	24
2024	75	36 (48.0%)	39 (52.0%)	24
Totals	1953	973	980	893

38-YEAR

AVERAGE	CALLS	RURAL	CITY
	51.39	49.82%	50.18%

Windom Volunteer Fire Department

Fiscal Year 2024 (11/01/23 - 10/31/24)

Annual Breakdown By Fire Category

Year	Total Calls	Structure	Grass/ Field	Car/ Tractor	Fire/Co Alarms	Misc. Calls/ Accidents
2000	79	17	28	12	13	9
2001	37	10	1	5	9	12
2002	36	9	6	4	7	10
2003	53	18	10	9	10	6
2004	34	9	6	5	7	7
2005	29	8	5	2	2	12
2006	44	19	10	6	1	8
2007	49	23	10	6	1	9
2008	38	16	5	5	0	12
2009	49	18	9	2	0	20
2010	49	12	2	6	0	29
2011	40	15	8	6	0	11
2012	57	11	18	17	0	11
2013	43	15	6	12	0	10
2014	48	18	4	9	10	7
2015	41	8	8	7	3	15
2016	45	14	7	1	5	18
2017	65	10	10	3	10	32
2018	62	8	4	2	15	33
2019	55	7	2	2	6	38
2020	49	13	7	4	9	16
2021	71	18	17	4	10	22
2022	79	15	7	4	12	41
2023	74	7	3	1	16	47
2024	75	6	6	6	15	42
Totals	1301	324	199	140	161	477
25 Year Avg.	52.04%	24.90%	15.30%	10.76%	12.38%	36.66%

WINDOM POLICE
DEPARTMENT
ANNUAL REPORT

2024



MESSAGE FROM THE CHIEF OF POLICE

Scott Peterson

Dear Mayor and City Council Members:

2024 was an eventful year for the Windom Police Department. We were short of staff for a good portion of the year, reorganized our command structure and responded to the flood that impacted our community in June.

Officers Daniel Gardiner and Ethan Palmer were hired to fill existing positions within the department. Both are 2024 graduates of Worthington Community College's Law Enforcement program. Our agency operated with seven officers for most of the year until both new employees completed training. All staff put in extra hours to keep our community safe.

Assistant Chief Cory Hillesheim resigned from our department after 14 years of service. He accepted employment in the private sector. We reorganized our administrative staff to have a daytime and nighttime sergeant. Investigator Donna Marcy was promoted to Sergeant and supervises the daytime shift and Sergeant Devin Kopperud supervises the night shift.

Windom Officers also assisted with the flood that struck our community in 2024. Several members of our department suffered damage to their homes and still worked while our community was dealing with the disaster. I am proud of our town and our department in their response to the flood.

I want to thank the Windom Mayor and City Council Members for their continued support. I would also like to thank SRO Dana Wallace, Records Clerk Deb Nesseth and Sergeant Devin Kopperud for their efforts in creating this report.



Scott Peterson
Chief of Police

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*Case/Data Records Collection
Deb Nesseth*

*Contributors
Scott Peterson
Donna Marcy
Devin Kopperud
Andrew Kinnetz
Dan Gardiner
Ethan Palmer*

*Photography
Andrew Kinnetz
Devin Kopperud
Dana Wallace*

*Design/Editor
Dana Wallace*

The mission of the Windom Police Department is to provide quality police service to our community by promoting meaningful police/citizen interaction and community partnerships.

- We place an emphasis on public education, problem solving and actively responding to community concerns.
- We commit to the values of integrity, impartiality, and service in the performance of our duties.

CHIEF OF POLICE
SCOTT PETERSON

SERGEANT
DEVIN KOPPERUD

**INVESTIGATOR/
SERGEANT**
DONNA MARCY

**SCHOOL
RESOURCE OFFICER**
DANA WALLACE

OFFICER
ISAAK PAULSON

OFFICER
AUSTIN LASKY

OFFICER
ANDREW KINNETZ

OFFICER
DANIEL GARDINER

OFFICER
ETHAN PALMER

LEGAL SECRETARY
DEBRA NESSETH

Officers who left service in 2024

ASSISTANT CHIEF
CORY HILLESHEIM

OFFICER
HUNTER BRAUN

OFFICERS IN THE COMMUNITY



Farm &

Home Show



Hot Dog
Night



Lemonade
Stand Visit



County
Fair



Bike Safety



Eagles Games



Night to Unite



The community loves the new Windom Eagles themed SRO Truck



Why did the chicken cross the road?

This fall we spent the day dealing with CHICKENS! First, a chicken hitched a ride to school on a staff members truck and decided running around the school was the best option. Then at the end of the day 8 chickens got loose from a temporary coop and were wandering the East Hill.

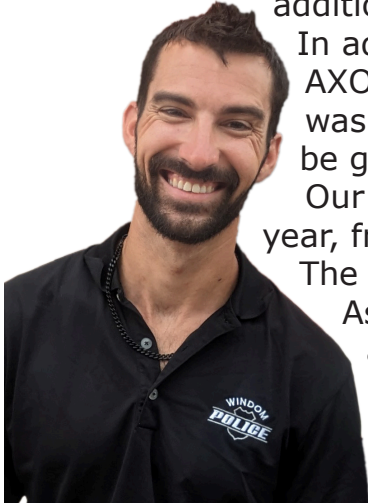




TRAINING DAYS



The year 2024 brought several changes for our department. We welcomed two new officers, Officer Gardiner and Officer Palmer, both who proved to be great additions to the department.



In addition, we have invested in new, updated Taser's, as well as AXON squad and body worn cameras, replacing equipment that was at the end of their service life. The new camera systems will be going live in 2025.

Our Drone program had multiple requests for assistance this year, frequently assisting other agencies in locating individuals.

The HEAT team had a busy year, responding to 17 call-outs.

As always, it has been an honor to serve the City of Windom and look forward to the new year.

SERGEANT DEVIN KOPPERUD

2024 was a busy year for the Police Department. We fought through staffing shortages, flooding, and a lot of busy calls. However, in the end, I felt like it made us closer, and we learned to work well as a team. I feel like our ability to work well with each other will drive us to be more successful in the coming year.

This year was quite memorable. We welcomed 2 new officers to the PD. I feel like Officer Gardiner and Officer Palmer are a great addition and I wish them success in this career.

I was offered the opportunity to become an ALICE instructor. This is a vital tool, with the increase in violence in the United States. The concept that I like most about ALICE is that it is not just teaching people how to increase their survivability in a critical incident, but it hopefully helps them feel empowered to teach others around them the techniques that they learn.

I also had the opportunity to work with Officer Lasky on developing a new use of force course that utilizes the PD's MILO range. This is an important training. As it



gives us a safe environment to train for incidents that require us to make split second decisions while in the course of our duties.

I got to witness firsthand how well the PD works as a team. In April, we were able to successfully locate a missing juvenile that had been missing for several weeks. It was a team effort that resulted in the juvenile being found safe.

Unfortunately, to end the year, we had to deal with a heartbreaking loss of life, as the PD is investigating a homicide that

took place minutes before the new year. However, we worked hard and were able to apprehend the suspect within minutes. We were assisted by other agencies such as the Cottonwood County Sheriff's Office, Mountain Lake Police, Minnesota State Patrol, Jackson County Sheriff's Office, and Windom Ambulance.

I learned that all the agencies in the County and surrounding area have each other's backs, and it makes me feel proud to work alongside them and everyone at the Police Department. I truly believe that our cooperation with each other is how we will remain successful in serving our community.

OFFICER ANDREW KINNETZ

INVESTIGATOR REPORT

Another year has flown by. Unfortunately, 2024 came to a close with yet another murder at the Phat Pheasant Pub. This murder, and assault of 2 additional people inside the Phat Pheasant Pub, has made the start of 2025 very busy. (The first 9-1-1 calls came into Cottonwood Dispatch at 11:48 pm on 12-31-24).

I am very fortunate that the Minnesota Bureau of Criminal Apprehension (MN BCA) has once again come to Windom to provide assistance. The County Attorney's Office has also asked the Minnesota Attorney General's Office for assistance with charging this case. The Attorney from the AG's office is the same Attorney I worked with on a previous murder. These connections are so valuable, and it is always great to see a familiar face when working a difficult case on little sleep!

"There was no evidence. The deck was stacked for an unsuccessful outcome."

2024 had many felony level cases. In the past, I have highlighted most of the major cases in which I was involved. This year, I wanted to highlight sex crimes.

In 2022, a 13-year-old girl was sexually assaulted at the BARC building in Windom. This was a case of "who done it?" Now that the case is through the court system, I can give some details.

The initial report was from a concerned citizen. This citizen waited 18 days to report to Family Services (not Law Enforcement) behavior she saw at the BARC that seemed out of place. It was after this concerned citizen received a letter from family services that her report was screened out and she then came to Law Enforcement.

The initial report was that a Hispanic girl, and a Hispanic male were seen in the costume room at the BARC. The girl appeared to be naked waist down. The male had a towel around his waist.

Who did it? And What was done? Is there even a crime? Twenty-six days had passed since this incident occurred. There was no evidence. The deck was stacked for an unsuccessful outcome.

Eventually, I was able to identify the victim, who was forcefully penetrated by an unknown Hispanic male. It took time, but the male was located. FINALLY, in 2024, the 27-year-old male suspect was tried in Cottonwood County Court for Felony 1st degree criminal sexual conduct. There was a Jury trial held at the end of August.

In January 2025, He was **sentenced to 24 years in prison**. Justice was served. Each and every member of the Jury deserves a huge THANK YOU! Thank you for your time, attention, and verdict. This is a case that never should have happened. Our children should never be prey to child predators. To the victim, and her family, you will always be in my prayers and hold a special place in my heart.

In closing, I am feeling the great loss of Cottonwood County Attorney Nicholas Anderson. Attorney Anderson started his career just before me...some 20 + years ago. Attorney Anderson mentored 2 great assistant attorney's, Kristi Meyeraan and Casey Schofeld-Mork. These 3 attorneys and I worked very closely together. Although we may not have always agreed with each other, we could agree to disagree and the mutual respect we gave each other grew our relationships even deeper. I greatly miss Nick, Kristi, and Casey.

Thank you for helping me to be the best Investigator I can be. All your suggestions and critiques are invaluable. When we can work together, as a team, to provide justice for victims there is nothing greater. Thank you for your hard work and service to the citizens of Cottonwood County, and more specifically, Windom!



INVESTIGATOR/SERGEANT DONNA MARCY

Criminal Sexual Conduct Crimes in 2024

Feb – a 54-year-old male was charged with 1 count of 4th degree criminal sexual conduct; contact uses coercion and false imprisonment with intentional restraint for his action against a 26 year old female.

April – a 18 year old male was charged with 1 count of 2nd degree criminal sexual conduct. The victim is under 14 years of age.

July – 56-year-old male was charged with 2 counts of 1st degree criminal sexual conduct. The victim is mentally impaired and/or physically helpless. The victim is a 45-year-old female.

September - 15-year-old male was charged with 2 counts of 5th degree non-consensual sexual conduct. His victim is a 14-year-old female.

October – 41-year-old male was charged with 3rd degree criminal sexual conduct position of authority, 5th degree criminal sexual conduct, non-consensual and tattooing an individual under 18 years of age. The victim is a 17-year-old female.



I started working for the Windom Police Department in June. During Field training, I had the opportunity to assist the community in preparing for a natural disaster due to the record breaking rainfall. I had the opportunity to meet many of the community members while filling up sandbags and I was very impressed with all the people who were out serving other community members by filling and placing sandbags in hopes of saving properties. I have really enjoyed getting the opportunity to serve a community of people who are so willing to serve each other.

I have enjoyed getting the opportunity to work in Windom with a really great team of officers and I look forward to the new year and all that I will learn and experience in it.

OFFICER DAN GARDINER



I started in July of 2024 with no experience and was very nervous at first, but after time working with everyone I have enjoyed going to work and learning something new everyday.

I have a long way to go and confidence to build up but Windom PD has a great group of individuals so it shouldn't take long. I have met many nice people in the community and continue to meet more every week.

I hope to have good years ahead working for the Windom Police Department and that I can make a difference for the community.

OFFICER ETHAN PALMER

RECORDS AND STATS

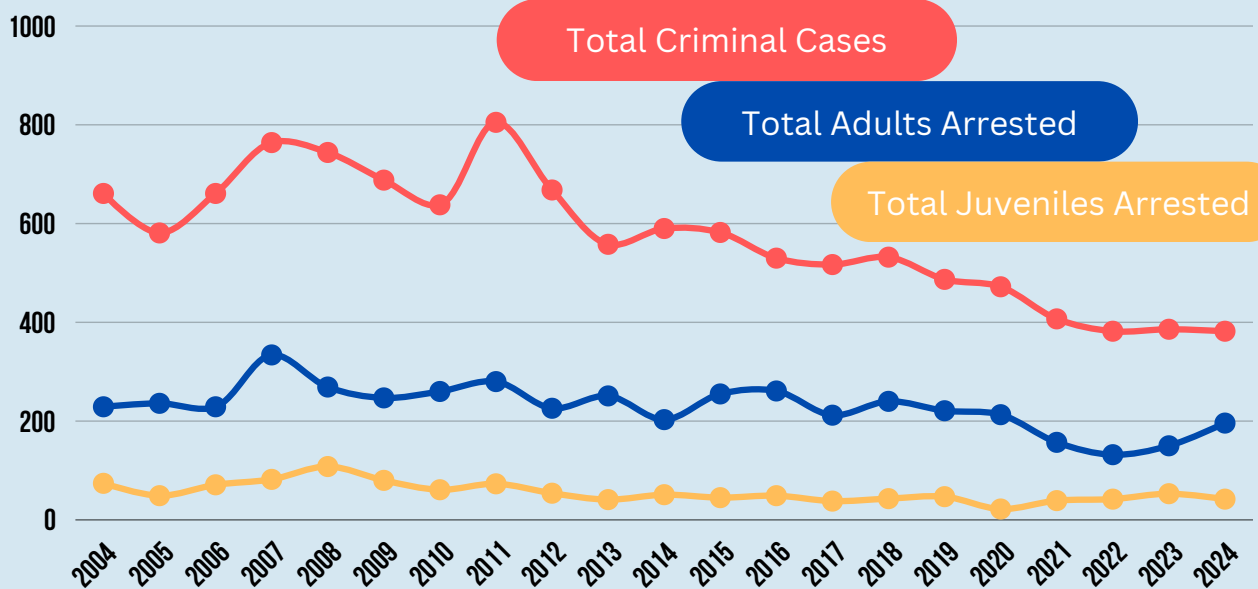
Records Management in 2024 didn't see too many changes. The Police activity including calls for service and criminal cases were down, but the adult arrests were up, which is a reflection of hard work and excellent investigations.

The highlights for myself in records management were less noteworthy in comparison to another significant change in my workday, with the resignation by our Assistant Chief Cory Hillesheim the end of March, 2024. Cory was a very dedicated Police Officer/ Assistant Chief throughout his 14 ½ year career with the Windom Police Department. He had a strong work ethic and high standards that garnered respect and support from his co-workers. Cory has chosen a different career path and is already doing very well. I wish him the very best in what the future holds for him and his family.

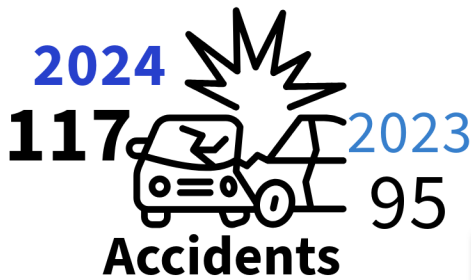
In records we are preparing to implement the BCA Minnesota Clean Slate Act. The new law requires automatic expungement (sealing) of certain records from a person's BCA criminal history, eliminating the need, in most instances, to petition the court for an order expunging the record. This law went into effect on Jan. 1st, but agencies will not need to take any action for a few months. The Clean Slate Act differs from the Adult Use Cannabis Act, which went into effect 8/1/23. We were notified from BCA in June, 2024 of certain records that required expungement in 2024, and will be notified again in 2025 of additional records. These expungements are handled through the guidance of our County Attorney, to determine how to carry out sealing of our own records.

LEGAL SECRETARY DEBRA NESSETH

20 YEAR OF CASES AND ARRESTS



The term arrest is often synonymous with an individual being placed in handcuffs and transported to jail. This is referred to as a physical arrest. In lieu of jail, an arrest could also be adjudicated through a citation or a Notice to Appear (NTA). This is essentially an alleged offender's promise to appear if summoned by the court.



Traffic Enforcement



Note: Sadly, there was one traffic crash fatality within city limits in 2024 but due to re-
 porting requirements this is recording on State Patrol records as a fatality and not listed in
 Windom PD statistics



This summer, Officer Lasky completed a "Hat Trick" - arresting three drunk drivers in one shift. Officer Lasky was presented with the award by the MN Office of Traffic Safety. We congratulate him on his commitment to public safety.



CRIMINAL CASES

Assault	Misd, Gross Misd	32	
	Felony	6	
Burglary		14	
Fraud, Financial Crimes, Identity Theft, Etc.		14	
Crimes Against Administration of Justice		39	
Crimes Against Family		1	
Criminal Damage to Property		18	
Disorderly Conduct		9	
Disturbing Peace, Harassment, Interfere with 911 Calls, Stalking, etc.		18	
Drug Related Offenses	All Degrees	2	
	Cannabis in Motor Vehicle	1	
Escape-Fleeing an Officer		2	
Kidnapping/False Imprisonment		1	
Liquor Violations	DUI's, Minor Violations	50	
	Disruptive Intoxication	1	
Murder 2nd Degree With Intent- Not Premeditated		1	
Murder 2nd Without Intent-While Committing a Felony		1	
Property Offenses		6	
Recovered Bikes		1	
Runaway/Incorrigible		13	
Juvenile/Curfew/Truancy			
Sex Offenses		7	
Theft	All Degrees	24	
	Bikes	2	
	Shoplifting	1	
	Receiving / Possession of Stolen Property	4	
	Vehicle Theft	1	
Threats of Violence		8	
Recovered Vehicles		1	
Tampering:/Entering Motor Vehicle		5	
Tattooing Person Under Age of 18		1	
Tobacco Use/Possession		4	
Traffic-Misd./Gross Misd.Traffic Violations and Hit and Runs		77	
Weapons			
Felon Convicted of Crime of Violence-Firearm Violation; Possess Ammo/Any Firearm with Previous Felony Conviction		2	
Dangerous Weapon or Replica Firearm; Weapon on School Property; Possess Machine Gun; Ineligible Person in Possession of a Firearm and Carry Pistol While Under Influence		5	
Discharging of Fireworks		2	

Overall, criminal reports were consistent with the previous two years, but we did experience more severe crimes

TOP TEN CRIMINAL CASES



ADULT ARRESTS

Assault (All Degrees) & Threats of Violence	32	
Auto/Motor Vehicle Theft	1	
Burglary	3	
Check Fraud, Issuance of Dishonored Checks, Theft by Swindle, Forgery, Identity Theft, etc.	2	
Crimes Against Administration of Justice (Including Obstructing Legal Process, Falsely Reporting a Crime, False Name to Police Officer, Sex Offender-Fail to Change Address, Release Order Violation, Violation of Protection Violation, Harassment and Danco Order, Probation)	18	
Criminal Damage to Property	1	
Disorderly Conduct	6	
Drug Violations (including Possession Small Amt. of Marijuana, Controlled Substance, etc.)	1	
Escape-Fleeing a Peace Officer on Foot	2	
False Imprisonment	1	
Harassing Communications to Intimidate & Cause Fear and Interference with 911 Calls	2	
Liquor Violations (Including DUI's, Misd., Gross & Felony, Minor Consumption, Open Bottle, Underage Drink & Drive, etc.)	49	
Liquor Violations (Disruptive Intoxication)	1	
Murder (2nd Degree with and Without Intent)	1	
Other (Including Property Offenses, Vagrancy, Disturbing the Peace, Trespass, etc.)	3	
Possession/Receiving of Stolen Property	1	
Sex Offenses (Criminal Sexual Conduct-all degrees)	5	
Tampering with Motor Vehicle	1	
Tattooing Individual Under 18 Years of Age	1	
Theft (All Degrees)	6	
Traffic-Misdemeanor/Gross Misdemeanor Traffic & Hit and Runs	54	
Weapons-Ineligible Person in Possession of Firearm, Felon Convicted Crime of Violence, Possess Ammo/Firearm, etc.	5	

Adult arrests were higher in 2024 than in the last four years

2021	2022	2023	2024
157	132	150	196

Top 4 Arrests

Serious Traffic Offenses/Hit & Runs

Liquor Violations

Assaults

Crimes Against the Administration of Justice

JUVENILE ARRESTS

Assault (All Degrees)	6	
Cannabis-Possess in Motor Vehicle, Use or Transport Cannabis	1	
Criminal Damage to Property	6	
Disorderly Conduct	2	
DWI-Operate Motor Vehicle Under Influence of Alcohol	1	
Liquor Violations (Underage Consumption)	4	
Liquor Violations (Underage Drink and Drive)	2	
Obstructing Legal Process	1	
Sex Offenses-Process and Disseminate Porn	1	
Theft-Shoplifting	1	
Tobacco Violations	3	
Threats of Violence	4	
Traffic (Investigations other than simple Juvenile Traffic Incidents-School Bus Arm, Driving After Revocation. etc.)	9	
Trespass/Enter Dwelling/Locked/Posted Building	4	
Violation of Harassment Order-Crimes Against Administration of Justice	4	
Weapons (Possess Firearm, or Replica, on School Property)	3	

Juvenile arrests were consistent with last years arrests



Top 3 Arrests

Serious Traffic Offenses/Hit & Runs

Assaults

Criminal Damage to Property

2024 ACCIDENTS

JANUARY – DECEMBER, 2024

TOTAL. . . . 117

INJURIES 8

**(NOTE: THE FATALITY IN NOV., 2024, WAS
HANDLED BY STATE PATROL)**

TOTAL ACCIDENTS – 2023 95

INJURIES - 11

TOTAL ACCIDENTS – 2022 134

INJURIES - 20

2024 YEAR-END REPORT
WINDOM POLICE DEPARTMENT
TRAFFIC ENFORCEMENT FIGURES

Listed below is a synopsis of the Traffic Enforcement figures for all of 2024. Also listed are figures for the year of 2023.

<u>TRAFFIC DIVISION</u>	<u>2023</u>	<u>2024</u>
TOTAL ACCIDENTS	95	117
PERSONS INJURED	11	8
FATALITIES	0	0
MOVING TRAFFIC TICKETS	356	346
NON-MOVING TRAFFIC TICKETS	29	--
*WARNINGS (Verbal/Written)	1,476	1,337
NON-MOVING WARNINGS	--	--
REPAIR TICKETS	--	--
<u>DRIVING UNDER THE INFLUENCE</u>		
MISDEMEANOR DUI'S	14	13
GROSS/FELONY DUI'S	14	18
UNDERAGE DRINK & DRIVE	0	3

***Our new Records Management system keeps track of verbal and written warnings but does not separate them by moving and non-moving warnings & repair. Our 2016-2024, and future totals will list them under "Warnings."**

2024 YEAR-END TOTALS
CALLS FOR SERVICE

(CALLS THAT OFFICERS RESPOND TO) – As of
July 1st, 2021, calls will include daily patrol at Windom Area Health
Total Directed Patrol for 2024 – 746 Calls for Service

<u>2023</u>	<u>MONTH</u>	<u>2024</u>	<u>CHANGE</u>
433	January	470	+ 37
401	February	477	+ 76
413	March	460	+ 47
477	April	400	- 77
551	May	451	- 100
428	June	460	+ 32
518	July	506	- 12
487	August	557	+ 70
602	September	514	- 88
596	October	488	- 108
553	November	454	- 99
609	December	476	- 133
6,068	TOTAL FOR YEAR	5,713	- 355

2024 YEAR-END TOTALS
ADDITIONAL POLICE ACTIVITY

<u>2023</u>	<u>ACTIVITY</u>	<u>2024</u>	<u>CHANGE</u>
37	Dogs/Cats Impounded	35	- 2
65	False Alarms	50	- 15
3	Vacation Homes	2	- 1

2024 YEAR-END TOTALS
OTHER POLICE ACTIVITY

(The information listed below is misc. activity that the officers have made reports on. The statistics have 2023 comparisons.)

<u>2023</u>		<u>2024</u>	<u>CHANGE</u>
317	Ambulance Assists	333	+ 16
96	Assist Other Agencies	97	+ 1
95	Concern for Welfare	91	- 4
92	Disturbances	98	+ 6
48	*Domestic Disturbances	50	+ 2
34	Funeral Escorts	38	+ 4
29	Lost, Found/Recovered Property	24	- 5
27	Mental (Including Suicidal, etc.)	19	- 8
266	Miscellaneous (Including Information Calls, exchange of information with other departments, etc.)	216	- 50
27	Missing, Lost or Runaway Persons	25	- 2
274	Prowlers, Suspicious Persons/ Activity, Window Peekers, etc.	285	+ 11
270	Public Assist/Misc. Public	298	+ 28
34	Traffic-Hit and Run Accidents	20	- 14

NOTE: ***The Domestic Disturbance totals above don't reflect some of the more serious domestics, resulting in assaults and possibly other charges.**

2024 YEAR-END TOTALS
CRIMINAL DIVISION

CRIME	TOTAL
Assault (Felony)	6
Assault (all other Degrees)	32
Burglary (All Degrees)	14
Check Fraud, Check Forgery, Counterfeit Money, Dishonored Checks, Theft by Swindle, Identity Theft, Fraudulent use of Debit (Money) Card, Fraud-Phone Scam, Financial Exploitation, etc.	14
Crimes Against Administration of Justice (Including Obstructing Legal Process, False Name to Officer, Falsely Reporting a Crime, Probation Violation, Violation of Protection/ Harassment Order, Sex Offender-Fail to Change Address, Violation of Court Order and Danco Order, etc.)	39
Crimes Against Family (Including Child Neglect, Child Endangerment - Possess Controlled Substance, etc.)	1
Criminal Damage to Property (All Degrees)	18
Disorderly Conduct	9
Disturbing Peace, Harassing Communications / Harassment, Interfere with 911 Calls, Stalking, etc.	18
Drug Related Offenses (All Degrees)	2
Escape-Fleeing an Officer (on foot or in vehicle)	2
Kidnapping/False Imprisonment	1
Liquor Violations (Including DUI's, all degrees, Minor in Consumption, Open Bottle, Minor in Possession, etc.)	50
Liquor Violations (Disruptive Intoxication)	1
Murder-2 nd Deg. With Intent-Not Premeditated	1
Murder-2 nd Degree-Without Intent-While Committing a Felony	1
Cannibas-Possess, Use or Transport in Motor Vehicle	1
Property Offenses (Including Crimes Against Property, Trespass & Unlawful Deposit of Garbage)	6
Runaway/Incorrigible Juvenile/Curfew/T truancy	13
Sex Offenses (Including Criminal Sexual Conduct / Sexual Electronic Communications, etc.)	7
Theft (All Degrees)	24
Theft of Bikes	2
Recovered Bikes	1

2024 YEAR-END TOTALS
CRIMINAL DIVISION
(CONTINUED-2)

CRIME	TOTAL
Theft (Shoplifting)	1
Receiving / Possession of Stolen Property	4
Threats of Violence	8
Vehicle Theft	1
Recovered Vehicles	1
Tampering/Entering Motor Vehicle	5
Tattooing Person Under Age of 18	1
Tobacco Use/Possession	4
Traffic-Misdemeanor/Gross Misdemeanor Traffic Violations and Hit and Runs	77
Weapons-Felon Convicted of Crime of Violence-Firearm Violation; Possess Ammo/Any Firearm with Previous Felony Conviction	2
Weapons-Dangerous Weapon or Replica Firearm; Weapon on School Property; Possess Machine Gun; Ineligible Person in Possession of a Firearm and Carry Pistol While Under Influence	5
Weapons-Discharging of Fireworks	2
TOTAL CRIMINAL REPORTS	374

****TOTAL CRIMINAL REPORTS IN 2023 386**
****TOTAL CRIMINAL REPORTS IN 2022 382**

The Windom Police Department saw increases in Crimes Against Administration of Justice, Liquor / DWI crimes, and Weapon crimes and saw decreases in Check Fraud and Criminal Damage to Property, etc.

Our overall criminal reports were consistent with the previous two years, but did experience more severe crimes.

2024 YEAR-END TOTALS
JUVENILE ARRESTS

CRIME	TOTAL
Assault (All Degrees)	6
Cannibas-Possess in Motor Vehicle, Use or Transport Cannibas	1
Criminal Damage to Property	6
Disorderly Conduct	2
DWI-Operate Motor Vehicle Under Influence of Alcohol	1
Liquor Violations (Underage Consumption)	4
Liquor Violations (Underage Drink and Drive)	2
Obstructing Legal Process	1
Sex Offenses-Process and Disseminate Porn	1
Theft-Shoplifting	1
Tobacco Violations	3
Threats of Violence	4
Traffic (Investigations other than simple Juvenile Traffic Incidents-School Bus Arm, Driving After Revocation, etc.)	9
Trespass/Enter Dwelling/Locked/Posted Building	4
Violation of Harassment Order-Crimes Against Administraiton of Justice	4
Weapons (Possess Firearm, or Replica, on School Property)	3
Total Juvenile Arrests	52

- The above total represents the number of arrest charges per offense, not the number of individual cases. (Ex. One juvenile that was charged with three offenses would count as three arrest charges.)
- The Damage to Property offenses involved 3 cases with 6 juveniles charged; the Tobacco offenses resulted in Diversions, no charges.

TOTAL JUVENILE ARRESTS IN 2023 53
TOTAL JUVENILE ARRESTS IN 2022 42

2024 YEAR-END TOTALS
ADULT ARRESTS

CRIME	TOTAL
Assault (All Degrees) & Threats of Violence	32
Auto/Motor Vehicle Theft	1
Burglary	3
Check Fraud, Issuance of Dishonored Checks, Theft by Swindle, Forgery, Identity Theft, etc.	2
Crimes Against Administration of Justice (Including Obstructing Legal Process, Falsely Reporting a Crime, False Name to Police Officer, Sex Offender-Fail to Change Address, Release Order Violation, Violation of Protection Order, Harassment and Danco Order, Probation Violation, etc.)	18
Criminal Damage to Property	1
Disorderly Conduct	6
Drug Violations (including Possession Small Amt. of Marijuana/Controlled Substance, etc.)	1
Escape-Fleeing Peace Officer on Foot	2
False Imprisonment	1
Harassing Communications to Intimidate & Cause Fear and Interference with 911 Calls	2
Liquor Violations (Including DUI's, Misd., Gross & Felony, Minor Consumption, Open Bottle, Underage Drink & Drive, etc.)	49
Liquor Violations (Disruptive Intoxication)	1
Murder (2 nd Degree with and Without Intent)	1
Other (Including Property Offenses, Vagrancy, Disturbing the Peace, Trespass, etc.)	3
Possession/Receiving of Stolen Property	1
Sex Offenses (Criminal Sexual Conduct-all degrees)	5
Tampering with Motor Vehicle	1
Tattooing Individual Under 18 Years of Age	1
Theft (All Degrees)	6
Traffic-Misdemeanor/Gross Misdemeanor Traffic & Hit and Runs	54
Weapons-Ineligible Person in Possession of Firearm, Felon Convicted Crime of Violence, Possess Ammo/Firearm, etc.	5
Total Adult Arrests	196

The above total represents the number of arrest charges per offense, not the number of individual cases. (Ex. One adult that was charged with three offenses would count as three arrest charges.)

Arrest charges were higher in 2024 than the last three years.

TOTAL ADULT ARRESTS IN 2023 150
TOTAL ADULT ARRESTS IN 2022 132
TOTAL ADULT ARRESTS IN 2021 157

Street and parks department 2024 review

2024 started with little to no snow. Throughout the year we trimmed & cut down dead & diseased trees, in the Parks & the boulevards. With the help of Cottonwood County Soil & Water the city received \$ 99,700 from the Releaf Grant. The Grant helped pay for the removal of 55 ash trees due to the Emerald Ash bore. We have treated 10 trees in different parks around town. Soil & Water helped plant 37 trees thought out the parks & plane on planting many more trees in the years to come. Huge Thank You to the Soil & Water staff!!

April started patching pot holes & sweeping the town. Street staff used 28 tons of mastic to patch & repair the roads throughout the year. Multiply spots had to be milled & replaced with hot mix. Due to water main & sewer issues. With what the city staff & contractors repaired the total amount of asphalt was well over 40 tons.

May worked on mowing & spraying the parks. Tom White donated \$8500 to install a sidewalk in Tegals park. Lyons club shelter was finished & donated to the City. Huge Thank you to Tom White & the Lyons Club!!

The Flood took up the vast majority of the summer! Started pumping water, sandbagging & snow balled from there on. Thank You to all the Citizens & Contractors for all the endless hours! We live in a very BLESSED community!

Streets & the parks department performed regular maintenance- mowing- repair of sprinklers- structures adding woodchips to the playgrounds & watering trees.

Dump trucks finally arrived. Just in time to give them a workout hauling sandbags to the dump. Been working a few bugs out of them. Some fit issues on the tailgates on all of them. Electrical problems & belt issue.

Big Thank You to Staples for helping fix up the Windom Rec Area & all you did at the High School!

Street staff did some mowing and filled in a few holes at the Airport along with the regular plowing activities.

October Compost has hauled out and spread. Parks was working on mulching leaves & shutting down the parks.

We cleaned catch basins finished up sweeping & started to winterize the equipment. Changed oils & started working on the snowplowing equipment.

We maintained the gravel roads & alleys by hauling gravel, grading & repacking them throughout the City Of Windom.

Both payloaders had major brake downs. 624k the hydraulic pump went bad. 544k had some hydraulic valve bank problems. Both loader are back in service with a big Thank You to Windom Farm Service!

To finish out the year we haven't had much snow. Been working on finishing up with FEMA paper work. Helping the water department with water main brakes. Trimming boulevard trees & trees in the alleys.

Thank You to all the Departments & Staff that's has helped the Street Department out this year!

CITY WIDE CLEAN-UP

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Citizen/KDOM/bill inserts	\$2,013.95	\$1,863.20	\$1,635.13	\$1,960.86	\$2,302.24	\$2,209.25	\$1,766.80	\$1,820.00	\$2,399.58	\$981.20	\$2,927.90	\$3,388.50	\$3,559.90	\$4,744.75	\$4,796.50
Sanitation Vendor	\$11,153.64	\$11,776.85	\$6,315.93	\$7,629.82	\$6,989.96	\$8,409.28	\$8,564.69	\$11,142.92	\$16,235.65	\$18,129.16	\$17,496.13	\$14,177.56	\$18,127.19	\$9,965.03	\$7,908.15
Cottonwood County Landfill (Mattress fee \$11+\$2 pickup fee)	\$4,286.70	\$4,490.94	\$4,444.62	\$3,761.52	\$3,086.53	\$3,682.60	\$3,704.17	\$2,958.05	\$4,163.52	\$4,476.75	\$4,312.79	\$3,895.39	\$4,513.60	\$2,015.71	\$1,903.17
						\$2,167.00	\$4,037.00	\$1,690.00	\$2,171.00	\$1,950.00	\$1,467.00	\$884.00	\$2,091.00	\$1,530.00	\$2,211.10
Total Cost	\$17,454.29	\$18,130.99	\$12,395.68	\$13,352.20	\$12,378.73	\$16,468.13	\$18,072.66	\$17,610.97	\$24,969.75	\$25,537.11	\$26,203.82	\$22,345.45	\$28,291.69	\$18,255.49	\$16,818.92
Spring Clean-up fees collected	\$25,444.23	\$25,382.39	\$27,264.72	\$25,415.00	\$25,415.00	\$25,516.40	\$25,237.00	\$25,761.20	\$24,137.00	\$25,098.59	\$25,971.09	\$25,871.43	\$26,145.26	\$26,405.16	\$26,783.45
Tons	101.76	107.12	104.81	88	80.62	96.99	99.94	78.1	109.93	117.99	113.87	89.09	103.23	46.1	43.07
Landfill Cost per Ton	\$42.13	\$41.92	\$42.41	\$42.74	\$38.28	\$37.97	\$37.06	\$37.88	\$37.87	\$37.94	\$37.88	\$43.73	\$43.73	\$43.73	\$43.73
Total Cost per Ton	\$171.52	\$169.26	\$118.27	\$151.73	\$153.54	\$147.45	\$140.44	\$203.85	\$207.39	\$199.91	\$217.24	\$240.90	\$253.81	\$362.81	\$339.16
Cost per Household	\$8.25	\$8.56	\$5.84	\$6.33	\$5.87	\$6.79	\$6.70	\$7.62	\$10.92	\$11.26	\$11.55	\$9.86	\$12.04	\$7.55	\$6.51
Number of Households	* 2116	* 2119	* 2123	* 2110	* 2109	2105	2094	2088	2087	2094	2141	2177	2177	2216	2243
* Based on December monthly billing															
Recycling Costs															
Recycling fees - TV/Electronics/Appliances								\$3,215.00	\$8,080.00	\$6,965.00	\$3,505.00	\$2,195.00	\$3,510.00	\$0.00	\$0.00
(Mattress fee \$15+\$2 pickup fee)								\$1,690.00	\$2,171.00	\$1,950.00	\$1,467.00	\$884.00	\$2,091.00	\$1,530.00	\$2,211.10
Tag Fees Collected															
TV/Electronics/Appliances								\$3,215.00	\$5,410.00	\$4,053.00	\$3,270.00	\$2,155.00	\$2,865.00	\$0.00	\$0.00
Mattress								\$665.00	\$835.00	\$1,041.00	\$896.00	\$594.00	\$2,091.00	\$928.00	\$1,394.00
Subsidy for mattress & TV recycling								\$1,025.00	\$4,006.00	\$3,821.00	\$806.00	\$330.00	\$645.00	\$602.00	\$817.10